

# ***ELIZABETH TOWNSHIP BOARD OF SUPERVISORS***

**April 8, 2024**

Chairman Michael S Diehl, Sr., called the Elizabeth Township Board of Supervisors (the Board) (ETBOS) meeting to order on April 8, 2024, at 7:00 p.m., at the Township Building. Also present were Vice Chairman Jeff Burkholder, Rodney D. May (Secretary-Treasurer), Glenn Martin (Road Superintendent) and Loren Miller (Township Administrator). The Pledge of Allegiance to the Flag was recited.

## **AGENDA APPROVAL**

Burkholder, seconded by May, made a motion to approve the April 8, 2024, Agenda. Motion carried, 3-0.

**PUBLIC PARTICIPATION AND GUESTS** – New Owners of the Pretzel Hut, Dwight and Kathi Zimmerman, introduced themselves to the Board and expressed their excitement in being part of the Township and are looking forward to an imminent opening of the restaurant.

## **APPROVE MINUTES**

Diehl, seconded by Burkholder, made a motion to approve the minutes of the March 11, 2024 meeting as presented. Motion carried, 3-0.

## **TREASURER’S REPORT/PAY BILLS**

The Board received the Treasurer’s Report, List No. 4, dated April 8, 2024, for the month of March 2024, showing receipts of \$60,913.42 in the General Account. Expenses in the General Account were \$60,149.52. \$5,400.00 was deposited in the Park and Recreation Account representing Fees in Lieu of Park Land Dedication. There were expenses of \$2,101.56 in the Park and Recreation Account. There were receipts of \$171,995.65, with no expenses in the State Account. *Burkholder, seconded by May, made a motion to accept the Treasurer’s Report. Motion carried, 3-0.*

*Burkholder, seconded by May, made a motion to pay the bills on List No. 4, dated April 8, 2024, amounting to \$21,354.94, as well as to retroactively approve payment of all expenses in all accounts in March 2024, amounting to \$62,251.08, for a total of \$83,606.02. Motion carried, 3-0.*

## **PLGIT Account Balances as of March 31, 2024, are as follows:**

General Account:	<b>\$1,499,089.61</b>
State Account:	<b>\$251,342.07</b>
Equipment Fund:	<b>\$34,180.73</b>
Park and Recreation Account	<b>\$8,333.20</b>
PLGIT Plus:	<b>\$286,292.60</b>

**CORRESPONDENCE RECEIVED** - A letter from PSATS was received regarding membership.

## **REPORTS**

**ZONING** - The Zoning Officer submitted the March 2024 report that detailed all activity for the month. Three permits were issued, with a value of \$37,831.63.

**SEWAGE** – The March 2024 Sewage Enforcement Officer’s report was received.

**STORM WATER MANAGEMENT/ENGINEERING** - The March 2024 Engineer’s report was received.

**PLANNING COMMISSION** - The minutes from the April 3, 2024 meeting were received.

**ET PARK BOARD/WRRC** – There was no meeting in March 2024.

**BURNING ORDINANCE** – There were no burning notices issued in March 2024.

**FIRST RESPONDER REPORTS**

BVFC responded to nine calls in February 2024.

WCAA responded to 23 calls in February 2024.

The March 2024 WESC report was received.

**ROAD SUPERINTENDENT REPORT** - Road Superintendent, Glenn L. Martin, submitted a report for March 2024 as follows: Tree clean up on roads; Dirt and Gravel work; Stockpile cleanup; Park yard clean up; Retention Pond clean out at park; Installed repaired merry go round; Mulch at PEP. Equipment maintenance; Road inspection March 28<sup>th</sup> with BOS. Discussed various zoning issues also.

**TOWNSHIP ADMINISTRATOR UPDATES** –SC2030 Core Group and Committee meetings; Working with zoning officers in the permitting process; Road inspection; Site visits with Zoning Officer; many calls re: zoning issues on existing properties, new projects and r/e for sale. New construction progress report: Framing completed, Trusses installed; Roofing installed; HVAC rough in; Electrical rough in; Insulation and drywall next; Doorways cut in last week for lobby and storage areas. Martin began removing the face brick from the front of the existing building in preparation for the masons to add the new stone façade.

