

ELIZABETH TOWNSHIP BOARD OF SUPERVISORS

OCTOBER 13, 2025

Chairman Michael S Diehl, Sr., called the Elizabeth Township Board of Supervisors (the Board) (ETBOS) meeting to order on October 13, 2025, at 7:00 p.m., at the Township Building. Also present were Vice Chairman Jeff Burkholder, Rodney D. May (Secretary-Treasurer), Road Superintendent Glenn Martin, and Loren Miller (Township Administrator). The Pledge of Allegiance to the Flag was recited.

AGENDA APPROVAL

Burkholder, seconded by May, made a motion to approve the Agenda for October 13, 2025. Motion carried, 3-0.

PUBLIC PARTICIPATION AND GUESTS

State Senator, James Malone, visited the Board and shared an update re: his term, work with Warwick Ambulance and their LSA grant work, as well as several legislative efforts.

Lititz Library Executive Director, Carolyn Reiste, updated the Board re: the Library Mission, library usage rates, per capita values, programs currently offered, finance sources and amounts, as well as the pending capital project which will help address increased usage/population. A campaign is kicking off to raise the funding needed for the building additions.

Chief Rob Walker, Executive Director of Warwick Community Ambulance Association, was present to review the LSA grant work for the new ALS unit as well as answer any questions re: the grant application.

APPROVE MINUTES

Diehl, seconded by Burkholder, made a motion approving the minutes of the September 8, 2025, meeting as presented. Motion carried, 3-0.

TREASURERS REPORT/PAY BILLS

The Board received the Treasurer's Report, List No 10, dated October 13, 2025, for the month of September 2025, showing receipts of \$99,906.00 in the General Account. Expenses in the General Account were \$330,622.63. There were no receipts, with expenses of \$1,818.09 in the Park and Recreation Account. There were no receipts or expenses in the State Account. ***Burkholder, seconded by May, made a motion to accept the Treasurer's Report. Motion carried, 3-0.***

Burkholder, seconded by May, made a motion to pay the bills on List No.10 dated October 13, 2025, amounting to \$36,510.79, as well as to retroactively approve payment of all expenses in all accounts in September 2025, amounting to \$332,440.72, for a total of \$368,951.51. Motion carried, 3-0.

PLGIT Account Balances as of September 30, 2025, are as follows:

General Account:	\$1, 190,076.87
State Account:	\$ 79, 306.24
Equipment Fund:	\$ 36,578.11
Park and Recreation Account	\$ 7,905.27
PLGIT Plus:	\$ 306,840.99

CORRESPONDENCE RECEIVED

An update report was received from the Lancaster County Drug Task Force.

REPORTS

ZONING - The Zoning Officer submitted the September 2025 report that detailed all activity for the month. 11 permits were issued, with a value of \$442,946.46.

SEWAGE - The Sewage Enforcement Officer submitted the September 2025 report that detailed all activity for the month.

STORM WATER MANAGEMENT/ENGINEERING - The September 2025 report was received.

PLANNING COMMISSION -.

ET PARK BOARD/WRRC -

BURNING ORDINANCE - WESC responded to one recorded violation.

FIRST RESPONDER REPORTS

BVFC responded to 12 calls in all areas in September 2025, with 124 calls YTD.

WCAA responded to 15 calls in ET in August 2025, with 173 calls YTD.

The September 2025 WESC report was received.

ROAD SUPERINTENDENT REPORT - Road Superintendent, Glenn L. Martin, submitted a report for September 2025. Work included: stormwater pipe repair on Lakeview Drive; Stone and rock stabilization along Township Roads and Culverts; Gutter cleaning along roads with drainage issues; tree trimming; weed eating and shoulder mowing. Sign repair. Placement of culvert markers in prep for winter plowing; Repainted Segloch Rd bridge and guiderail. Equipment maintenance: work on shoulder mower; T4 (2007 Peterbilt Dump) being serviced; Equipment cleanup. 310 JD backhoe tire replacement.

Had road inspection on Oct 7, 2025. Looked at paving projects, culvert projects recently finished and others yet to be completed this year. G. and R. Martin attended an 811 Safety training on September 25, 2025. ET will be helping Penn Twp with a road widening project in late October.

TOWNSHIP ADMINISTRATOR UPDATES - Working with zoning officers in the permitting process; Office visit with ZHB applicants, neighbors and Zoning Officers; Work on Zoning Ordinance redo; Many calls re: zoning issues on existing properties, new projects and r/e for sale. Work on Laserfiche project with Caernarvon Township and Momentum Consulting. Continued sorting of old files. Worked on annual budget. Continued work on updated official map. Posted ZHB signs. Worked on phone system, network and server. Reminded Board of age of network and the need to upgrade hardware in the 2027 fiscal year with plans to replace infrastructure pieces in 2026. Attended an Act 167 meeting with Burkholder. Road inspection on Oct 7. Note: I re-upped with the Lanc County Health Advisory Committee for 2026.

NEW BUSINESS:

RESOLUTION 9-2025 LSA GRANT - Diehl, seconded by Burkholder, made a motion to approve Resolution # 9-2025 in support of a potential LSA grant from DCED for a new and equipped BVFC-based ALS unit. Motion carried, 3-0.

ORDINANCE 2025-02 SPEED LIMIT ON EVANS ROAD - A hearing was held regarding Ordinance 2-2025. The Ordinance was properly advertised and posted. After discussion and comments, May, seconded by Burkholder, made a motion to approve the Ordinance as advertised. Motion carried, 3-0.

RESOLUTION 10-2025 HAZARD MITIGATION - Burkholder, seconded by May, made a motion to approve Resolution #10-2025 reflecting the adoption of the Lancaster County 2025 Hazard Mitigation Plan. Motion carried, 3-0.

RESOLUTION 11-2025 350 EVANS ROAD ACT 537 – Diehl, seconded by May, made a motion to approve Resolution #11-2025 re: ACT 537 for Stoltzfus at 350 Evans Road. Motion carried, 3-0.

ESCROW RELEASE KREIDER – Burkholder, seconded by Diehl, made a motion to approve an Escrow Final release for 49 Lexington Road for Larry and Laverne Kreider, from \$5,610.00 to \$0.00. Motion carried, 3-0.

PUBLIC PARTICIPATION

Len Spencer, Township SEO, addressed the Board re: his service with the Township. He thanked the Township for their continued support for him as he works through challenges. He expressed his desire to continue serving the Township and the Board voiced their willingness to have him do so.

OTHER BUSINESS - All meetings held at Elizabeth Township Building, beginning at 7:00 p.m., unless otherwise noted:

- The next regular meeting of the ET Planning Commission (ETPC) will be held on Wednesday, November 5, 2025.
- The next regular monthly meeting of the ET Board of Supervisors (ETBOS) will be Monday, November 10, 2025, with the budget meeting on Monday October 20, 2025, at 6:30 p.m.
- The next regularly scheduled meeting for the ET Park Board (ETPB) will be held on Thursday, November 6, 2025.
- The next regularly scheduled meeting of the ET Zoning Hearing Board (ETZHB) will be held on Wednesday, November 12, 2025, and again Wednesday, December 10, 2025.
- Adjourn: There being no further business, Diehl, seconded by Burkholder, made a motion to adjourn the meeting. Motion carried, 3-0. The meeting was adjourned at 7:48 p.m.

Minutes recorded 10.13.2025 by Loren D. Miller, Township Administrator

 , Rodney D. May, Secretary-Treasurer