

ELIZABETH TOWNSHIP BOARD OF SUPERVISORS

August 10, 2026

Chairman Michael Diehl called the Elizabeth Township Board of Supervisors (the Board) (ETBOS) meeting to order on August 10, 2026, at 7:00 p.m., at the Township Building. Also present were Jeff Burkholder (Vice Chairman), Rodney D. May (Secretary-Treasurer), Glenn Martin (Twp. Road Superintendent), and Loren Miller (Twp. Administrator). The Pledge of Allegiance to the Flag was recited.

AGENDA APPROVAL

May, seconded by Diehl, made a motion to approve the Agenda for Aug. 10, 2026. Motion carried, 3-0.

PUBLIC PARTICIPATION

Carolyn Rieste, Executive Director of the Lititz Library was present to review the capital campaign, current funding and the pending tax referendum. Miller and Diehl had several questions re: funding the referendum.

APPROVE MINUTES

Burkholder, seconded by Diehl, made a motion approving the minutes of the July 13, 2026, meeting as presented. Motion carried, 3-0.

TREASURER'S REPORT/PAY BILLS

The Board received the Treasurer's Report, List No 8, dated August 10, 2026, for the month of July 2026, showing receipts of \$81,107.02 in the General Account. Expenses in the General Account were \$112,992.88. There were receipts of \$4,200.00, with expenses of \$1,799.69 in the Park and Recreation Account. There were no receipts or expenses in the State Account. ***Diehl, seconded by Burkholder, made a motion to accept the Treasurer's Report. Motion carried, 3-0.***

Diehl, seconded by Burkholder, made a motion to pay the bills on List No.8, dated August 10, 2026, amounting to \$1,415.59, as well as to retroactively approve payment of all expenses in all accounts in July 2026, amounting to \$114,792.57, for a total of \$116,208.16. Motion carried, 3-0.

PLGIT Account Balances as of July 31, 2026, are as follows:

General Account:	\$1,360,407.17
State Account:	\$146,630.01
Equipment Fund:	\$37,687.35
Park and Recreation Account	\$12,343.48
PLGIT Plus:	\$316,373.96

CORRESPONDENCE RECEIVED – An annual MS4 Supplemental Report for the Township was received from the Lanc. Co. Conservation District.

REPORTS

ZONING - The Zoning Officer submitted the July 2026 report that detailed all activity for the month.

SEWAGE – The Sewage Enforcement Officer submitted an updated 2Q 2026 report that detailed all activity for the quarter.

STORM WATER MANAGEMENT/ENGINEERING – The Township Engineer submitted a report for July 2026.

ET PARK BOARD/WRRC/ET PLANNING COMMISSION –

BURNING ORDINANCE –

FIRST RESPONDER REPORTS

BVFC responded to 52 calls in the Township YTD.

WCAA responded to 162 calls in the Township YTD.

The July 2026 WESC report was received.

ROAD SUPERINTENDENT REPORT - Road Superintendent, Glenn L. Martin, submitted a report for July 2026, including tree trimming, weed eating of intersections and guiderails, and shoulder mowing. Storm clean up from winds and heavy rains. Hauled fill to Evans Rd and some sign repairs or replacements. Some asphalt patching and storm pipe work prior to o/c projects. Roads then swept by contractor after 2 weeks. Guiderail replaced on Evans and Mumma Roads at the culvert projects from last year. Old Pike bridge inspected on Monday July 27th revealed need for shims on the timbers with a 10-day timeline requirement. Worked on water runoff area on Fox Rd and placed riprap along both Fox and Laurel Dr. Laurel Dr. may need more attention in the fall. Equipment maintenance: chainsaw tune up; tailgate air valve replacement on T4. All large dump trucks were inspected. Equipment cleanup as necessary. Mowing tractor has issues shifting into hi-lo ranges. Will have it looked at again as soon as the current round of mowing is complete. Waiting on calls to schedule with line painter. Dirt and Gravel training this week.

TOWNSHIP ADMINISTRATOR UPDATES – Worked with zoning officers in the permitting process; Office visit with ZHB applicants, neighbors and Zoning Officers; Sewage violation work; Many calls re: zoning issues on existing properties, new projects and r/e for sale. Shredded old years files. Worked on website, network and server. Worked with new IT providers – Design Data Corp rolled out support software and configured network hardware. Worked with R. Snavelly and Momentum on Laser Fiche pumping manifest project. Toured TWP with ZO to review complaints. Worked with local legislators' offices on PPL, Blue Ridge, and Windstream issues after storms. Speed sign on Rt. 322.

OLD BUSINESS: None

NEW BUSINESS:

ET ZHB Resolution #7-2026 – Diehl, seconded by May, made a motion to appoint Dell Sauder to the ETZHB to complete Lisa Hocker's term through January 2029. Motion carried, 3-0.

ET ZHB Hocker – Burkholder, seconded by May, made a motion to appoint Lisa Hocker to the ETZHB as alternate until her resignation is effective. Motion carried, 3-0. ***Note: Effective when Ms. Hocker moves out of the Township.***

SEPT. 2026 BOS MEETING – Diehl, seconded by Burkholder, made a motion to reschedule the September 2026 BOS meeting from September 14, 2026, to September 8, 2026. Motion carried, 3-0. ***Note: This will be advertised in the Lititz Record Express.***

CPA APPT 2027 – Burkholder, seconded by May, made a motion appoint the CPA firm of Garman Garcia and Shea to conduct the annual Township audit for FY2026. Motion carried, 3-0. ***Note: This is the 2nd year of the original 2-year agreement with the Firm. This will be advertised in the Lititz Record Express.***

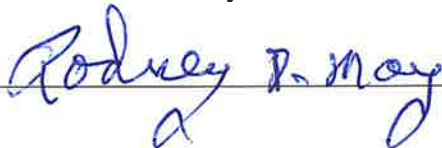
PUBLIC PARTICIPATION – The Board, per discussion, agreed to have the Music in the Park series in 2027.

OTHER BUSINESS - Meetings held at Elizabeth Township Building, beginning at 7:00 p.m., unless otherwise noted:

- The next regular meeting of the ET Planning Commission (ETPC) will be on Wednesday, Sept 2, 2026.
- The next regularly scheduled meeting for the ET Park Board (ETPB) will be on Thursday, Sept 3, 2026.
- The next monthly meeting of the ET Board of Supervisors (ETBOS) will be on Tuesday, Sept 8, 2026.
- The next regularly scheduled meetings of the ET Zoning Hearing Board (ETZHB) will be on Wednesday, Aug 12, 2026, Sept 9, 2026 and again Oct 14, 2026.

Adjourn: There being no further business, Burkholder, seconded by May, made a motion to adjourn the meeting. Motion carried, 3-0. The meeting was adjourned at 7:55 p.m.

Minutes recorded 8.10.2026 by Loren D. Miller, Township Administrator

 _____, Rodney D. May, Secretary-Treasurer