

ELIZABETH TOWNSHIP BOARD OF SUPERVISORS

APRIL 14, 2025

Chairman Michael S Diehl, Sr., called the Elizabeth Township Board of Supervisors (the Board) (ETBOS) meeting to order on April 14, 2025, at 7:00 p.m., at the Township Building. Also present were Vice Chairman Jeff Burkholder, Rodney D. May (Secretary-Treasurer), Glenn Martin (Road Superintendent) and Loren Miller (Township Administrator). The Pledge of Allegiance to the Flag was recited.

AGENDA APPROVAL

May, seconded by Diehl, made a motion to approve the Agenda for April 14, 2025. Motion carried, 3-0.

PUBLIC PARTICIPATION AND GUESTS

Lititz Library Director Carolyn Rieste and Board Chair Lynette Meck were present to update the Board on current budget challenges, as well as programming changes and performance data. Per Carolyn, demand for Library services continues to increase, despite the budget decreasing.

APPROVE MINUTES

Diehl, seconded by Burkholder, made a motion approving the minutes of the March 10, 2025, meeting as presented. Motion carried, 3-0.

TREASURERS REPORT/PAY BILLS

The Board received the Treasurer's Report, List No.4, dated April 14, 2025, for the month of March 2025, showing receipts of \$71,607.72 in the General Account. Expenses in the General Account were \$118,673.61. There were no receipts with expenses of \$24.43 in the Park and Recreation Account. There were receipts of \$171,791.95 and no expenses in the State Account. ***Burkholder, seconded by May, made a motion to accept the Treasurer's Report. Motion carried, 3-0.***

Burkholder, seconded by May, made a motion to pay the bills on List No. 4 dated April 14, 2025, amounting to \$49,686.68 , as well as to retroactively approve payment of all expenses in all accounts in March 2025, amounting to \$118,698.04 , for a total of \$168,384.72. Motion carried, 3-0.

PLGIT Account Balances as of March 31, 2025, are as follows:

General Account:	\$1,251,308.09
State Account:	\$ 261,774.37
Equipment Fund:	\$ 35,830.58
Park and Recreation Account	\$ 11,043.26
PLGIT Plus:	\$ 300,435.30

ARP Account Balance as of March 31, 2025, is: \$6.30

CORRESPONDENCE RECEIVED -

REPORTS

ZONING - The Zoning Officer submitted the March 2025 report that detailed all activity for the month. Five permits were issued, with a value of \$68,075.00.

SEWAGE – The February 2025 Sewage Enforcement Officer's report was received.

STORM WATER MANAGEMENT/ENGINEERING – The March 2025 Engineers report was received, detailing all reviewed plans and SWM permits/exemptions.

PLANNING COMMISSION – No March Meeting.

ET PARK BOARD/WRRC – No March meeting.

BURNING ORDINANCE – Two incidents reported.

FIRST RESPONDER REPORTS

BVFC responded to 15 calls in March 2025, with 41 calls YTD.

WCAA responded to 21 calls in March 2025, with 65 calls YTD.

The March 2025 WESC report was received.

ROAD SUPERINTENDENT REPORT - Road Superintendent, Glenn L. Martin, submitted a report for March 2025 which included notes on park work: opening the restrooms, picking up limbs, etc and raking up stones and debris prior to the mowing season. He had storm cleanup (trees and limbs) from recent wind events and worked on dirt and gravel roads. Worked on updated traffic signal permits from PennDOT to allow 4-way red flash versus the current alternating amber and red flashing lights (which tend to be ignored.) Also, worked on signs at the park and streets; Cleaned up snowplows, spreaders and spinners – put away for the season. He hauled fill to the Evans Road site and we are working on the final completion report and payment.

