

ELIZABETH TOWNSHIP BOARD OF SUPERVISORS

June 22, 2026

Chairman Michael Diehl called the Elizabeth Township Board of Supervisors (the Board) (ETBOS) meeting to order on June 22, 2026, at 7:00 p.m., at the Township Building. Also present were Vice Chairman Jeff Burkholder, Rodney D. May (Secretary-Treasurer), Road Superintendent Glenn Martin, and Loren Miller (Township Administrator). The Pledge of Allegiance to the Flag was recited.

AGENDA APPROVAL

May, seconded by Burkholder, made a motion to approve the Agenda for June 22, 2026. Motion carried, 3-0.

PUBLIC PARTICIPATION

APPROVE MINUTES

Burkholder, seconded by May, made a motion approving the minutes of the May 11, 2026 meeting as presented. Motion carried, 3-0.

TREASURERS REPORT/PAY BILLS

The Board received the Treasurer's Report, List No 6, dated June 22, 2026, for the month of May 2026, showing receipts of \$257,700.67 in the General Account. Expenses in the General Account were \$117,048.00. There were receipts of \$1,200.00, with expenses of \$5,950.39 in the Park and Recreation Account. There were no receipts or expenses of in the State Account. ***Burkholder, seconded by Diehl, made a motion to accept the Treasurer's Report. Motion carried, 3-0.***

Burkholder, seconded by May, made a motion to pay the bills on List No.6 dated June 22, 2026, amounting to \$128,086.28, as well as to retroactively approve payment of all expenses in all accounts in May 2026, amounting to \$122,998.39, for a total of \$251,084.67. Motion carried, 3-0.

PLGIT Account Balances as of May 31, 2026, are as follows:

General Account:	\$1,256,808.84
State Account:	\$ 251,777.21
Equipment Fund:	\$ 37,469.61
Park and Recreation Account	\$ 10,096.69
PLGIT Plus:	\$ 314,498.38

CORRESPONDENCE RECEIVED –

REPORTS

ZONING - The Zoning Officer submitted the June 2026 report that detailed all activity for the month.

SEWAGE – The Sewage Enforcement Officer submitted an updated 2Q 2026 report that detailed all activity for the quarter.

STORM WATER MANAGEMENT/ENGINEERING – The May 2026 Engineers report was received.

ET PARK BOARD/WRRC/ET PLANNING COMMISSION –

BURNING ORDINANCE –

FIRST RESPONDER REPORTS

BVFC responded to 29 calls in the Township YTD.

WCAA responded to 112 calls in the Township YTD.

The May 2026 WESC report was received.

ROAD SUPERINTENDENT REPORT - Road Superintendent, Glenn L. Martin, submitted a report for May 2026, including shoulder mowing, weed eating guiderail and intersection, grading and spreading stone on Pumping Station Road, tree cleanup on Township Roads and some sign repairs. Hauled and stockpiled stone used on Augusta Drive pipe replacement. Augusta Drive work was done June 8-10. Also had guiderail around Township sprayed for weed control. Park cleanup at the Community Park included tree clean up, weed eating and removal of some bushes. Also trimmed other bushes around Tot Lot, as well as mulched that area and around the Tot Lot.

Equip maintenance: Shoulder mover cylinder that lifts the mower head, installing the cylinder in the T-2, both the snowplow and the truck. Also, heated windshield being installed that was ordered but never installed on T2.

TOWNSHIP ADMINISTRATOR UPDATES – Working with zoning officers in the permitting process; Office visit with ZHB applicants, neighbors and Zoning Officers; Parking Ordinance work; Sewage violation work; Many calls re: zoning issues on existing properties, new projects and r/e for sale. Sorted old years files up to 7 years. Worked on website, network and server. Working with IT providers – Eberly bought out Lylab.. Worked on LSA grant with WCAA. Posting of ZHB notices. HR webinar from PIRMA.

OLD BUSINESS:

NEW BUSINESS:

OIL AND CHIP BIDS – Diehl, seconded by Burkholder, made a motion to award 2026 Oil and Chip Bid to Martin Paving for \$55,965.00 Motion carried, 3-0.

GARMAN ESCROW – Diehl, seconded by May, made a motion to authorize a final escrow release to Randy and Holly Garman on 549 Oak Lane. Motion carried, 3-0.

BOMBERGER ESCROW – Diehl, seconded by Burkholder, made a motion to authorize a final escrow release to Rob Bomberger on 207 Bomberger Road. Motion carried, 3-0.

K. MARTIN ESCROW – Burkholder, seconded by Diehl, made a motion to authorize an escrow reduction for Kenton Martin Turkey Farm on Hopeland Road, leaving a balance of \$60,070.00. Motion carried, 3-0.

WEBER ESCROW – Burkholder, seconded by May, made a motion to authorize a final escrow release to Steve and Pam Weber on 523 Oak Lane. Motion carried, 3-0.

RESOLUTION 6-2026 WCAA – Diehl, seconded by May, made a motion to approve Resolution #6-2026 in support of a potential LSA grant from DCED for a new and equipped BVFC-based ALS unit. Motion carried, 3-0.

LOOP ROAD SIGN – A discussion re: a requested speed sign/slow sign on Loop Road from ET Resident Mike Miller. The Board indicated general support for the request. Martin will work with the resident on a solution.

ET PLANNING COMMISSON – A discussion re: a new appointment to the ETPC. The Board reviewed two resumes/letters and heard a statement from one of the applicants. There will be a vote to appoint a new member and alternate in July 2026.

PUBLIC PARTICIPATION

-There were several residents and resident representatives present to address the Board re: the recent vehicle crash at Hershey Road and SR 322, where a vehicle exited SR322 at high speed and struck a house, causing extensive damage. Barb Ruhl, a Warwick Twp resident and mother of Rebecca Zartman of 5 Hershey Road, asked the Board for assistance in finding a solution to better securing the site. The Board discussed the possibilities and directed Martin to work with LTAP and PennDOT to help the Zartmans find a solution.

-Nicole George of Keener Road addressed the Board with concerns about general police coverage and speed issues in the Township. She inquired about local police coverage to assist in enforcement.

-Elaine Lieberman of Hickory Dive addressed the Board with concerns about motorized e-scooters on Township streets, out-of-inspection vehicles on the street, the frequency of PSP patrols through the Township, and if regular reports are received from the PSP.

-May asked for a BOS workshop to be scheduled.

OTHER BUSINESS - Meetings held at Elizabeth Township Building, beginning at 7:00 p.m., unless otherwise noted:

- The next monthly meeting of the ET Board of Supervisors (ETBOS) will be on Monday July 13, 2026.
- The next regularly scheduled meeting for the ET Park Board (ETPB) will be on Thursday, July 2, 2026.
- The next regular meeting of the ET Planning Commission (ETPC) will be on Wednesday, July 1, 2026.
- The next regularly scheduled meeting of the ET Zoning Hearing Board (ETZHB) will be on Wednesday, July 8, 2026, and again August 12, 2026.

Adjourn: There being no further business, Diehl, seconded by Burkholder, made a motion to adjourn the meeting. Motion carried, 3-0. The meeting was adjourned at 7:45 p.m.

Minutes recorded 6.22.2026 by Loren D. Miller, Township Administrator



, Rodney D. May, Secretary-Treasurer