

ELIZABETH TOWNSHIP BOARD OF SUPERVISORS

JULY 8, 2024

Chairman Michael S Diehl, Sr., called the Elizabeth Township Board of Supervisors (the Board) (ETBOS) meeting to order on July 8, 2024, at 7:00 p.m., at the Township Building. Also present were Vice Chairman Jeff Burkholder, Rodney D. May (Secretary-Treasurer), and Glenn Martin (Road Superintendent) and Loren Miller (Township Administrator). The Pledge of Allegiance to the Flag was recited.

AGENDA APPROVAL

Burkholder, seconded by Diehl, made a motion to approve the Agenda for July 8, 2024. Motion carried, 3-0.

PUBLIC PARTICIPATION AND GUESTS

APPROVE MINUTES

May, seconded by Diehl, made a motion approving the minutes of the June 10, 2024, meeting as presented. Motion carried, 3-0.

TREASURER’S REPORT/PAY BILLS

The Board received the Treasurer’s Report, List No. 7, dated July 8, 2024, for the month of June 2024, showing receipts of \$61,834.10 in the General Account. Expenses in the General Account were \$152,910.02. There were receipts of \$7,500.00, with expenses of \$1,833.58 in the Park and Recreation Account. There were no receipts, with expenses of \$179,000.00, in the State Account. *Burkholder, seconded by Diehl, made a motion to accept the Treasurer’s Report. Motion carried, 3-0.*

Burkholder, seconded by Diehl, made a motion to pay the bills on List No. 7, dated July 8, 2024, amounting to \$54,097.25, as well as to retroactively approve payment of all expenses in all accounts in June 2024, amounting to \$333,743.60, for a total of \$403,077.70. Motion carried, 3-0.

PLGIT Account Balances as of June 30, 2024, are as follows:

General Account:	\$1,444,519.85
State Account:	\$ 75,075.90
Equipment Fund:	\$ 34,617.07
Park and Recreation Account	\$ 17,178.80
PLGIT Plus:	\$ 290,025.45

ARP Account Balance as of June 30, 2024 is: \$7721.98

CORRESPONDENCE RECEIVED – Thank you notes were received from the Brickerville Volunteer Fire Company for the capital truck purchase and from the Brunnerville Fire Company for the annual support contribution from the Township. Also received was a letter from the Lebanon County Commissioners regarding the timing of the replacement of the bridge on Pumping Station Road.

REPORTS

ZONING - The Zoning Officer submitted the June 2024 report that detailed all activity for the month. Three permits were issued, with a value of \$356,000.00.

SEWAGE – The June 2024 Sewage Enforcement Officer’s report was received. There was no activity for the month.

STORM WATER MANAGEMENT/ENGINEERING - The June 2024 Engineer’s report was received.

PLANNING COMMISSION – The July 3, 2024 minutes were received.

ET PARK BOARD/WRRC –

BURNING ORDINANCE –

FIRST RESPONDER REPORTS

BVFC responded to 12 calls in June 2024, with 56 calls YTD.

WCAA responded to 33 calls in June 2024.

The June 2024 WESC report was received.

ROAD SUPERINTENDENT REPORT - Road Superintendent, Glenn L. Martin, submitted a report for June 2024 as follows: Mowing and weed eating; tree trimming, and storm clean up. Intersection sweep up on o/c roads, Work on dirt roads. Shreiner painted bridge and guiderail on Segloch Rd. Also, trimmed bushes at park with some storm clean up there, too. Building moving during construction. Pumping Stn Rd bridge update from Lebanon Co.

TOWNSHIP ADMINISTRATOR UPDATES –SC2030 Committee meetings – At LCPC today; Working with zoning officers in the permitting process; Posted ZHB notice at Hearthside Furniture; Office visit with ZHB applicants, neighbors and Zoning Officers; Many calls re: zoning issues on existing properties, new projects and r/e for sale; Calls re: pavilion and park rentals; Calls with Twp SEO re: Speedwell Forge Rd; porta potty on Keener Rd at residential house; New construction progress report: Temp standstill on bldg. with C/O’s; old office spaces gutted and framed up; General sorting and storage.

UNFINISHED BUSINESS – Diehl provided an update re: the Turkey Farm. Progress is being made in terms of the incineration process/requirements and disposal of the carcasses.

NEW BUSINESS:

SC2030 REVIEW – Miller provided an overview of the SC2030 Plan as drafted by the core workgroup and presented to the public, based on a review by the ETPC on July 3, 2024, at their monthly meeting. Miller also participated in a presentation, with the Borough and Warwick Township, of the Comp Plan to the Lancaster County Planning Department earlier in the day at the County Government Center.

SC2030 ADVERTISING – There was discussion re: a motion to authorize the advertisement (in the Lititz Record Express) of the adoption of the SC2030 Plan at the August 12, 2024, Board of Supervisors meeting. Tabled until next month.

MERLIN SENSENIG LETTER OF CREDIT - Burkholder, seconded by May, made a motion to approve the Merlin Sensenig Letter of Credit in the amount of \$42,798.00 for the new Equipment Shed. Motion carried, 3-0.

WESC AGREEMENT – Diehl, seconded by Burkholder, made a motion to adopt the updated WESC agreement. Motion carried, 2-1, with May opposed.

ELECTRICAL WORK – There was discussion re: the remaining non-contractual electrical work in the building and the parking lot. The Board agreed that the work will continue after the contracted building work is completed.

ET EMC – There was discussion re: the Township’s EMC (emergency management coordinator).

RES 06-2024 RICK LONG - May, seconded by Diehl, made a motion to approve Resolution #06-2024 for Rick Long on Speedwell Forge Rd, a sewage facilities planning module. Motion carried, 3-0.

TWP AUDITOR – May, seconded by Diehl, made a motion to advertise the appointment of Stanilla, Siegel and Maser, LLC, as auditors for the 2024 fiscal year. Motion carried, 3-0.

PUBLIC PARTICIPATION

G. Martin commented on the survey of Township Park ROW issues at the Park entrance.


May noted the following:

- A concert at the Township Park on Rt 322 on July 20, 2024, from 530 pm to 730 pm, as well as one on August 31, 2024, from 500 pm to 800 pm. The Lions Club food truck will be at both events.
- An opportunity for a free tree to plant at the Park is available from the Chesapeake Bay Foundation. Miller will investigate this program to replace a tree that was recently lost at the park.
- A resident question re: trees on Zartman Mill Rd that have limbs hanging over the road. Martin will follow up.
- A resident question re: overgrown lawn/flower beds on 217 E 28th Division Highway.
- John and Linda Deibler, residents from Furnace Hills Pike, shared a concern re: pet waste and trash in the Township Park.

OTHER BUSINESS

- The next regular meeting of the ET Planning Commission (ETPC) will be held on Wednesday, August 7, 2024, beginning at 7:00 p.m.
- The next meeting of the ET Board of Supervisors (ETBOS) will be held on Monday August 12, 2024, beginning at 7:00 p.m.
- Adjourn: There being no further business, Diehl, seconded by May, made a motion to adjourn the meeting. Motion carried, 3-0. The meeting was adjourned at 8:01 pm.

Minutes by Loren D. Miller, Township Administrator

 Rodney D. May, Secretary-Treasurer