

ELIZABETH TOWNSHIP BOARD OF SUPERVISORS

APRIL 13, 2026

Chairman Michael S. Diehl, Sr., called the Elizabeth Township Board of Supervisors (the Board) (ETBOS) meeting to order on April 13, 2026, at 7:00 p.m., at the Township Building. Also present were Vice Chairman Jeff Burkholder, Rodney D. May (Secretary-Treasurer), Road Superintendent Glenn Martin, and Loren Miller (Township Administrator). The Pledge of Allegiance to the Flag was recited.

AGENDA APPROVAL

May, seconded by Diehl, made a motion to approve the Agenda for April 13, 2026. Motion carried, 3-0.

PUBLIC PARTICIPATION

APPROVE MINUTES

Diehl, seconded by Burkholder, made a motion approving the minutes of the March 9, 2026, meeting as presented. Motion carried, 3-0.

TREASURERS REPORT/PAY BILLS

The Board received the Treasurer's Report, List No 4, dated April 13, 2026, for the month of March 2026, showing receipts of \$121,994.46 in the General Account. Expenses in the General Account were \$80,971.45. There were no receipts or expenses in the Park and Recreation Account. There were receipts of \$169,462.88, with no expenses in the State Account. ***Burkholder, seconded by May, made a motion to accept the Treasurer's Report. Motion carried, 3-0.***

Burkholder, seconded by May, made a motion to pay the bills on List No.4 dated April 13, 2026, amounting to \$25,544.89, as well as to retroactively approve payment of all expenses in all accounts in March 2026, amounting to \$80,971.45, for a total of \$106,516.34. Motion carried, 3-0.

PLGIT Account Balances as of March 31, 2026, are as follows:

General Account:	\$ 1,105,246.97
State Account:	\$ 250,325.33
Equipment Fund:	\$ 37,253.54
Park and Recreation Account	\$ 5,910.09
PLGIT Plus:	\$ 312,642.04

CORRESPONDENCE RECEIVED – The Blaze newsletter was received.

REPORTS

ZONING - The Zoning Officer submitted the March 2026 report that detailed all activity for the month.

SEWAGE – The Sewage Enforcement Officer submitted the 1Q 2026 report that detailed all activity for the quarter.

STORM WATER MANAGEMENT/ENGINEERING – The March 2026 Engineers report was received.

ET PARK BOARD/WRRC/ET PLANNING COMMISSION – The March 4, 2026, ETPC minutes were received, as well as the March 3, 2026, Park Board Minutes. The 1Q2026 Lititz Rec Financial Report was received.

BURNING ORDINANCE – One resident received a copy of the Burning Ordinance.

FIRST RESPONDER REPORTS

BVFC responded to 17 calls in the Township YTD.
WCAA responded to 64 calls in the Township YTD.
The March 2026 WESC report was received.

ROAD SUPERINTENDENT REPORT - Road Superintendent, Glenn L. Martin, submitted a report for March 2026. Tree trimming; backfilling the utility hole along Pewter Drive; Some dirt and gravel road work and helped with the light pole project at the Twp Bldg parking lot. Worked on Park restrooms – they were opened on Friday, April 10. DEP changed Twp requirements re: water systems since the water fountains were removed last fall. Monthly samples are no longer required. Equipment maintenance: chipper repair, replacement of leaky hydraulic fittings on various pieces of equipment. Clean up and paint touch up of equipment. Waiting for the return of shoulder mower flail shield from repair shop. Roadside mowing to soon begin. Prepped roller for upcoming season. Will remove salt spreader from trucks this week.

TOWNSHIP ADMINISTRATOR UPDATES – Working with zoning officers in the permitting process; Office visit with ZHB applicants, neighbors and Zoning Officers; Parking Ordinance work; Sewage Ordinance work; Many calls re: zoning issues on existing properties, new projects and r/e for sale. Continued sorting of old files. Worked on website, network and server. Worked on new year reports to various agencies. Received the Constellation Energy component payment for the Pumping Station Road project. Need to find new volunteers for ETPC both as members and additional alternates. Evaluating additional network support vendors. Job advertisement for a new Road Crew member.

