

ELIZABETH TOWNSHIP BOARD OF SUPERVISORS

July 13, 2026

Chairman Michael Diehl called the Elizabeth Township Board of Supervisors (the Board) (ETBOS) meeting to order on July 13, 2026, at 7:00 p.m., at the Township Building. Also present were Vice Chairman Jeff Burkholder, Rodney D. May (Secretary-Treasurer), Road Superintendent Glenn Martin, and Loren Miller (Township Administrator). The Pledge of Allegiance to the Flag was recited.

AGENDA APPROVAL

Diehl, seconded by Burkholder, made a motion to approve the Agenda for July 13, 2026. Motion carried, 3-0.

PUBLIC PARTICIPATION

APPROVE MINUTES

Burkholder, seconded by May, made a motion approving the minutes of the June 22, 2026 meeting as presented. Motion carried, 3-0.

TREASURERS REPORT/PAY BILLS

The Board received the Treasurer's Report, List No 7, dated July 13, 2026, for the month of June 2026, showing receipts of \$121,214.27 in the General Account. Expenses in the General Account were \$128,625.80. There were receipts of \$250.00, with expenses of \$462.71 in the Park and Recreation Account. There were no receipts, with expenses of \$106,154.75 in the State Account. ***Burkholder, seconded by Diehl, made a motion to accept the Treasurer's Report. Motion carried, 3-0.***

Burkholder, seconded by Diehl, made a motion to pay the bills on List No. 7, dated July 13, 2026, amounting to \$28,148.09, as well as to retroactively approve payment of all expenses in all accounts in June 2026, amounting to \$235,243.26, for a total of \$263,391.35. Motion carried, 3-0.

PLGIT Account Balances as of June 30, 2026, are as follows:

General Account:	\$1,323,287.63
State Account:	\$ 146,198.15
Equipment Fund:	\$ 37,576.35
Park and Recreation Account	\$ 9,913.40
PLGIT Plus:	\$ 315,417.61

CORRESPONDENCE RECEIVED –

REPORTS

ZONING - The Zoning Officer submitted the June 2026 report that detailed all activity for the month.

SEWAGE – The Sewage Enforcement Officer submitted an updated 2Q 2026 report that detailed all activity for the quarter.

STORM WATER MANAGEMENT/ENGINEERING –

ET PARK BOARD/WRRC/ET PLANNING COMMISSION – Received an updated balance sheet from the Lititz Rec Center.

BURNING ORDINANCE –

FIRST RESPONDER REPORTS

BVFC responded to 35 calls in the Township YTD.

WCAA responded to 139 calls in the Township YTD.

The June 2026 WESC report was received.

ROAD SUPERINTENDENT REPORT - Road Superintendent, Glenn L. Martin, submitted a report for June 2026, including road shoulder mowing, weed eating guiderails and intersections, grading and spreading stone on Segloch Road, tree trimming and general storm clean up. Hauled fill to Evans Road. Graded and spread asphalt millings on Elser Hill Road and Laurel Drive.

Equip maintenance: Normal cleaning and upkeep. All three large dumps to be inspected.

TOWNSHIP ADMINISTRATOR UPDATES – Worked with zoning officers in the permitting process; Office visit with ZHB applicants, neighbors and Zoning Officers; Sewage violation work; Many calls re: zoning issues on existing properties, new projects and r/e for sale. Shredded old years files. Worked on website, network and server. Worked with new IT providers – Design Data Corp rolled out support software and configured network hardware. The 2025 Township Audit was received from Garman Garcia and Shea who will submit the DCED report to the Commonwealth. Worked with R. Snavelly and Momentum on LaserFiche pumping manifest project.

OLD BUSINESS: None

NEW BUSINESS:

ET PLANNING COMMISSION – A discussion re: a new appointment to the ETPC. The Board reviewed two resumes/letters and heard a statement from one of the applicants in June. May, seconded by Burkholder, made a motion to appoint ET Resident Shawn Musser to the Commission and ET Resident John Egiziano as Alternate. Motion carried, 3-0. NOTE: The Musser appointment will be through 2030.

BRICKERVILLE HOUSE EXT – Diehl, seconded by Burkholder, made a motion grant a 90-day extension for the Land Development Plan for Brickerville House at 2 and 10 E 28th Division Highway. Motion carried, 3-0.

PUBLIC PARTICIPATION - Brooke Minnich, a Township Resident, and Randy Gablehouse were present to ask the Board's permission to install an updated and in-ground pickleball net. Also present were other pickleball players, including Township residents, that frequent the Township Court. ET's G. Martin will work with Gablehouse on requirements to install the new net.

May asked to schedule a BOS workshop in the fall.

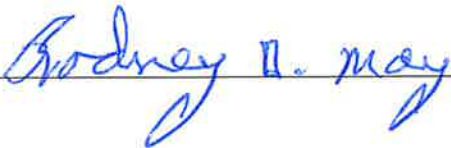
The Board authorized Miller to work on hiring a new roadworker, Donald Moyer, JR, in an Executive Session on May 11, 2026. The Board vote was 2-1, with May opposed.

OTHER BUSINESS - Meetings held at Elizabeth Township Building, beginning at 7:00 p.m., unless otherwise noted:

- The next regular meeting of the ET Planning Commission (ETPC) will be on Wednesday, Aug 5, 2026.
- The next monthly meeting of the ET Board of Supervisors (ETBOS) will be on Monday August 10, 2026.
- The next regularly scheduled meetings of the ET Zoning Hearing Board (ETZHB) will be on Wednesday, August 12, 2026, and again Wednesday, Sept 9, 2026.
- The next regularly scheduled meeting for the ET Park Board (ETPB) will be on Thursday, Sept 3, 2026.

Adjourn: There being no further business, Diehl, seconded by Burkholder, made a motion to adjourn the meeting. Motion carried, 3-0. The meeting was adjourned at 7:26 p.m.

Minutes recorded 7.13.2026 by Loren D. Miller, Township Administrator

 _____, Rodney D. May, Secretary-Treasurer