

ELIZABETH TOWNSHIP BOARD OF SUPERVISORS

MAY 12, 2025

Chairman Michael S Diehl, Sr., called the Elizabeth Township Board of Supervisors (the Board) (ETBOS) meeting to order on May 12, 2025, at 7:00 p.m., at the Township Building. Also present were Vice Chairman Jeff Burkholder, Rodney D. May (Secretary-Treasurer), and Loren Miller (Township Administrator). Road Superintendent Glenn Martin was absent. The Pledge of Allegiance to the Flag was recited.

AGENDA APPROVAL

Burkholder, seconded by May, made a motion to approve the Agenda for May 12, 2025. Motion carried, 3-0.

PUBLIC PARTICIPATION AND GUESTS

APPROVE MINUTES

Diehl, seconded by May, made a motion approving the minutes of the April 14, 2025, meeting as presented. Motion carried, 3-0.

TREASURERS REPORT/PAY BILLS

The Board received the Treasurer's Report, List No.5, dated May 12, 2025, for the month of April 2025, showing receipts of \$75,593.73 in the General Account. Expenses in the General Account were \$75,282.50. There were no receipts with expenses of \$5,778.51 in the Park and Recreation Account. There were no receipts or expenses in the State Account. *Burkholder, seconded by Diehl, made a motion to accept the Treasurer's Report. Motion carried, 3-0.*

Burkholder, seconded by May, made a motion to pay the bills on List No.5, dated May 12, 2025, amounting to \$18,034.10, as well as to retroactively approve payment of all expenses in all accounts in April 2025, amounting to \$81,061.01, for a total of \$99,095.11. Motion carried, 3-0.

PLGIT Account Balances as of April 30, 2025, are as follows:

General Account:	\$1,292,342.37
State Account:	\$ 262,672.27
Equipment Fund:	\$ 35,953.48
Park and Recreation Account	\$ 5,293.80
PLGIT Plus:	\$ 301,489.48

ARP Account Balance as of April 30, 2025, is: \$6.30

CORRESPONDENCE RECEIVED

A letter re: the bridge on Michters Road was received from the Lebanon Co. Commissioners office.

REPORTS

ZONING - The Zoning Officer submitted the April 2025 report that detailed all activity for the month. Nine permits were issued, with a value of \$849,460.40.

SEWAGE – The April 2025 Sewage Enforcement Officer's report was received.

STORM WATER MANAGEMENT/ENGINEERING – The April 2025 Engineers report was received, detailing all reviewed plans and SWM permits/exemptions.

PLANNING COMMISSION – No April Meeting.

ET PARK BOARD/WRRC – The May 1, 2025, meeting minutes were received.

BURNING ORDINANCE – No burning issues in April.

FIRST RESPONDER REPORTS

BVFC responded to 10 calls in April 2025, with 51 calls YTD.

WCAA responded to 19 calls in April 2025, with 84 calls YTD.

The April 2025 WESC report was received.

ROAD SUPERINTENDENT REPORT - Road Superintendent, Glenn L. Martin, submitted a report for April 2025: including dirt and gravel road work; storm cleanup and other tree work; seeding and strawing area on Evans Road at road stabilization project; saw cut catch basins on Blantz; shoulder cleaning on Oak Lane; weed eating and road shoulder mowing. There also was maintenance performed on trucks and equipment.

TOWNSHIP ADMINISTRATOR UPDATES – Working with zoning officers in the permitting process; Office visit with ZHB applicants, neighbors and Zoning Officers; Work on Zoning Ordinance redo; Many calls re: zoning issues on existing properties, new projects and r/e for sale; Work on list of IPMC challenged properties for 2025. Work on Laserfiche project with Caernarvon Township and Momentum Consulting. Continued sorting of old files. Attended PSATS convention with Burkholder and May. Bathroom repairs pending based on items backordered. Hung speed sign. Hung shelving in storage room. Also, worked on lobby area screen. Miller also reviewed all current residential construction projects.

NEW BUSINESS:

GLG BIDS – Diehl, seconded by Burkholder, made a motion to award the Green Light Go (GLG) bid to the lowest bidder, CM Herr for \$62,000.00. Motion carried, 3-0. Two other bds were received from CM High (\$71,500.00) and Telco (\$69,650.00).

CONF ROOM CHAIRS – Burkholder, seconded by Diehl, made a motion to authorize the purchase of chairs for the conference room. Miller will provide pricing and options. Motion carried, 2-1, with May opposed.

CUSTOM HOME GROUP LOC – Burkholder, seconded by May, made a motion to approve a Letter of Credit (LOC) from Custom Home Group for 72 Bomberger Rd in the amount of \$62,124.70. Motion carried, 3-0.

HEARTHSIDE FURN ACT 537 – A motion to approve the ACT 537 Sewage Facilities Planning Module for Hearthside Furniture. Tabled.

GABRIEL PETITION – Diehl, seconded by Burkholder, made a motion to acknowledge the receipt of a petition to Amend the Elizabeth Township Zoning Ordinance from Robert Gabriel. Motion carried, 3-0.

GABRIEL PETITION – May, with no second, made a motion to approve the forwarding of petition to Amend the Elizabeth Township Zoning Ordinance from Robert Gabriel to the Lanc Co. Planning Commission. Motion did not carry.

AMERICA 250PA - Burkholder, seconded by Diehl, made a motion to approve Resolution 8-2025, a resolution supporting America250PA. Motion carried, 3-0.

WEED TREATMENT AT PENN ELM – Diehl, seconded by May, made a motion to approve weed treatment at PEP. Motion carried, 3-0.

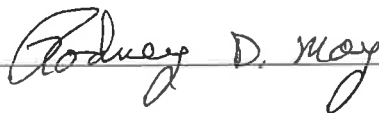
PUBLIC PARTICIPATION

May noted that Esbenshade's Greenhouse donated flowers to the Township Park for a beautification project. Miller will send a thank you letter.

OTHER BUSINESS - All meetings held at Elizabeth Township Building, beginning at 7:00 p.m., unless otherwise noted:

- The next regular meeting of the ET Planning Commission (ETPC) will be held on Wednesday, June 4, 2025 (annual reorganization meeting).
- The next regular monthly meeting of the ET Board of Supervisors (ETBOS) will be Monday, June 9, 2025.
- The next meeting of the ET Zoning Hearing Board (ETZHB) will be held Wednesday, May 14, 2025, and again June 11, 2025.
- The next meeting of the ET Park Board (ETPB) will be held on Thursday, Sept 4, 2025, and again Nov 6, 2025.
- Adjourn: There being no further business, Diehl, seconded by May, made a motion to adjourn the meeting. Motion carried, 3-0. The meeting was adjourned at 7:50 p.m.

Minutes recorded 5.12.2025 by Loren D. Miller, Township Administrator

 , Rodney D. May, Secretary-Treasurer