OLD BUSINESS:

BVFC FUNDING – Diehl, seconded by Burkholder made a motion to allocate funding to the Brickerville Volunteer F.C. (BVFC) for tanker upgrades and radio updates, not to exceed the amount of \$40,000.00. Motion carried, 3-0.

NEW BUSINESS:

OIL AND CHIP BID – Burkholder, seconded by May, made a motion to award 2026 Oil and Chip Bid to Martin Paving. The bid consists of 14,925 sq. yard of ½” stone and E-3M oil @ \$1.60/yd for a total of \$23,880.00 as well as 14,925 sq. yard of ¼” stone and E-3M oil @ \$1.60/yd for a total of \$23,880.00, for a grand total of \$47,760.00. Motion carried, 3-0.

ROAD PAVING BID – Two bids for 1,024 tons of 1” Superpave Asphalt Mix, 9.5mm mix were received. Pennsy Supply proposed \$104.28/ton (\$106,782.72 total) and Martin’s Paving proposed \$96.80/ton (\$99,123.20 total). Diehl, seconded by Burkholder, made a motion to award the 2026 Road Paving Bid to Martin’s Paving for a total of \$99,123.20. Motion carried, 3-0.

FOB/BLACKTOP BID – Burkholder, seconded by May, made a motion to award 2026 Blacktop/FOB Bid to Pennsy Supply. The bid consists of 350 tons EACH of 9.5 mm wearing mix @ \$77.77/ton (\$27,219.50 total), 19 mm binder mix @ \$67.72/ton (\$23,702.00 total), and 25 mm base mix @ \$63.39/ton (\$22,186.50 total). All materials are sourced from the East Petersburg Plant. Motion carried, 3-0.

ROAD BIDS PAYMENT – Diehl, seconded by Burkholder, made a motion to pay for the 2026 Road Improvement Projects from the Liquid Fuels Account and any remaining costs from the General Account. Motion carried, 3-0.

RESOLUTION 5-2026 – Burkholder, seconded by May, made a motion to approve Resolution No. 5-2026 to include escalator/de-escalator clause for 2026 Road Improvement Projects. Motion carried, 3-0.

MS4 WAIVER UPDATE – Charity Hain, from DMAI, was present and updated the Board on the status of the MS4 Waiver from DEP. The current waiver expires in 2028. New waiver paperwork needs to be submitted to PA DEP by Sept 2, 2027.

JUNE BOS MEETING - May, seconded by Diehl, made a motion to move the June 2026 Board of Supervisors meeting from June 8, 2026, to June 22, 2026. Motion carried, 3-0. (Note: this will be advertised at the end of May/beginning of June in the Lititz Record Express.)

PUBLIC PARTICIPATION – None.

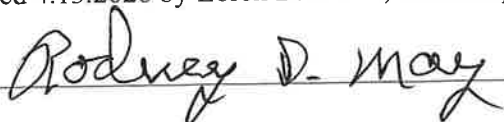
OTHER BUSINESS - Meetings held at Elizabeth Township Building, beginning at 7:00 p.m., unless otherwise noted:

- The next monthly meeting of the ET Board of Supervisors (ETBOS) will be on Monday May 11, 2026.
- The next regularly scheduled meeting for the ET Park Board (ETPB) will be on Thursday, May 7, 2026.
- The next regular meeting of the ET Planning Commission (ETPC) will be on Wednesday, May 6, 2026.
- The next regularly scheduled meeting of the ET Zoning Hearing Board (ETZHB) will be on Wednesday, May 13, 2026, and again June 10, 2026.

Adjourn: There being no further business, Diehl, seconded by May, made a motion to adjourn the meeting. Motion carried, 3-0. The meeting was adjourned at 7:54 p.m.

The Board held an Executive Session re: Employment matters after the meeting, from 7:55 to 8:30 p.m.

Minutes recorded 4.13.2026 by Loren D. Miller, Township Administrator



_____, Rodney D. May, Secretary-Treasurer