

ELIZABETH TOWNSHIP BOARD OF SUPERVISORS

OCTOBER 14, 2024

Chairman Michael S Diehl, Sr., called the Elizabeth Township Board of Supervisors (the Board) (ETBOS) meeting to order on October 14, 2024, at 7:00 p.m., at the Township Building. Also present were Vice Chairman Jeff Burkholder, Rodney D. May (Secretary-Treasurer), and Glenn Martin (Road Superintendent) and Loren Miller (Township Administrator). The Pledge of Allegiance to the Flag was recited.

AGENDA APPROVAL

Burkholder, seconded by Diehl, made a motion to approve the Agenda for October 14, 2024. Motion carried, 3-0.

PUBLIC PARTICIPATION AND GUESTS

Carolyn Rieste, Lititz Public Library director, presented data and updated the Board on the current status of the Library.

Carolann Westendorp and Bev Leisey, JBT Bank representatives, were present to discuss prevailing conditions re: fraud and ways to address it. They suggested positive pay and ACH payments as alternatives to writing and mailing checks.

APPROVE MINUTES

Diehl, seconded by May, made a motion approving the minutes of the September 9, 2024, meeting as presented. Motion carried, 3-0.

TREASURER'S REPORT/PAY BILLS

The Board received the Treasurer's Report, List No. 10, dated October 14, 2024, for the month of September 2024, showing receipts of \$94,629.63 in the General Account. Expenses in the General Account were \$120,668.70. There were no receipts, with expenses of \$3,679.63 in the Park and Recreation Account. There were no receipts or expenses in the State Account. ***Burkholder, seconded by May, made a motion to accept the Treasurer's Report. Motion carried, 3-0.***

Burkholder, seconded by May, made a motion to pay the bills on List No. 10, dated October 14, 2024, amounting to \$35,0857.88, as well as to retroactively approve payment of all expenses in all accounts in September 2024, amounting to \$124,348.29, for a total of \$159,436.17. Motion carried, 3-0.

PLGIT Account Balances as of September 30, 2024, are as follows:

General Account:	\$1,264,125.66
State Account:	\$ 87,488.28
Equipment Fund:	\$ 35,058.42
Park and Recreation Account	\$ 14,479.87
PLGIT Plus:	\$ 293,804.75

ARP Account Balance as of September 30, 2024, is: \$5,657.17

CORRESPONDENCE RECEIVED

REPORTS

ZONING - The Zoning Officer submitted the September 2024 report that detailed all activity for the month. Eight permits were issued, with a value of \$707,200.00.

SEWAGE – The September 2024 Sewage Enforcement Officer’s report was received.

STORM WATER MANAGEMENT/ENGINEERING - The September 2024 engineer’s report was received.

PLANNING COMMISSION – Minutes from the October 2, 2024, meeting were received.

ET PARK BOARD/WRRC –

BURNING ORDINANCE –

FIRST RESPONDER REPORTS

BVFC responded to 13 calls in September 2024, with 90 calls YTD.

WCAA responded to 27 calls in September 2024.

The September 2024 WESC report was received.

ROAD SUPERINTENDENT REPORT - Road Superintendent, Glenn L. Martin, submitted a report for September 2024 as follows: Shoulder and road bank mowing, tree and brush trimming along roads and intersections; filling in road edge drop-offs, weed eating, some dirt and gravel road grading and spreading millings on Elser Hill Rd. Shreiner painted the Segloch Rd bridge and also the guide rails on the Elser Hill Rd bridge. Various work around the Twp Bldg.; tree trimming and clean up to prep for landscaping work. Workshop furnace chimney repaired. Equipment maintenance: cleanup and new batteries in T4 ('07 PB dump.)

TOWNSHIP ADMINISTRATOR UPDATES –Working with zoning officers in the permitting process; Office visit with ZHB applicants, neighbors and Zoning Officers; Work on Zoning Ordinance redo; Many calls re: zoning issues on existing properties, new projects and r/e for sale; Calls re: pavilion and park rentals; Work on 2025 budget. New construction report: wrapping up network issues; moving staff to new area. Moving all the files and cabinets into renovated space, cleaning, and new office outfitting. Working on security system repairs and component repositioning, new sensors added, both smoke and motion; Need to work on CCTV system and install technology in conference room. Also, we met with RKG law firm (along with DMAI staff) re: ZHB processes.

UNFINISHED BUSINESS –

NEW BUSINESS:

WEBER PLAN ON OAK LANE – After hearing from the applicant and their engineering representative, Burkholder, seconded by May, made a motion to approve the Weber Plan on 532 Oak Lane contingent on comments from Twp. legal counsel, Twp. Engineer, Twp. sewage enforcement officer and Twp. administrative staff, as well as all DEP approvals. Motion carried, 3-0.

HEARTHSIDE PLAN ON 28TH DIVISION – After hearing from an engineering representative, Diehl, seconded by Burkholder, made a motion to approve the Hearthsides Plan on 2 and 6 West 28th Division Highway contingent on comments from Twp. legal counsel, Twp. Engineer, Twp. sewage enforcement officer and Twp. administrative staff, as well as all DEP approvals. Motion carried, 2-1, with May opposed.

BRUBAKER PLAN ON REIFSNYDER RD – May, seconded by Diehl, made a motion to approve the Brubaker plan on Reifsnyder Rd. contingent on comments from Twp. legal counsel, Twp. Engineer, Twp. sewage enforcement officer and Twp. administrative staff, as well as all DEP approvals. Motion carried, 3-0.

ZONING ORDINANCE REVISION – Burkholder, seconded by Diehl, made a motion to approve the Zoning Ordinance revisions as presented and send them to Twp Legal Counsel for review. Motion carried, 3-0.

JOLAN MARTIN LOC – May, seconded by Diehl, made a motion to accept the Jolan Martin Letter of Credit (LOC) for 1670 Clay Road, Ephrata, PA, in the amount of \$27,786.42. Motion carried, 3-0.

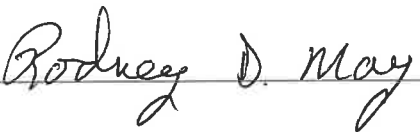
PUBLIC PARTICIPATION

ET resident and property owner, Craig Coleman, commented on the zoning ordinance update, specifically on solar installation issues as proposed in the revision.

OTHER BUSINESS

- The next regular meeting of the ET Planning Commission (ETPC) will be held on Wednesday, November 6, 2024, beginning at 7:00 p.m.
- The next regular meeting of the ET Board of Supervisors (ETBOS) will be held on Monday November 11, 2024, beginning at 7:00 p.m.
- **The annual budget meeting will be held Monday, October 21, 2024, beginning at 6:30 pm.**
- Adjourn: There being no further business, Diehl, seconded by May, made a motion to adjourn the meeting. Motion carried, 3-0. The meeting was adjourned at 8:39pm.

Minutes by Loren D. Miller, Township Administrator

 _____, Rodney D. May, Secretary-Treasurer