

## ***ELIZABETH TOWNSHIP BOARD OF SUPERVISORS***

**JUNE 9, 2025**

Chairman Michael S Diehl, Sr., called the Elizabeth Township Board of Supervisors (the Board) (ETBOS) meeting to order on June 9, 2025, at 7:00 p.m., at the Township Building. Also present were Vice Chairman Jeff Burkholder, Rodney D. May (Secretary-Treasurer), Road Superintendent Glenn Martin, and Loren Miller (Township Administrator). The Pledge of Allegiance to the Flag was recited.

### **AGENDA APPROVAL**

Burkholder, seconded by Diehl, made a motion to approve the Agenda for June 9, 2025. Motion carried, 3-0.

### **PUBLIC PARTICIPATION AND GUESTS**

Spencer Todd, Warwick Little League, was present to address the condition of the Baseball Fields at the Township Park in light of recent weather events and rentals.

### **APPROVE MINUTES**

May, seconded by Diehl, made a motion approving the minutes of the May 12, 2025, meeting as presented. Motion carried, 3-0.

### **TREASURERS REPORT/PAY BILLS**

The Board received the Treasurer's Report, List No.6, dated June 9, 2025, for the month of May 2025, showing receipts of \$227,832.31 in the General Account. Expenses in the General Account were \$125,686.91. There were receipts amounting to \$1,350.00, with expenses of \$1,578.10 in the Park and Recreation Account. There were no receipts or expenses in the State Account. ***Burkholder, seconded by Diehl, made a motion to accept the Treasurer's Report. Motion carried, 3-0.***

***Burkholder, seconded by Diehl, made a motion to pay the bills on List No.6, dated June 9, 2025, amounting to \$19,083.12, as well as to retroactively approve payment of all expenses in all accounts in May 2025, amounting to \$127,265.01, for a total of \$146,348.13. Motion carried, 3-0.***

### **PLGIT Account Balances as of May 31, 2025, are as follows:**

General Account:	<b>\$1,421,835.95</b>
State Account:	<b>\$ 263,597.27</b>
Equipment Fund:	<b>\$ 36,080.09</b>
Park and Recreation Account	<b>\$ 5,085.13</b>
PLGIT Plus:	<b>\$ 302,575.28</b>

**ARP Account Balance as of May 31, 2025, is: \$6.30**

### **CORRESPONDENCE RECEIVED**

A thank you letter from Penryn F.C. was received for the Township's annual support.  
Updated CCWA (Cocalico Creek Watershed Ass.) information was received.

### **REPORTS**

**ZONING** - The Zoning Officer submitted the May 2025 report that detailed all activity for the month. 13 permits were issued, with a value of \$2,094,297.00.

**SEWAGE** – The May 2025 Sewage Enforcement Officer’s report was received.

**STORM WATER MANAGEMENT/ENGINEERING** – The May 2025 Engineers report was received, detailing all reviewed plans and SWM permits/exemptions.

**PLANNING COMMISSION** – No June Meeting.

**ET PARK BOARD/WRRC** –

**BURNING ORDINANCE** –

**FIRST RESPONDER REPORTS**

BVFC responded to nine calls in May 2025, with 33 calls YTD.

Penryn FC responded to 8 calls in May 2025.

WCAA responded to 23 calls in May 2025, with 107 calls YTD.

The May 2025 WESC report was received.

**ROAD SUPERINTENDENT REPORT** - Road Superintendent, Glenn L. Martin, submitted a report for May 2025: including dirt and gravel road work; storm cleanup and other tree work; weed eating and road shoulder mowing; paving prep work on Blantz Rd that included raising three catch basin tops. Completed guiderail projects at 4 locations in the Township. Equip maintenance included pickup inspection; repair wiring on the shoulder mower, replacement of 2 hydraulic hoses on the shoulder mower and general clean up. Also the plow lights were removed from the three big dump trucks. Pumping Station Road Culvert Replace will begin in a few weeks.

**TOWNSHIP ADMINISTRATOR UPDATES** – Working with zoning officers in the permitting process; Office visit with ZHB applicants, neighbors and Zoning Officers; Work on Zoning Ordinance redo; Many calls re: zoning issues on existing properties, new projects and r/e for sale; Work on list of IPMC challenged properties for 2025. Work on Laserfiche project with Caernarvon Township and Momentum Consulting. Continued sorting of old files. Attended FEMA class on Muni Govt Continuation; Attended an AI class with Diehl at MU; Attended a seminar re: fraud sponsored by JBT and Lehman Insurance in Lincoln. Bathroom repairs completed. Hung speed sign. Worked on the spring newsletter-will mail the first weeks of June.

**NEW BUSINESS:**

**WILKERSON ESCROW** – Diehl, seconded by Burkholder, made a motion to reduce the escrow amount for 529 Oak Lane for Wilkerson from \$41,444.00 to \$12,309.00. Motion carried, 3-0.

**FOX ESCROW** – Burkholder, seconded by May, made a motion to release the remaining escrow for Fox Property Enterprises on East 28<sup>th</sup> Division Highway from \$15,070.00 to zero. Motion carried, 3-0.

**CIPALLA SWMP** – Burkholder, seconded by May, made a motion to approve the SWM Plan for Cipalla at 255 Keener Road. Motion carried, 3-0.

**HEARTHSIDE ACT 537** – Diehl, seconded by May, made a motion to conditionally approve the Sewage Facilities Planning Module Component 4B for the Hearthside Furniture Building Expansion on W 28<sup>th</sup> Division Highway, contingent upon all comments and review from Township Sewage Officer, Township Engineer, Township Legal Counsel, Township Administration, and the PA DEP. Motion carried, 3-0. (Note: The County review letter dated 6.9.2025 is an administrative review, not a technical review.)

### **PUBLIC PARTICIPATION**

Township Resident, Dell Sauder of Reifsnyder Road, spoke re: the Baseball Field issues, WLL maintenance and the use of the Fields during baseball season.

Township Resident, Chris Hunt of Zartman Mill Road, expressed concerns regarding Loop Road, Bomberger Road, Lexington Road and Rt 501 traffic issues.

### **OTHER BUSINESS - All meetings held at Elizabeth Township Building, beginning at 7:00 p.m., unless otherwise noted:**

- The next regular meeting of the ET Planning Commission (ETPC) will be held on Wednesday, July 2, 2025 (annual reorganization meeting).
- The next regular monthly meeting of the ET Board of Supervisors (ETBOS) will be Monday, July 14, 2025.
- The next meeting of the ET Zoning Hearing Board (ETZHB) will be held Wednesday, July 9, 2025.
- The next meeting of the ET Park Board (ETPB) will be held on Thursday, Sept 4, 2025, and again Nov 6, 2025.
- Adjourn: There being no further business, Diehl, seconded by Burkholder, made a motion to adjourn the meeting. Motion carried, 3-0. The meeting was adjourned at 7:56 p.m.

Minutes recorded 6.9.2025 by Loren D. Miller, Township Administrator

Rodney D. May, Rodney D. May, Secretary-Treasurer