TOWNSHIP ADMINISTRATOR UPDATES – Working with zoning officers in the permitting process; Office visit with ZHB applicants, neighbors and Zoning Officers; Work on Zoning Ordinance redo; Many calls re: zoning issues on existing properties, new projects and r/e for sale; Work on list of IPMC challenged properties for 2025. Several notices were mailed out. Work on Laserfiche project with Caernarvon Township and Momentum Consulting. Continued sorting of old files. Set up new file management solution for all current SWM Plans (mail cart), Wired conference room TV with Glenn. Repaired light outside. Attended 2025 Benecon Conf – received 25-year award for ET. Hung speed sign. Posted properties for ZHB

UNFINISHED BUSINESS –

NEW BUSINESS:

BLACKTOP FOB BIDS – Burkholder, seconded by May, made a motion to award the Blacktop/FOB road bid to Heidelberg Materials Northeast for the following: 350 tons each of 9.5 mm wearing mix at \$72.00/ton FOB plant or \$80.50 delivered; 19.00 mm binder mix at \$63.85/ton FOB plant or \$72.35 delivered; and 25.00 mm basemix at \$59.05/ton FOB plant or \$67.55 delivered. Motion carried, 3-0.

ROAD PAVING BID – Diehl, seconded by Burkholder, made a motion to award the Road Paving bid to Pennsy Supply of Harrisburg for the following: 255 tons of 1" Superpave Wearing 9.5mm mix at \$91.25/ton (\$23,268.75 total); 831 tons of 2.5" Superpave Binder 19mm mix at \$81.05/ton (\$67,352.55 total); and 1,127 tons of 2.5" Superpave Binder 19mm mix at \$78.69/ton (\$88,683.63 total), for a grand total of \$179,304.93. Motion carried, 3-0.

ROAD PAVING AND BLACKTOP FOB BIDS – Burkholder, seconded by May, made a motion to pay for the 2025 Road Improvement Projects from the Liquid Fuels Account and any remaining costs from the General Account. Motion carried, 3-0.

ROAD PAVING AND BLACKTOP FOB BIDS RESOLUTION 7-2025 – Diehl, seconded by May, made a motion (Resolution 7-2025) to include the escalator/de-escalator clause for the 2025 Road Improvement Projects. Motion carried, 3-0.

PUMPING STATION ROAD BIDS – Based on review and recommendations by David Miller and Associates, Burkholder, seconded by May, made a motion to award the Pumping Station Road Culvert Replacement and Stream Channel Restoration bid to Davidheiser Construction Services at a cost of \$141,765.00. Motion carried, 3-0.

72 BOMBERGER ROAD SWMP – Diehl, seconded by May, made a motion to approve the 72 Bomberger Road SWM plan for Custom Home Builders, contingent on comments from Twp. legal counsel, Twp. Engineer, Twp. Sewage Enforcement Officer and Twp. Administrative Staff. Motion carried, 3-0.

RTK LAW UPDATES – Burkholder, seconded by Diehl, made a motion to approve Resolution No. 6-2025, an update to the Township's RTK Law policy. Motion carried, 3-0.

CONF ROOM CHAIRS – Tabled. A motion to purchase conference room chairs.

PUBLIC PARTICIPATION

Township Resident and ETZHB member, Del Sauder, cautioned the Board against modifying the ET Zoning Ordinance to reflect current sentiment, based on a recent ZHB decision. He advised to give it time and slowly review the Ordinance.

OTHER BUSINESS - All meetings held at Elizabeth Township Building, beginning at 7:00 p.m., unless otherwise noted:

- The next regular meeting of the ET Planning Commission (ETPC) will be held on Wednesday, May 7, 2025 (annual reorganization meeting).
- The next regular monthly meeting of the ET Board of Supervisors (ETBOS) will be Monday, May 12, 2025.
- The next meeting of the ET Zoning Hearing Board (ETZHB) will be held Wednesday, May 14, 2025, and again June 11, 2025.
- The next meeting of the ET Park Board (ETPB) will be held on Thursday, May 1, 2025.
- Adjourn: There being no further business, Diehl, seconded by Burkholder, made a motion to adjourn the meeting. Motion carried, 3-0. The meeting was adjourned at 7:47 p.m.

Minutes recorded 4.12.2025 by Loren D. Miller, Township Administrator

Rodney D May, Rodney D. May, Secretary-Treasurer