ELIZABETH TOWNSHIP BOARD OF SUPERVISORS

October 12, 2026

Chairman Michael Diehl called the Elizabeth Township Board of Supervisors (the Board) (ETBOS) meeting to order on October 12, 2026, at 7:00 p.m., at the Township Building. Also, present were Jeff Burkholder (Vice Chairman), Rodney D. May (Secretary-Treasurer), Glenn Martin (Twp. Road Superintendent), and Loren Miller (Twp. Administrator). The Pledge of Allegiance to the Flag was recited.

AGENDA APPROVAL

Diehl, seconded by Burkholder, made a motion to approve the Agenda for October 12, 2026. Motion carried, 3-0.

PUBLIC PARTICIPATION

APPROVE MINUTES

Diehl, seconded by May, made a motion approving the minutes of the September 8, 2026, meeting as presented. Motion carried, 3-0.

TREASURERS REPORT/PAY BILLS

The Board received the Treasurer's Report, List No 10, dated October 12, 2026, for the month of September 2026, showing receipts of $104,412.68 in the General Account. Expenses in the General Account were $106,313.51. There were no receipts, with expenses of $1,902.03 in the Park and Recreation Account. There were no receipts or expenses in the State Account. ***Burkholder, seconded by May, made a motion to accept the Treasurer's Report. Motion carried, 3-0.***

Burkholder, seconded by May, made a motion to pay the bills on List No.10, dated October 12, 2026, amounting to $52,242.22, as well as to retroactively approve payment of all expenses in all accounts in September 2026, amounting to $108,241.42, for a total of $160,483.64. Motion carried, 3-0.

PLGIT Account Balances as of September 30, 2026, are as follows:

General Account:	**$1,505,201.44**
State Account:	**$67,309.95**
Equipment Fund:	**$37, 910.16**
Park and Recreation Account	**$7,878.28**
PLGIT Plus:	**$318,290.54**

CORRESPONDENCE RECEIVED –

REPORTS

ZONING - The Zoning Officer submitted the September 2026 report that detailed all activity for the month.

SEWAGE –

STORM WATER MANAGEMENT/ENGINEERING – The Township Engineer submitted a report September 2026.

ET PARK BOARD/WRRC/ET PLANNING COMMISSION –

BURNING ORDINANCE –

FIRST RESPONDER REPORTS

BVFC responded to 72 calls in Township YTD.
WCAA responded to 213 calls in Township YTD.
The September 2026 WESC report was received.

ROAD SUPERINTENDENT REPORT – Work that has been done over the past month has included shoulder mowing, weed eating of intersections, guiderails and road banks, and some tree and brush trimming. The Crew is working on Blantz Road, widening and stoning in 2' on each side, hopefully completing it in October., weather permitting. Did grading work on the dirt part of Pumping Station Road and also culvert work in several area where we had pipe ends clogged. Equipment maintenance: Mowing tractor returned from repair shop; T1 having repairs made on dump bed rails and t1 issue with the ABS brakes. Misc: Martin talked to PennDOT about road repairs (base layer issues) on E BBV road. No repairs scheduled, only oil and chip. Reed and Don are taking LTAP classes when held locally. No LTAP response re: Hershey, only PennDOT. Line painting scheduled for Oct 14th.

TOWNSHIP ADMINISTRATOR UPDATES – Worked with zoning officers in the permitting process; Office visit with ZHB applicants, neighbors and Zoning Officers; Sewage violation work; Many calls re: zoning issues on existing properties, new projects and r/e for sale. Website updates. New network setup and wifi. Now have a guest network for visitors. Worked on '27 budget. Started re-enrollment process as Notary Public in PA. Updates on PennDOT traffic study at Hershey Road and E. 28th Division Highway. Attended IIC insurance meeting regarding renewals. Gave update on Act 137 changes at County.

OLD BUSINESS: None

NEW BUSINESS:

10.1 Diehl, seconded by May, made a motion to adopt the MOU on Commodity Flow Assessment from Lancaster County. Motion carried, 3-0.

10.2 Burkholder, seconded by May, made a motion to approve an Extension for 2 and 10 E 28th Division Highway. Motion carried, 3-0.

10.3 Diehl, seconded by May, made a motion to rename JBT Credit Card account to Credit Card Payment. Motion carried, 3-0.

10.4 Burkholder, seconded by May, made a motion to approve the LSA grant application for the new road mowing tractor – Resolution #9-2026. Motion carried, 3-0.

10.5 Diehl, seconded by May, made a motion to reschedule the annual budget meeting to Ocotber 29, 2026, beginning at 6:30 pm. Motion carried, 3-0.

10.6 Burkholder, seconded by May, made a motion to accept the resignation of Lisa Hocker from the ET Zoning Hearing Board. Motion carried, 3-0.

10.7 The regular Halloween Trick or Treat hours were announced as Oct 30, 2026, from 6-8 pm.

10.8 Discussion re Park SWM improvements. Per Board and Staff discussion, no new action is to be taken at the Park until Spring 2027. Twp crew will assess possibility of doing the grading work in-house.

PUBLIC PARTICIPATION

Township resident, Mike Miller of Loop Road (owner of Critter Catcher), was present and made several comments regarding the Park spraying for grubs and weed control. May also had several comments re: Miller's comments.

OTHER BUSINESS - Meetings held at Elizabeth Township Building, beginning at 7:00 p.m., unless otherwise noted:

- The next regular meeting of the ET Planning Commission (ETPC) will be on Wednesday, November 4, 2026.
- The next regularly scheduled meeting for the ET Park Board (ETPB) will be on Thursday, Nov 5, 2026.
- The next monthly meeting of the ET Board of Supervisors (ETBOS) will be on Monday, Nov 9, 2026.
- The annual Budget meeting will be on October 29, 2026, beginning at 6:30 p.m.
- The next regularly scheduled meetings of the ET Zoning Hearing Board (ETZHB) will be on Wednesday, Nov 11, 2026.

Adjourn: There being no further business, Diehl, seconded by Burkholder, made a motion to adjourn the meeting. Motion carried, 3-0. The meeting was adjourned at 7:32 P.M.

Minutes recorded 10.12.2026 by Loren D. Miller, Township Administrator

Rodney D. May, Rodney D. May, Secretary-Treasurer