

***ELIZABETH TOWNSHIP BOARD OF SUPERVISORS***  
**SEPTEMBER 16, 2024**

Chairman Michael S Diehl, Sr., called the Elizabeth Township Board of Supervisors (the Board) (ETBOS) meeting to order on September 16, 2024, at 7:00 p.m., at the Township Building. Also present were Vice Chairman Jeff Burkholder, Rodney D. May (Secretary-Treasurer), and Glenn Martin (Road Superintendent) and Loren Miller (Township Administrator). The Pledge of Allegiance to the Flag was recited.

**AGENDA APPROVAL**

May, seconded by Burkholder, made a motion to approve the Agenda for September 16, 2024. Burkholder asked that Item 10.2 be moved to the end of the New Business section. Motion carried, 3-0.

Diehl noted that the Board held a publicly advertised meeting on September 12, 2024, at the Township Building. Issues including the Warwick Little League agreement, Lindel Circle ROW, and employee handbook/personnel issues were discussed.

**PUBLIC PARTICIPATION AND GUESTS**

**APPROVE MINUTES**

Diehl, seconded by Burkholder, made a motion approving the minutes of the August 12, 2024 meeting as presented. Motion carried, 3-0.

**TREASURER’S REPORT/PAY BILLS**

The Board received the Treasurer’s Report, List No. 9, dated September 16, 2024, for the month of August 2024, showing receipts of \$109,728.46 in the General Account. Expenses in the General Account were \$127,126.48. There were receipts of \$1,000.00, with expenses of \$3,238.45 in the Park and Recreation Account. There were no receipts or expenses in the State Account. ***Burkholder, seconded by May, made a motion to accept the Treasurer’s Report. Motion carried, 3-0.***

***Burkholder, seconded by May, made a motion to pay the bills on List No. 9, dated September 16, 2024, amounting to \$30,573.07, as well as to retroactively approve payment of all expenses in all accounts in August 2024, amounting to \$130,364.93, for a total of \$160,938.00. Motion carried, 3-0.***

**PLGIT Account Balances as of August 31, 2024, are as follows:**

General Account:	\$1,377,572.33
State Account:	\$ 87,134.15
Equipment Fund:	\$ 34,916.51
Park and Recreation Account	\$ 17,839.69
PLGIT Plus:	\$ 292,587.85

**ARP Account Balance as of August 31, 2024, is: \$5,656.24**

**CORRESPONDENCE RECEIVED**

## **REPORTS**

**ZONING** - The Zoning Officer submitted the August 2024 report that detailed all activity for the month. Twelve permits were issued, with a value of \$161,847.00.

**SEWAGE** – The August 2024 Sewage Enforcement Officer’s report was received.

**STORM WATER MANAGEMENT/ENGINEERING** -

**PLANNING COMMISSION** – Minutes from the September 4, 2024, meeting were received.

**ET PARK BOARD/WRRC** – Minutes from the September 5, 2024, meeting were received.

**BURNING ORDINANCE** –

### **FIRST RESPONDER REPORTS**

BVFC responded to eight calls in August 2024, with 77 calls YTD.

WCAA responded to 35 calls in July 2024.

The August 2024 WESC report was received.

**ROAD SUPERINTENDENT REPORT** - Road Superintendent, Glenn L. Martin, submitted a report for August 2024 as follows: Shoulder mowing and weed eating guiderails and intersections; tree and bush trimming including parks. Playground mulch was added to both areas in Municipal and Playground parks. Hauled and spread topsoil at Township Bldg; cleaned up around building. Equipment maintenance: Routine vehicle maintenance; DEF warning light on loader needs checked out. Other: Yellow centerlines painted on Oil and Chip roads; Martin Water worked on UV system at Community Park. Spread topsoil and grass seed at Community Park. Bridge replacement on Pumping Stn Rd began...closed until December.

**TOWNSHIP ADMINISTRATOR UPDATES** –Working with zoning officers in the permitting process; SC2024 advertising and Resolution work; Office visit with ZHB applicants, neighbors and Zoning Officers; Work on Zoning Ordinance redo; Many calls re: zoning issues on existing properties, new projects and r/e for sale; Calls re: pavilion and park rentals; Work on 2025 budget. New construction progress report: C/O’s; old office spaces wiring updated, and drywall hung and finished. Working on security system repairs and component repositioning, new sensors added, both smoke and motion; General sorting and storage, organization, cleaning, and new office outfitting.

**UNFINISHED BUSINESS** –

## **NEW BUSINESS:**

**DEFINED CONTRIB MMO** – Burkholder, seconded by May, made a motion to approve the 2024 Defined Contribution MMO. Motion carried, 3-0.

**FARM SHOW FIRE POLICE** - Diehl, seconded by Burkholder, made a motion to approve the Brickerville Special Fire Police to provide security, traffic and crowd control for the Manheim Farm Show Parade Wednesday, October 9, 2024, from 5:00 pm to 10:00 pm. Motion carried, 3-0.

**W. GRUBE SWM PLAN** – Burkholder, seconded by Diehl, made a motion to approve the 9 Elser Hill Road SWM plan for W. Grube, contingent on comments from Township legal counsel, engineer, sewage officer and administrative staff. Motion carried, 3-0.

**J. MARTIN SWM PLAN** - Burkholder, seconded by Diehl, made a motion to approve the 1670 Clay Road SWM plan for J. Martin, contingent on comments from Township legal counsel, engineer, sewage officer and administrative staff. Motion carried, 3-0.

**ET ZONING ORDINANCE UPDATE REVIEW** - Scott Hain of DMAI was present to offer an overview of the Zoning Ordinance Update to the Board and answer any questions regarding the changes.

**FOX PLUMBING ESCROW** – Burkholder, seconded by May, made a motion to approve an escrow reduction of \$116,493.00 from \$131,563.00 to \$15,070.00 for Fox Plumbing Phase 2. Motion carried, 3-0.

**ZONING PRESENTATION** – A presentation was made by Attorney Dwight Yoder from GKH re: zoning of a lot on SR 501 and SR 322 that is currently partially zoned as both Business Campus and Agricultural. The resident/owner is requesting two items: combine the current split zoning of the lot to one zoning district as well as revise the current definition of Business Campus. The Board expressed an interest in the first matter of revising the zoning but wants to continue discussion on the Business Campus zoning verbiage and definitions.

**SC2030 RESOLUTION** – *A hearing on the SC2030 Comp Plan update was held.* Diehl, seconded by May, made a motion to approve Resolution 07-2024 which adopts the Strengthening Community 2030 regional comprehensive plan. Motion carried, 2-1, with Burkholder opposed.

#### **PUBLIC PARTICIPATION**

May expressed concern re: traffic in the SR 501 and SR 322 intersection area, as related to the block of land currently zoned Business Campus, as discussed tonight.

#### **OTHER BUSINESS**

- The next regular meeting of the ET Planning Commission (ETPC) will be held on Wednesday, October 2, 2024, beginning at 7:00 p.m.
- The next regular meeting of the ET Board of Supervisors (ETBOS) will be held on Monday October 14, 2024, beginning at 7:00 p.m.
- **The annual budget meeting will be held Monday, October 21, 2024, beginning at 6:30 pm.**
- Adjourn: There being no further business, Diehl, seconded by May, made a motion to adjourn the meeting. Motion carried, 3-0. The meeting was adjourned at 8:15 p.m.

Minutes by Loren D. Miller, Township Administrator

 , Rodney D. May, Secretary-Treasurer