

ELIZABETH TOWNSHIP BOARD OF SUPERVISORS

MAY 11, 2026

Vice Chairman Jeff Burkholder called the Elizabeth Township Board of Supervisors (the Board) (ETBOS) meeting to order on May 11, 2026, at 7:05 p.m., at the Township Building. Also present were Chairman Michael S. Diehl, Sr., Rodney D. May (Secretary-Treasurer), Road Superintendent Glenn Martin, and Loren Miller (Township Administrator). The Pledge of Allegiance to the Flag was recited. Diehl joined the meeting a few minutes late and voted on items beginning with New Business.

AGENDA APPROVAL

Burkholder, seconded by May, made a motion to approve the Agenda for May 11, 2026. Motion carried, 2-0.

PUBLIC PARTICIPATION

APPROVE MINUTES

May, seconded by Burkholder, made a motion approving the minutes of the April 13, 2026 meeting as presented. Motion carried, 2-0.

TREASURERS REPORT/PAY BILLS

The Board received the Treasurer's Report, List No 5, dated May 11, 2026, for the month of April 2026, showing receipts of \$376,383.58 in the General Account. Expenses in the General Account were \$70,678.62. There were receipts of \$500.00, with expenses of \$1,595.08 in the Park and Recreation Account. There were no receipts or expenses in the State Account. ***Burkholder, seconded by May, made a motion to accept the Treasurer's Report. Motion carried, 2-0.***

Burkholder, seconded by May, made a motion to pay the bills on List No.5 dated May 11, 2026, amounting to \$45,591.42, as well as to retroactively approve payment of all expenses in all accounts in April 2026, amounting to \$72,273.70, for a total of \$121,865.12. Motion carried, 2-0.

PLGIT Account Balances as of April 30, 2026, are as follows:

General Account:	\$ 1,151,506.53
State Account:	\$ 251,042.77
Equipment Fund:	\$ 37,360.31
Park and Recreation Account	\$ 4,831.23
PLGIT Plus:	\$ 313,559.27

CORRESPONDENCE RECEIVED

A thank you note from the Lititz Rec for the Township's annual support was received.

REPORTS

ZONING - The Zoning Officer submitted the April 2026 report that detailed all activity for the month.

SEWAGE – The Sewage Enforcement Officer submitted the 1Q 2026 report that detailed all activity for the quarter.

STORM WATER MANAGEMENT/ENGINEERING – The April 2026 Engineers report was received.

ET PARK BOARD/WRRC/ET PLANNING COMMISSION –

BURNING ORDINANCE –

FIRST RESPONDER REPORTS

BVFC responded to 18 calls in the Township YTD.

WCAA responded to 83 calls in the Township YTD.

The April 2026 WESC report was received.

ROAD SUPERINTENDENT REPORT - Road Superintendent, Glenn L. Martin, submitted a report for April 2026. Tree trimming; Dirt and Gravel Road gutter cleaning and pothole filling; Backfilling the utility hole along Pewter Drive and hauling in topsoil; Prep work along Zartman Mill Road for the paving project; Mulch was placed on all tot lots with some border pieces being repaired at the Penn Elm Park. Had 10 Township Park picnic tables sanded and re-stained with the help of a young man doing community service work. He also helped with the mulching. Equip maintenance has included painting some of the plows before storage; Worked on T-2's snowplow, replaced hoses and removed the cylinder for repairs. More damage from last year's heavy rains showed up recently. Augusta Drive apparently has a collapsed metal pipe resulting in a large hole, 5-10 feet in diameter and up to 5 feet deep. It will require up to 125' of pipe replaced from manhole to the outlet. (Note: The BOS asked some questions re: the pipe size and type and expressed support for the needed repairs.)

TOWNSHIP ADMINISTRATOR UPDATES – Working with zoning officers in the permitting process; Office visit with ZHB applicants, neighbors and Zoning Officers; Parking Ordinance work; Sewage violation work; Many calls re: zoning issues on existing properties, new projects and r/e for sale. Continued sorting of old files. Worked on website, network and server. Worked on new year reports to various agencies. Received the LCCD payment for the Pumping Station Road project. Evaluating additional network support vendors. Job advertisement and interviews for a new Road Crew member. Attended flagger trainer. Attended PSATS. Attended a fraud seminar with JBT. Also answered some resident questions re: Poplar Grove ROW's.

OLD BUSINESS:

NEW BUSINESS:

HAMMER CREEK SEPTIC WAIVER - Burkholder, seconded by May, made a motion to grant a waiver of well isolation distance for Gary Martin at 587 Hammer Creek Road, based on a recommendation from SEO Hain. Motion carried, 3-0.

UPDATE ON RT 501 AND LEXINGTON ROAD - Miller shared an update with the Board regarding the proposed PENNDOT improvements at S.R. 501 and Lexington Road and Loop Road. Warwick and Elizabeth Townships, in conjunction with the offices of Rep Fee, the former Senator Aument and the current Senator

