

ELIZABETH TOWNSHIP BOARD OF SUPERVISORS

September 8, 2026

Chairman Michael Diehl called the Elizabeth Township Board of Supervisors (the Board) (ETBOS) meeting to order on September 8, 2026, at 7:00 p.m., at the Township Building. Also present were Jeff Burkholder (Vice Chairman), Rodney D. May (Secretary-Treasurer), Glenn Martin (Twp. Road Superintendent), and Loren Miller (Twp. Administrator). The Pledge of Allegiance to the Flag was recited.

AGENDA APPROVAL

Diehl, seconded by Burkholder, made a motion to approve the Agenda for Sep. 8, 2026. Motion carried, 3-0.

PUBLIC PARTICIPATION

APPROVE MINUTES

Diehl, seconded by May, made a motion approving the minutes of the August 10, 2026, meeting as presented. Motion carried, 3-0.

TREASURER'S REPORT/PAY BILLS

The Board received the Treasurer's Report, List No 9, dated September 8, 2026, for the month of August 2026, showing receipts of \$160,472.49 in the General Account. Expenses in the General Account were \$75,312.94. There were no receipts, with expenses of \$2,629.33 in the Park and Recreation Account. There were no receipts, with expenses of \$79,845.00 in the State Account.

Burkholder, seconded by May, made a motion to accept the Treasurer's Report. Motion carried, 3-0.

Burkholder, seconded by May, made a motion to pay the bills on List No.9, dated September 8, 2026, amounting to \$15,229.84, as well as to retroactively approve payment of all expenses in all accounts in August 2026, amounting to \$157,787.27, for a total of \$173,147.21. Motion carried, 3-0.

PLGIT Account Balances as of August 31, 2026, are as follows:

General Account:	\$1,467,753.88
State Account:	\$67,112.78
Equipment Fund:	\$37,799.11
Park and Recreation Account	\$9,750.55
PLGIT Plus:	\$317,336.41

CORRESPONDENCE RECEIVED –

REPORTS

ZONING - The Zoning Officer submitted the August 2026 report that detailed all activity for the month.

SEWAGE –

STORM WATER MANAGEMENT/ENGINEERING – The Township Engineer submitted a report for August 2026.

ET PARK BOARD/WRRC/ET PLANNING COMMISSION –

BURNING ORDINANCE –

FIRST RESPONDER REPORTS

BVFC responded to 61 calls in the Township YTD.
WCAA responded to 189 calls in the Township YTD.
The August 2026 WESC report was received.

ROAD SUPERINTENDENT REPORT - Road Superintendent, Glenn L. Martin, submitted a report for August 2026: Shoulder mowing, weed eating, tree work, storm clean up after wind and heavy rains. Started road widening project on Blantz Rd. Equipment maintenance: Normal cleanup and getting the New Holland mowing tractor to Messick's for repairs. Misc: line painting is scheduled for Sept 15th. Guiderail spraying this week or next. Fall Road inspection was scheduled.

TOWNSHIP ADMINISTRATOR UPDATES – Worked with zoning officers in the permitting process; Office visit with ZHB applicants, neighbors and Zoning Officers; Sewage violation work; Many calls re: zoning issues on existing properties, new projects and r/e for sale. Shredded old years files. Website updates. New network setup and wifi. Worked with R. Snavelly and Momentum on Laser Fiche pumping manifest project. Toured TWP with ZO to review complaints. Worked with local legislators' offices on Rt 322/Hershey Road. Attended Warwick Twp Planning Charette. Speed sign on Rt. 322.

OLD BUSINESS: None

NEW BUSINESS:

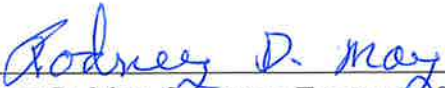
- 10.1 Discussion re: a letter to PENN DOT re: Rt 322. Suggestion: Speed stripes on road, rumble strips as well as a speed reduction. **Twp will wait for response from LTAP and PennDOT.**
- 10.2 Discussion re: a recurring resident burning issue on E Brubaker Valley Road. **Need to send Burning Enforcement Officer.**
- 10.3 Diehl, seconded by Burkholder, made a motion to approve a final release of Escrow for Jolan Martin at 1670 Clay Road by \$27,786.42 leaving a balance of zero. Motion carried, 3-0.

OTHER BUSINESS - Meetings held at Elizabeth Township Building, beginning at 7:00 p.m., unless otherwise noted:

- The next regular meeting of the ET Planning Commission (ETPC) will be on Wednesday, Oct 7, 2026.
- The next regularly scheduled meeting for the ET Park Board (ETPB) will be on Thursday, Nov 5, 2026.
- The next monthly meeting of the ET Board of Supervisors (ETBOS) will be on Monday, Oct 12, 2026.
- The annual Budget meeting will be on Monday, Oct 19, 2026, beginning at 6:30 p.m.
- The next regularly scheduled meetings of the ET Zoning Hearing Board (ETZHB) will be on Wednesday, Oct 14, 2026, and Nov 11, 2026.

Adjourn: There being no further business, Diehl, seconded by Burkholder, made a motion to adjourn the meeting. Motion carried, 3-0. The meeting was adjourned at 7:16 P.M.

Minutes recorded 9.8.2026 by Loren D. Miller, Township Administrator


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Rodney D. May, Secretary-Treasurer. Signed 10/13/2026