

# ***ELIZABETH TOWNSHIP BOARD OF SUPERVISORS***

**AUGUST 11, 2025**

Chairman Michael S Diehl, Sr., called the Elizabeth Township Board of Supervisors (the Board) (ETBOS) meeting to order on August 11, 2025, at 7:00 p.m., at the Township Building. Also present were Vice Chairman Jeff Burkholder, Rodney D. May (Secretary-Treasurer), Road Superintendent Glenn Martin, and Loren Miller (Township Administrator). The Pledge of Allegiance to the Flag was recited.

## **AGENDA APPROVAL**

Burkholder, seconded by May, made a motion to approve the Agenda for August 11, 2025. Motion carried, 3-0.

## **PUBLIC PARTICIPATION AND GUESTS**

## **APPROVE MINUTES**

Burkholder, seconded by Diehl, made a motion approving the minutes of the July 14, 2025, meeting as presented. Motion carried, 3-0.

## **TREASURERS REPORT/PAY BILLS**

The Board received the Treasurer's Report, List No.8, dated August 11, 2025, for the month of July 2025, showing receipts of \$121,826.87 in the General Account. Expenses in the General Account were \$170,118.58. There were receipts of \$3,320.00, with expenses of \$4,099.41 in the Park and Recreation Account. \$10,000.00 was transferred from PLGIT General Account to PLGIT Park and Recreation Account. There were no receipts or expenses in the State Account.

*Burkholder, seconded by May, made a motion to accept the Treasurer's Report. Motion carried, 3-0.*

*Burkholder, seconded by May, made a motion to pay the bills on List No.8 dated August 11, 2025, amounting to \$190,284.88, as well as to retroactively approve payment of all expenses in all accounts in July 2025, amounting to \$174,217.99, for a total of \$364,502.87. Motion carried, 3-0.*

**PLGIT Account Balances as of July 31, 2025, are as follows:**

|                             |                |
|-----------------------------|----------------|
| General Account:            | \$1,391,159.11 |
| State Account:              | \$ 265,419.99  |
| Equipment Fund:             | \$ 36,329.58   |
| Park and Recreation Account | \$ 12,475.82   |
| PLGIT Plus:                 | \$ 304,714.08  |

## **CORRESPONDENCE RECEIVED**

- The Cocalico Creek Water Shed Assoc. minutes were received.
- The Lanc Co Conservation District annual report was received.
- Invitations for Muni Officials meeting was received from LCSWMA.

## **REPORTS**

**ZONING** - The Zoning Officer submitted the July 2025 report that detailed all activity for the month. 7 permits were issued, with a value of \$453,145.00.

**SEWAGE –**

**STORM WATER MANAGEMENT/ENGINEERING –**

**PLANNING COMMISSION** – The AUGUST 6, 2025 ETPC minutes were received.

**ET PARK BOARD/WRRC** – No July meeting.

**BURNING ORDINANCE** – No recorded violations.

**FIRST RESPONDER REPORTS**

BVFC responded to 23 calls in all areas in July 2025, with 100 calls YTD.

WCAA responded to 19 calls in ET in July 2025, with 146 calls YTD.

The July 2025 WESC report was received.

**ROAD SUPERINTENDENT REPORT** - Road Superintendent, Glenn L. Martin, submitted a report for July 2025: Paving on Oak Lane and part of Blantz; Repairing road edge washouts; Removed tree, and stump and dug out collapsed pipe on Pewter Drive; New EE Aug 4; monthly checks at park; Spent some time mowing; Segloch Road and Laurel Dr flood repairs; Equip maintenance: clean up and small repair on T4. Arranged to have two water fountains removed from Park. Working on getting the Park off requirements of public water reporting. Received emergency permit for Evans Road.

**TOWNSHIP ADMINISTRATOR UPDATES** – Working with zoning officers in the permitting process; Office visit with ZHB applicants, neighbors and Zoning Officers; Work on Zoning Ordinance redo; Many calls re: zoning issues on existing properties, new projects and r/e for sale; Work on list of IPMC challenged properties for 2025. Work on Laserfiche project with Caernarvon Township and Momentum Consulting. Continued sorting of old files. Hung speed sign. Many calls re: flooding. Worked with Martin on several issues. Worked on flooding issues on Reifsnyder and Oak. Worked on annual budget. Worked on hiring docs for new EE. Introductory work on updated official map. Hung speed sign.

**NEW BUSINESS:**

**KREIDER LOT ADD ON PLAN 68 BOMBERGER** – Ted Cromleigh, of Diehm and Sons, presented a lot add-on plan for Larry and Laverne Kreider from 70 Bomberger Road. The plan intends to detach a 13 ac. lot from the existing property on W. Lexington Road (leaving the original house and 3.0+/- ac) and attach it to the recently subdivided lot (newly constructed home and 2.0 +/- ac) on Bomberger Road. The Kreiders own all the properties noted in the add on plan.

After the presentation and discussion, Diehl, seconded by Burkholder, made a motion to conditionally approve the lot add on plan, based on a letter from David Miller and Associates dated August 11, 2025, and as recommended by the ETPC. Motion carried, 3-0.

**OFFICIAL MAP UPDATE** – Miller and Hain reviewed the Official Map project with the Board, educating them on the intentions and process.

**ZONING ORDINANCE UPDATE** – Hain reviewed the Ordinance update. Diehl, seconded by Burkholder, made a motion to advertise the Ordinance update after all review and comments are received from Township entities and stakeholders. Motion carried, 3-0.

**PARK TREE PLAN** – Ken Fillo, Township Resident and Park Board member, presented a few ideas regarding the addition of trees and drainage to the Township Park on Keener Road and Rt 322.


## PUBLIC PARTICIPATION

Martin gave an update re: Pumping Station Road Culvert Project. The project is moving along (lots of rain previously but now have had two weeks of dry weather). The contractor has found a freshwater spring in the project area and is dealing with stabilizing it so it doesn't undermine and erode the road in the future. First payment details reviewed and okayed by DMAI. Payment in mail this week.

OTHER BUSINESS - All meetings held at Elizabeth Township Building, beginning at 7:00 p.m., unless otherwise noted:

- The next regular meeting of the ET Planning Commission (ETPC) will be held on Wednesday, Sept 3, 2025.
- The next regular monthly meeting of the ET Board of Supervisors (ETOBS) will be Monday, September 8, 2025.
- The next regularly scheduled meeting for the ET Park Board (ETPB) will be held on Thursday, September 4, 2025.
- The next regularly scheduled meeting of the ET Zoning Hearing Board (ETZHB) will be held on Wednesday, August 13, 2025, and again Wednesday, September 10, 2025.
  
- Adjourn: There being no further business, Diehl, seconded by May, made a motion to adjourn the meeting. Motion carried, 3-0. The meeting was adjourned at 7:50 p.m.

Minutes recorded 8.11.2025 by Loren D. Miller, Township Administrator

 , Rodney D. May, Secretary-Treasurer