

ELIZABETH TOWNSHIP BOARD OF SUPERVISORS

JULY 14, 2025

Chairman Michael S Diehl, Sr., called the Elizabeth Township Board of Supervisors (the Board) (ETBOS) meeting to order on July 14, 2025, at 7:00 p.m., at the Township Building. Also present were Vice Chairman Jeff Burkholder, Rodney D. May (Secretary-Treasurer), Road Superintendent Glenn Martin, and Loren Miller (Township Administrator). The Pledge of Allegiance to the Flag was recited.

AGENDA APPROVAL

Diehl, seconded by Burkholder, made a motion to approve the Agenda for July 14, 2025. Motion carried, 3-0.

PUBLIC PARTICIPATION AND GUESTS

APPROVE MINUTES

May, seconded by Diehl, made a motion approving the minutes of the June 9, 2025, meeting as presented. Motion carried, 3-0.

TREASURERS REPORT/PAY BILLS

The Board received the Treasurer's Report, List No.7, dated July 14, 2025, for the month of June 2025, showing receipts of \$123,497.221 in the General Account. Expenses in the General Account were \$79,951.38. There were no receipts, with expenses of \$2,022.19 in the Park and Recreation Account. There were no receipts or expenses in the State Account.

Burkholder, seconded by Diehl, made a motion to accept the Treasurer's Report. Motion carried, 3-0.

Burkholder, seconded by Diehl, made a motion to pay the bills on List No.7 dated July 14, 2025, amounting to \$28,004.89, as well as to retroactively approve payment of all expenses in all accounts in June 2025, amounting to \$81,973.57, for a total of \$109,978.46. Motion carried, 3-0.

PLGIT Account Balances as of June 30, 2025, are as follows:

General Account:	\$1,464,108.91
State Account:	\$ 264,492.28
Equipment Fund:	\$ 36,202.60
Park and Recreation Account	\$ 3,230.52
PLGIT Plus:	\$ 303,625.37

ARP Account Balance as of June 30, 2025, is: \$6.30

CORRESPONDENCE RECEIVED

- Thank you letter from Brunnerville Fire Company for annual Township Contribution.
- WRRRC Financial Statement update.

REPORTS

ZONING - The Zoning Officer submitted the May 2025 report that detailed all activity for the month. 7 permits were issued, with a value of \$742,883.00.

SEWAGE – The June 2025 Sewage Enforcement Officer’s report was received.

STORM WATER MANAGEMENT/ENGINEERING – The June 2025 Engineers report was received, detailing all reviewed plans and SWM permits/exemptions.

PLANNING COMMISSION – No June or July Meeting.

ET PARK BOARD/WRRC – No July meeting.

BURNING ORDINANCE – No recorded violations.

FIRST RESPONDER REPORTS

BVFC responded to 14 calls in June 2025, with 77 calls YTD.

WCAA responded to 20 calls in June 2025, with 127 calls YTD.

The June 2025 WESC report was received.

ROAD SUPERINTENDENT REPORT - Road Superintendent, Glenn L. Martin, submitted a report for June 2025: lots of storm clean up including catch basins, trees roads and culverts. Road edges still need addressed as well as other road damage. Some shoulder mowing and weed eating. Guiderail spraying was completed last week. Work has begun on Pumping Stn Road culvert replacement. Equipment maintenance has included repair of shoulder mower and the annual PA state inspection on the three big dumps. Working on applying for an emergency road repair permit from DEP for Evans Road washout. Park restrooms water sampling. UV system appears more sensitive than the prior one. May need adjustments. Lots of calls re: water and flooding.

TOWNSHIP ADMINISTRATOR UPDATES – Working with zoning officers in the permitting process; Office visit with ZHB applicants, neighbors and Zoning Officers; Work on Zoning Ordinance redo; Many calls re: zoning issues on existing properties, new projects and r/e for sale; Work on list of IPMC challenged properties for 2025. Work on Laserfiche project with Caernarvon Township and Momentum Consulting. Continued sorting of old files. Hung speed sign. Many calls re: flooding. Worked with Martin on several issues. Helped move trucks around, etc, for inspections. Worked on tall grass issue on E. Manor Drive with neighbor and bank. Installed tv screen in lobby for notices.

NEW BUSINESS:

JBT ARP ACCOUNT – Diehl, seconded by May, made a motion to close the ARP checking account at JBT with a current balance of \$6.30 and transfer the balance to the General Account at JBT. Motion carried, 3-0.

EMERGENCY PARK CLOSURES – Burkholder, seconded by Diehl, made a motion to create a chain of authority to address the closing of the Park(s) or Park facilities, with Glenn Martin as the primary decision maker, followed by Loren Miller and finally a simple majority of the Twp Supervisors. Motion carried, 2-1, with May opposed.

PUBLIC PARTICIPATION

Township residents on Apple Blossom (Ressler @101, Strohm @103 and Egiziano @ 105) expressed their concerns re: drainage issues on the properties with water coming off both their street and Sleepy Hollow Road.

Township resident Mike Lanids from Keener Road expressed concerns and thoughts re: WLL in the Township Park, based on an LNP article he read.

Township resident Dell Sauder from Hershey Road expressed concerns re: the Park/WLL issues, music in the Park, and using Facebook more to communicate events to the public.

Township resident Dell Sauder from Hershey Road expressed concerns re: the Park/WLL issues, music in the Park, and using Facebook more to communicate events to the public.

May commented on the lack of assistance from non-electric utility companies including cable and voice/data suppliers in regard to removing trees from their installed lines. The Brickerville Fire Company and others, as well as Township staff, have had to deal with the fallout of these companies' lack of support. Burkholder echoed his discontentment with the companies' performance too.

May reported that the Park Pavilion roof was repaired last week. There was a leak and several rotted boards needed replaced.

May asked if the Board has given consideration to the NLCRPD email regarding the 2026 budget and the Township's interest in contracting coverage with the Department. Diehl noted that this will be discussed at the annual budget meeting.

OTHER BUSINESS - All meetings held at Elizabeth Township Building, beginning at 7:00 p.m., unless otherwise noted:

- The next regular meeting of the ET Planning Commission (ETPC) will be held on Wednesday, August 6, 2025 (annual reorganization meeting).
- The next regular monthly meeting of the ET Board of Supervisors (ETBOS) will be Monday, August 11, 2025.
- The next meeting of the ET Zoning Hearing Board (ETZHB) will be held Wednesday, August 13, 2025.
- The next meeting of the ET Park Board (ETPB) will be held on Thursday, Sept 4, 2025, and again Nov 6, 2025.
- Adjourn: There being no further business, Diehl, seconded by May, made a motion to adjourn the meeting. Motion carried, 3-0. The meeting was adjourned at 7:50 p.m.

Minutes recorded 7.15.2025 by Loren D. Miller, Township Administrator

Rodney D. May, Rodney D. May, Secretary-Treasurer