

ELIZABETH TOWNSHIP BOARD OF SUPERVISORS

February 12, 2024

Vice-Chairman Jeff Burkholder called the Elizabeth Township Board of Supervisors (the Board) (ETBOS) meeting to order on February 12, 2024, at 7:00 p.m., at the Township Building. Also present were Rodney D. May (Secretary-Treasurer), Glenn Martin (Road Superintendent) and Loren Miller (Township Administrator). Chairman Michael S. Diehl, Sr, was absent due to personal reasons. The Pledge of Allegiance to the Flag was recited.

AGENDA APPROVAL

May, seconded by Burkholder, made a motion to approve the February 12, 2024, Agenda. Motion carried, 2-0.

PUBLIC PARTICIPATION AND GUESTS – There was no public participation or guests.

RATIFY AND CONFIRM

Burkholder, seconded by May, made a motion to ratify and confirm all actions taken at the January 2, 2024, BOS meeting. Motion carried, 2-0.

APPROVE MINUTES

Burkholder, seconded by May, made a motion to approve the minutes of the January 2, 2024, meeting as presented. Motion carried, 2-0.

TREASURER’S REPORT/PAY BILLS

The Board received the Treasurer’s Report, List No. 2, dated February 12, 2024, for the month of January 2024, showing receipts of \$41,049.22 in the General Account. Expenses in the General Account were \$69,932.71. There were no receipts, with expenses of \$157.40 in the Park and Recreation Account. There were no receipts or expenses in the State Account. *Burkholder, seconded by May, made a motion to accept the Treasurer’s Report. Motion carried, 2-0.*

Burkholder, seconded by May, made a motion to pay the bills on List No. 2, dated February 12, 2024, amounting to \$18,180.99, as well as to retroactively approve payment of all expenses in all accounts in January 2024, amounting to \$70,090.11, for a total of \$111,139.33. Motion carried, 2-0.

PLGIT Account Balances as of January 31, 2024, are as follows:

General Account:	\$1,339,325.71
State Account:	\$ 78,432.17
Equipment Fund:	\$ 33,895.42
Park and Recreation Account	\$ 5,264.97
PLGIT Plus:	\$ 283,852.64

CERTIFICATES OF DEPOSIT

NEX BANK	\$100,000.00
FIRST FED SAVINGS BANK	\$100,000.00
BANK OF BIRD-IN-HAND	\$149,430.80

CORRESPONDENCE RECEIVED - There was no correspondence.

REPORTS

ZONING - The Zoning Officer submitted the January 2024 report for four weeks that detailed all activity for the month. 12 permits were issued, with a value of \$919,795.40.

SEWAGE - The Sewage Enforcement Officer submitted the January 2024 report that detailed all activity for the month.

STORM WATER MANAGEMENT/ENGINEERING - The January 2024 Engineer's report was received.

PLANNING COMMISSION - The Minutes for the February 7, 2024, meeting were received.

ET PARK BOARD/WRRC - The Minutes for the January 4, 2024, meeting were received.

BURNING ORDINANCE - There were no burning notices issued in January 2024.

FIRST RESPONDER REPORTS

Penryn FC responded to 155 calls in 2023.

NWEMS responded to 15 calls in December 2023, with 193 by years' end.

BVFC responded to six calls in January 2024.

WCAA responded to 10 calls in January 2024.

The December 2023 and January 2024 WESC reports were received.

ROAD SUPERINTENDENT REPORT - Road Superintendent, Glenn L. Martin, submitted a report for January 2024 as follows: Snow and Ice control; Tree clean up after storm events; signs; potholes on dirt and gravel roads; Equipment maintenance; Estimate for door repair in garage; PEP park equipment quotes.

TOWNSHIP ADMINISTRATOR UPDATES - Re-organization meetings and coordination; New year set up; SC2030 Core Group and Committee meetings; 2023 PR/WC Audit; 2023 Annual Twp Audit; EOY reports, tax documents. New construction progress report: Site prep work, Excavation completed, footers poured, foundation walls erected; drainpipe change order, backfilling; front door and ramp prep, Addt'l concrete to be poured week of 2.13.24.

UNFINISHED BUSINESS - There was no unfinished business.

NEW BUSINESS:

D MARTIN ESCROW - Burkholder, seconded by May, made a motion to authorize the reduction of escrow in a letter of credit (LOC) for Daniel Martin, from \$41,734.60 to \$17,808.17. Motion carried, 2-0.

LRCDC BANK ACCOUNT - Burkholder, seconded by May, made a motion to close the LRCDC Grant checking account at JBT Bank and transfer the remaining funds (\$1,025.79) to the ET General Account - Park account for use at the Township Park to improve, repair or maintain the playground equipment at the PEP (Penryn). Motion carried, 2-0.

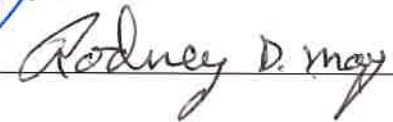
BVFC FIRE POLICE - Burkholder, seconded by May, made a motion to authorize Brickerville Fire Company Special Fire Police to assist at the Penryn FC Mud Sale March 16, 2024, 8am to 5 pm. Motion carried, 2-0.

PUBLIC PARTICIPATION - There was no public participation.

OTHER BUSINESS

- The next regular meeting of the ET Planning Commission (ETPC) will be held on Wednesday, March 6, 2024, beginning at 7:00 p.m.
- The next regular meeting of the ET Park Board (ETPB) will be held Thursday, March 7, 2024, beginning at 7:00 p.m.
- The next meeting of the ET Board of Supervisors (ETBOS) will be held on Monday March 11, 2024, beginning at 7:00 p.m.
- Adjourn: There being no further business, May, seconded by Burkholder, made a motion to adjourn the meeting. Motion carried, 2-0. The meeting was adjourned at 7:17 p.m.


_____, Loren D. Miller, Recording Secretary


_____, Rodney D. May, Secretary-Treasurer