**UNFINISHED BUSINESS** - There was no unfinished business.

**NEW BUSINESS:**

**2024 ROAD BIDS** - Diehl, seconded by Burkholder, made a motion to open and award the 2024 Roads bids. For the Oil and Chip Bid, awarded to Martin Paving Inc., 38,000 sq. yd of .35 gal E-3M with ¼” stone at \$1.66 for a total of \$63,080.00 and 69,000 sq. yd. of .35 gal E-3M with ½” stone at \$1.68 for a total of \$115,920.00 and a grand total of \$179,000.00. For the FOB Blacktop Bid, awarded to Highway Materials Inc., 350 tons of 9.5mm wearing mix at \$69.65/ton FOB plant or \$76.64 delivered, 350 tons of 19mm binder mix at \$62.10/ton FOB plant or \$69.09 delivered, and 350 tons of 25mm base mix at \$57.60/ton FOB plant or \$64.59 delivered, for a total of \$66,272.50 FOB plant or \$73,612.00 delivered. Motion carried, 3-0.

**YOUCIS LOT ADD ON PLAN** - Diehl, seconded by Burkholder, made a motion to approve the lot add-on plan for 312 Lakeview Drive (Youcis), with the applicant addressing all contingent comments from Township legal counsel, engineer, sewage officer and zoning officer. Motion carried, 3-0.

**MAY BOS DATE CHANGE** - May, seconded by Burkholder, made a motion to change the May 2024 Board of Supervisors monthly meeting from May 13, 2024 to May 20, 2024, and to advertise the change in the Lititz Record Express. Motion carried, 3-0.

**NEW BLDG CHANGE ORDER** – Burkholder, seconded by May, made a motion to approve Change Order #02 from East Coast Contracting for the Township building for a new stone façade on the existing building at a cost of \$15,259.50. Motion carried, 3-0.

**BVFC AUDIT** – May, seconded by Diehl, made a motion to authorize the signing of the Engagement Letter for the BVFC audit by the Company’s Treasurer, Dennis Strauss, as well as to pay for the audit at an estimated cost of up to \$11,500.00. Motion carried, 3-0.

**PARK WEED SPRAYING** – Diehl, seconded by May, made a motion to secure bids for the spraying of weeds at the Township park, not to exceed \$500.00. Motion carried, 3-0.

**ANTIMONY FARMS SUBDIVISION** - Burkholder, seconded by May, made a motion to approve the Final Subdivision Plan for Antimony Farms (Orloff) on Oak Lane, as recommended by the ETPC at their April 3, 2024 meeting, with the applicant addressing all contingent comments from Township legal counsel, engineer, sewage officer and zoning officer. Motion carried, 3-0.


**101 SPEEDWELL RD LONG SEWAGE** – Diehl, seconded by Burkholder, made a motion to approve Resolution #6-2024 for the Act 537 Facilities Maintenance Component Module II for Rick Long on 101 Speedwell Forge Rd, as recommended by the ETPC at their April 3, 2024 meeting.

**PUBLIC PARTICIPATION** - Deb Walton, of East Brubaker Valley Road, asked the Board not to sponsor the Lancaster County Library System and their recent programming offerings. Diehl noted that the Township supports the Lititz Library, and that the Township has awareness of potential programming. Ms. Walton also had concerns about “sanctuary” status being proposed by various municipalities. Diehl noted that the Township has PSP coverage and that the Troop does cooperate with Federal authorities (ICE) on illegal immigrant issues.

**OTHER BUSINESS**

- The next regular meeting of the ET Planning Commission (ETPC) will be held on Wednesday, May 1, 2024, beginning at 7:00 p.m.
- The next regular meeting of the ET Park Board (ETPB) will be held Thursday, May 2, 2024, beginning at 7:00 p.m.
- The next meeting of the ET Board of Supervisors (ETBOS) will be held on Monday May 20, 2024, beginning at 7:00 p.m.
- Adjourn: There being no further business, Diehl, seconded by Burkholder, made a motion to adjourn the meeting. Motion carried, 3-0. The meeting was adjourned at 7:51pm.

Minutes by Loren D. Miller, Recording Secretary

 \_\_\_\_\_, Rodney D. May, Secretary-Treasurer