

ELIZABETH TOWNSHIP BOARD OF SUPERVISORS

MARCH 9, 2026

Chairman Michael S. Diehl, Sr., called the Elizabeth Township Board of Supervisors (the Board) (ETBOS) meeting to order on March 9, 2026, at 7:00 p.m., at the Township Building. Also present were Vice Chairman Jeff Burkholder, Rodney D. May (Secretary-Treasurer), Road Superintendent Glenn Martin, and Loren Miller (Township Administrator). The Pledge of Allegiance to the Flag was recited.

AGENDA APPROVAL

Burkholder, seconded by Diehl, made a motion to approve the Agenda for March 9, 2026. Motion carried, 3-0.

PUBLIC PARTICIPATION

Chief J. Strauss and Deputy Chief K. Rothermel were present to discuss funding for BVFC projects, including radios and truck lighting upgrades.

APPROVE MINUTES

Diehl, seconded by May, made a motion approving the minutes of the February 9, 2026, meeting as presented. Motion carried, 3-0.

TREASURERS REPORT/PAY BILLS

The Board received the Treasurer's Report, List No 3, dated March 9, 2026, for the month of February 2026, showing receipts of \$163,819.55 in the General Account. Expenses in the General Account were \$68,418.12. There were receipts of \$1,200.00, with expenses of \$75.49 in the Park and Recreation Account. There were no receipts or expenses in the State Account. ***Burkholder, seconded by May, made a motion to accept the Treasurer's Report. Motion carried, 3-0.***

Burkholder, seconded by May, made a motion to pay the bills on List No.3 dated March 9, 2026, amounting to \$22,715.82, as well as to retroactively approve payment of all expenses in all accounts in February 2026, amounting to \$68,493.61, for a total of \$91,209.43. Motion carried, 3-0.

PLGIT Account Balances as of February 28, 2026, are as follows:

General Account:	\$ 1,066,923.88
State Account:	\$ 80,530.94
Equipment Fund:	\$ 37,142.96
Park and Recreation Account	\$ 5,893.52
PLGIT Plus:	\$ 311,692.24

CORRESPONDENCE RECEIVED – *No correspondence received.*

REPORTS

ZONING - The Zoning Officer submitted the February 2026 report that detailed all activity for the month.

SEWAGE – *No report received. Reports will be submitted quarterly, contingent on relevant data.*

STORM WATER MANAGEMENT/ENGINEERING – The February 2026 Engineers report was received.

ET PARK BOARD/WRRC/ET PLANNING COMMISSION –The March 4, 2026, ETPC minutes were received.

BURNING ORDINANCE – Per May request, Miller mailed one copy of burning ordinance to Twp resident.

FIRST RESPONDER REPORTS

BVFC responded to 22 calls YTD.

WCAA responded to 23 calls YTD.

The February 2026 WESC report was received.

The annual report for 2025 was received from Penryn Fire Company. 22 calls in ET.

ROAD SUPERINTENDENT REPORT - Road Superintendent, Glenn L. Martin, submitted a report for February 2026. Snow and ice removal. Pothole repair on dirt and gravel roads as well as sign repairs. Repaired some snow plowing divots and other sod turned up during plowing operations. Opened up snow covered inlets. Swept off road shoulders and intersections with the loader.

Equip work included repairs on the shoulder mowing tractor as well as the 6' guard that goes across the front of the mower, repairing a hydraulic cylinder leak on the chipper. Also repaired the snowplow on the Western Star. Other tasks included changing the cutting edge as well as an air leak on T1, along with regular clean up after snow and ice events. Misc: Tore out the shower wall in the shop restroom to make room for another locker, T. Pasker replaced numerous elbows in our water lines through the building, approx. 14. Added on inline whole budling water filter and worked on clearing the floor drains in the shop.

TOWNSHIP ADMINISTRATOR UPDATES – Working with zoning officers in the permitting process; Office visit with ZHB applicants, neighbors and Zoning Officers; Work on Zoning Ordinance redo; Parking Ordinance work; Sewage Ordinance work; Many calls re: zoning issues on existing properties, new projects and r/e for sale. Continued sorting of old files. Worked on website, network and server. Worked on year end processes for new year start. Worked on new year reports to various agencies. Submitted final GLG grant final details for reimbursement. Glenn and I met with the LCCD to finalize the Pumping Station Road fundings. Need to find new volunteers for ETPC both as members and additional alternates. Audit team was in first week of March for opening audit. Miller gave update on LCDTF from Lanc Co. DA.

OLD BUSINESS:

EMC APPT – Burkholder, seconded by Diehl, made a motion to appoint Denny Strauss as the Township EMC (Emerg. Management Coordinator), with Duane Ober and Mike Smith of WESC as alternates, with all required PEMA certification requirements being met by 1/1/2027. Motion carried, 3-0.

NEW BUSINESS:

RESOLUTION #4-2026 – Burkholder, seconded by Diehl, made a motion to approve Resolution #4-2026, appointing the County of Lancaster as Township Tax Collector, in lieu of the elected collector. Motion carried, 3-0.

ROAD INSP – A discussion re: setting a date for 2026 Spring Road Inspection for Board and Road Crew. The Board will conduct an inspection on March 24, 2026, beginning at 7:00 a.m.

BVFC FP FOR PENRYN – Burkholder, seconded by Diehl, made a motion to approve BVFC Fire Police to serve the at the Penryn Fire Company Mud Sale March 20 and 21, 2026. Motion carried, 3-0.

ROAD BIDS 2026 –Diehl, seconded by Burkholder, made a motion to advertise the Road Bids in the Lititz Record Express for two weeks in March/April and notice to open the bids on April 13, 2026, at the monthly BOS meeting at 7:00 p.m. Motion carried, 3-0. *Note: Martin described potential projects to the BOS including work on Zartman Mill Rd, Evans Rd, and Old Pike, while possibly holding off on Dead End Rd leveling work. Oil prices are subject to change due to international unrest and economic uncertainty.*

PUBLIC PARTICIPATION – None.

OTHER BUSINESS - Metings held at Elizabeth Township Building, beginning at 7:00 p.m., unless otherwise noted:

- The next monthly meeting of the ET Board of Supervisors (ETBOS) will be on Monday April 13, 2026.
- The next regularly scheduled meeting for the ET Park Board (ETPB) will be on Thursday, May 7, 2026.
- The next regular meeting of the ET Planning Commission (ETPC) will be on Wednesday, April 1, 2026.
- The next regularly scheduled meeting of the ET Zoning Hearing Board (ETZHB) will be on Wednesday, April 8, 2026 and again May 13, 2026.

Adjourn: There being no further business, Diehl, seconded by Burkholder, made a motion to adjourn the meeting. Motion carried, 3-0. The meeting was adjourned at 7:42 p.m.

Minutes recorded 3.9.2026 by Loren D. Miller, Township Administrator



_____, Rodney D. May, Secretary-Treasurer