

ELIZABETH TOWNSHIP BOARD OF SUPERVISORS

AUGUST 12, 2024

Chairman Michael S Diehl, Sr., called the Elizabeth Township Board of Supervisors (the Board) (ETBOS) meeting to order on August 12, 2024, at 7:00 p.m., at the Township Building. Also present were Vice Chairman Jeff Burkholder, Rodney D. May (Secretary-Treasurer), and Glenn Martin (Road Superintendent) and Loren Miller (Township Administrator). The Pledge of Allegiance to the Flag was recited.

AGENDA APPROVAL

May, seconded by Diehl, made a motion to approve the Agenda for August 12, 2024. Motion carried, 3-0.

PUBLIC PARTICIPATION AND GUESTS

APPROVE MINUTES

Burkholder, seconded by Diehl, made a motion approving the minutes of the July 8, 2024 meeting as presented. Motion carried, 3-0.

TREASURER'S REPORT/PAY BILLS

The Board received the Treasurer's Report, List No. 8, dated August 12, 2024, for the month of July 2024, showing receipts of \$47,343.77 in the General Account. Expenses in the General Account were \$94,671.52. There were receipts of \$3,895.00, with expenses of \$1,163.29 in the Park and Recreation Account. There were receipts of \$11,355.12, with no expenses, in the State Account. *Burkholder, seconded by Diehl, made a motion to accept the Treasurer's Report. Motion carried, 3-0.*

Burkholder, seconded by Diehl, made a motion to pay the bills on List No. 8, dated August 12, 2024, amounting to \$94,729.12, as well as to retroactively approve payment of all expenses in all accounts in July 2024, amounting to \$95,834.81, for a total of \$190,563.93. Motion carried, 3-0.

PLGIT Account Balances as of July 31, 2024, are as follows:

General Account:	\$1,377,924.26
State Account:	\$ 86,760.15
Equipment Fund:	\$ 34,766.64
Park and Recreation Account	\$ 19,991.70
PLGIT Plus:	\$ 291,305.87

ARP Account Balance as of July 31, 2024, is: \$5,655.28

CORRESPONDENCE RECEIVED – The Lititz Library shared a news release regarding the hiring of a new executive director, Carolyn Reiste.

REPORTS

ZONING - The Zoning Officer submitted the July 2024 report that detailed all activity for the month. Twelve permits were issued, with a value of \$161,847.00.

SEWAGE – The July 2024 Sewage Enforcement Officer's report was received.

STORM WATER MANAGEMENT/ENGINEERING - The July 2024 Engineer's report was received.

PLANNING COMMISSION –

ET PARK BOARD/WRRC –

BURNING ORDINANCE –

FIRST RESPONDER REPORTS

BVFC responded to 13 calls in July 2024, with 69 calls YTD.

WCAA responded to 29 calls in July 2024.

The July 2024 WESC report was received.

ROAD SUPERINTENDENT REPORT - Road Superintendent, Glenn L. Martin, submitted a report for July 2024 as follows: Mowing and weed eating; tree trimming, and storm clean up. Fill in of road edges; Work on dirt and gravel roads; Center lining roads after oil and chip; Backfill behind guard rails; Diamond Tex to ball fields; Playground mulch at PEP; Swept roads after storms. Equipment maintenance: truck inspections for PB dump trucks; Tire chains for Western Star. Other: Walnut Run culvert project received green light; Leb Co bridge replacement in September.

TOWNSHIP ADMINISTRATOR UPDATES –Working with zoning officers in the permitting process; SC2024 advertising and Resolution work; Office visit with ZHB applicants, neighbors and Zoning Officers; Many calls re: zoning issues on existing properties, new projects and r/e for sale; Calls re: pavilion and park rentals; Work on 2025 budget. New construction progress report: C/O's; old office spaces wiring updated, and drywall hung and finished. Working on security system repairs and repositioning; General sorting and storage.

UNFINISHED BUSINESS –

NEW BUSINESS:

PENN DOT SNOW – Diehl, seconded by May, made a motion to approve the Penn DOT Winter Maintenance Agreement. Motion carried, 3-0.

TWP AUDITOR – Diehl, seconded by May, made a motion to appoint Stanilla, Siegel and Maser, LLC, as auditors for the 2024 fiscal year. Motion carried, 3-0.

SC2030 REVIEW – May, seconded by Diehl, made a motion to authorize the advertisement (in the Lititz Record Express) for the adoption of the SC2030 Plan at the September 16, 2024, Board of Supervisors meeting. Motion carried, 3-0.

SEPT BOS MEETING – Diehl, seconded by May, made a motion to move the date of the September 2024 Board of Supervisors' meeting from September 9, 2024, to September 16, 2024 at 7:00 pm. Motion carried, 3-0.

JOLAN MARTIN SWM PLAN – Liz Rivera, from Team AG, presented the Plan to the Board. After discussion, May, seconded by Burkholder, made a motion to approve the SWM plan for Jolan Martin on Clay Rd. Motion carried, 3-0.

PUBLIC PARTICIPATION

Ken Fillo had comments re: the Watershed Map on the SC2030 Plan, as well as concerns re: parking in the park.


Hannah Matarazzi had concerns re: unleashed and aggressive dogs in the park.

Burkholder had a resident inquire about adding vending machines in the Township Park. May asked about several outstanding Board discussions that need resolved. The Board agreed to a September 12, 2024, workshop, starting at 6:30 pm.

OTHER BUSINESS

- The next regular meeting of the ET Planning Commission (ETPC) will be held on Wednesday, September 4, 2024, beginning at 7:00 p.m.
- The next regular meeting of the ET Board of Supervisors (ETBOS) will be held on Monday September 16, 2024, beginning at 7:00 p.m. *(NOTE: This is a change from the normal schedule).*
- The next regular meeting of the ET Park Board will be held on Thursday September 5, 2024, beginning at 7:00 p.m.
- Adjourn: There being no further business, Burkholder, seconded by Diehl, made a motion to adjourn the meeting. Motion carried, 3-0. The meeting was adjourned at 7:39 p.m.

Minutes by Loren D. Miller, Township Administrator

 , Rodney D. May, Secretary-Treasurer