

ELIZABETH TOWNSHIP BOARD OF SUPERVISORS
FEBRUARY 10, 2025

Chairman Michael S Diehl, Sr., called the Elizabeth Township Board of Supervisors (the Board) (ETBOS) meeting to order on February 10, 2025, at 7:00 p.m., at the Township Building. Also present were Vice Chairman Jeff Burkholder, Rodney D. May (Secretary-Treasurer), Glenn Martin (Road Superintendent) and Loren Miller (Township Administrator). The Pledge of Allegiance to the Flag was recited.

AGENDA APPROVAL

May, seconded by Diehl, made a motion to approve the Agenda for February 10, 2025. Motion carried, 3-0.

PUBLIC PARTICIPATION AND GUESTS

Megan McMahon, president of the LYSC, was present and introduced herself and noted she was able to answer any questions. She looks forward to working with the Township at the Township Park.

Duane Ober and Mike Smith of WESC were present to share year end 2024 data. Duane presented the information re: the various Fire Companies and EMS services. Also present were BVFC volunteers including Chief Strauss, Keith Rothermel and many others. Chief thanked the Board for its continued support. The FC brought the newest equipment apparatus to show the Board and any interested public.

APPROVE MINUTES

Burkholder, seconded by May, made a motion approving the minutes of the January 6, 2025 meeting as presented. Motion carried, 3-0.

TREASURERS REPORT/PAY BILLS

The Board received the Treasurer's Report, List No.2, dated February 10, 2025, for the month of January 2025, showing receipts of \$90,625.77 in the General Account. Expenses in the General Account were \$95,963.57. There were no receipts, with expenses of \$50.00 in the Park and Recreation Account. There were no receipts or expenses in the State Account. ***Burkholder, seconded by May, made a motion to accept the Treasurer's Report. Motion carried, 3-0.***

Burkholder, seconded by May, made a motion to pay the bills on List No. 2, dated February 10, 2025, amounting to \$28,344.01, as well as to retroactively approve payment of all expenses in all accounts in January 2025, amounting to \$96,013.57, for a total of \$124,357.58. Motion carried, 3-0.

PLGIT Account Balances as of January 31, 2025, are as follows:

| | |
|-----------------------------|----------------|
| General Account: | \$1,198,889.56 |
| State Account: | \$ 88,814.69 |
| Equipment Fund: | \$ 35,589.94 |
| Park and Recreation Account | \$ 10,910.46 |
| PLGIT Plus: | \$ 298,366.53 |

ARP Account Balance as of January 31, 2025, is: \$6.30

CORRESPONDENCE RECEIVED - The year-end financial report was received from Lititz Rec Center and the Conservation Crier newsletter was received from the Conservation District of Lancaster.

REPORTS

ZONING - The Zoning Officer submitted the January 2025 report that detailed all activity for the month. Eight permits were issued, with a value of \$390,621.15.

SEWAGE – The January 2025 Sewage Enforcement Officer’s report was received.

STORM WATER MANAGEMENT/ENGINEERING – The January 2025 Engineers report was received, detailing all reviewed plans and SWM permits/exemptions.

PLANNING COMMISSION – No February Meeting.

ET PARK BOARD/WRRC – The minutes of the January 2, 2025, meeting were received.

BURNING ORDINANCE – No incidents reported.

FIRST RESPONDER REPORTS

BVFC responded to eight calls in January 2025, with eight calls YTD.

WCAA responded to 23 calls in January 2025, with 23 calls YTD.

The January 2025 WESC report was received.

ROAD SUPERINTENDENT REPORT - Road Superintendent, Glenn L. Martin, submitted a report for January 2025 which included notes on work done, equipment maintenance and other miscellaneous such as staffing updates and part time help pay rates. The Board agreed to pay two part-time, on-call plowing operators \$30.00/hour for their work.

TOWNSHIP ADMINISTRATOR UPDATES – SC2030 Implementation Meetings; Working with zoning officers in the permitting process; Office visit with ZHB applicants, neighbors and Zoning Officers; Work on Zoning Ordinance redo; Many calls re: zoning issues on existing properties, new projects and r/e for sale; Work on list of IPMC challenged properties for 2025. Continued work on the 2024 Twp. audit, worked on year-end processes. Work on Laserfiche project with Caernarvon Township and Momentum Consulting.

UNFINISHED BUSINESS –

NEW BUSINESS:

WESC APPT – Diehl, seconded by Burkholder, made a motion to reappoint Eli Sonnie Ebersole to WESC as Elizabeth Township’s representative. Motion carried, 3-0.

WEBER ON OAK ESCROW – Burkholder, seconded by May, made a motion to approve SWM escrow reduction for 523 Oak Lane for Steve and Pam Weber from \$39,866.00 to \$7,413.80. Motion carried, 3-0.

KREIDER ON BOMBERGER ESCROW – Burkholder, seconded by Diehl, made a motion to approve SWM escrow reduction for 70 Bomberger Rd for Larry Kreider (W. Lexington Rd) from \$38,249.02 to \$9,964.02. Motion carried, 3-0.

WILKERSON ON OAK SWM – May, seconded by Diehl, made a motion to approve SWM plan for 529 Oak Lane (Wilkerson), contingent on comments from Twp. legal counsel, Twp. Engineer, Twp. Sewage enforcement officer and Twp. administrative staff, as well as all DEP approvals. Motion carried, 3-0.

BOMBERGER ON BOMBERGER SWM – Diehl, seconded by May, made a motion to approve SWM plan for 207 Bomberger Rd (Bomberger) contingent on comments from Twp. legal counsel, Twp. Engineer, Twp. Sewage enforcement officer and Twp. administrative staff, as well as all DEP approvals. Motion carried, 3-0.

ZIMMERMAN ON BOMBERGER SWM – Burkholder, seconded by May, made a motion to approve SWM plan for 68 Bomberger Rd (Zimmerman) contingent on comments from Twp. legal counsel, Twp. Engineer, Twp. Sewage enforcement officer and Twp. administrative staff, as well as all DEP approvals. Motion carried, 3-0.

RESOLUTION 4-2025 – May, seconded by Diehl, made a motion to approve Resolution 4-2025 construction details from DMAI. Motion carried, 3-0.

RESOLUTION 5-2025 – **TABLED.** A motion to approve Resolution 5-2025, a revised and combined Fee Schedule.

FINAL BLDG DETAILS - Discussion re: building addition final details. Miller will call the General Contractor to discuss a roofing issue.

PUBLIC PARTICIPATION

OTHER BUSINESS - All meetings held at Elizabeth Township Building, beginning at 7:00 p.m., unless otherwise noted:

- The next regular monthly meeting of the ET Board of Supervisors (ETBOS) will be Monday, February 10, 2025.
- The next regular meeting of the ET Planning Commission (ETPC) will be held on Wednesday, March 5, 2025 (annual reorganization meeting).
- The next meeting of the ET Zoning Hearing Board (ETZHB) will be held Wednesday, March 12, 2025. NOTE: this is NOT the normal Wednesday night due to multiple meetings on 1/8/2025.
- The next meeting of the ET Park Board (ETPB) will be held on Thursday, March 6, 2025.
- The annual Elizabeth Township Park clean up on Earth Day is scheduled for April 12, 2025, from 800 am to noon, with a rain date of April 26, 2025.
- Adjourn: There being no further business, Diehl, seconded by May, made a motion to adjourn the meeting. Motion carried, 3-0. The meeting was adjourned at 7:51 pm.

Minutes recorded by Loren D. Miller, Township Administrator

 _____, Rodney D. May, Secretary-Treasurer