




## MONTHLY MEETING AGENDA of the ELIZABETH TOWNSHIP SUPERVISORS for JANUARY 2, 2024

 Meetings are held at 423 Southview Drive, Lititz, PA 17543. Any person with a disability requiring special accommodation to attend a Township meeting should notify the Township Administrator at 717.626.4302 as early as possible but not later than 5 days prior to the meeting. The Township will make every reasonable effort to provide reasonable accommodation. The following subjects, items and motions will be considered by the Board and may be considered in any order that is convenient for the Board.

1. Call to Order

- 1.01 Call Meeting to Order 7:00 PM
- 1.02 Pledge of Allegiance
- 1.03 Reorganization of the Board. Elect
- 1.04 Motion to approve the Board of Supervisors Agenda as presented.

2. Welcome to Visitors

2.01

3. Public Participation

3.01

4. Minutes Approval

4.01 Motion to approve the Minutes of the December 11, 2023, meeting.

5. Treasurer's Report

5.01 Receive Treasurer's Report, List No. 1, dated January 2, 2024

6. Pay Bills

6.01 Motion to Pay Bills

7. Reports:

- 7.01 Zoning
- 7.02 Sewage
- 7.03 Storm Water Management/Engineering Report
- 7.04 Burning Ordinance
- 7.05 Park Board
- 7.06 Brickerville Fire Company
- 7.07 WESC
- 7.08 Road Superintendent
- 7.09 Twp Administrator Report

8. Correspondence

8.01

9. Unfinished Business:

9.01

10. New Business

- 10.01 A motion to grant the conditional use application for Derry and Sherry Weaver of D and S Flooring located at 637 East 28<sup>th</sup> Division Highway, Lititz, PA, 17543, subject to the conditions set forth in the decision in the form presented at the meeting on December 5, 2023. (The decision needs signed and certified.)
- 10.02 A motion to reappoint DM/A Zoning Officer and Nuisance Ordinance Enforcement Officer and to assist with administration of Stormwater Management Ordinance as well as the IPMC (International Property Maintenance Code) for 2024. Also appoint Barry Wagner as Zoning Consultant and Loren Miller as Assistant Zoning Officer for 2024.
- 10.03 Motion to reappoint David Miller and Associates Township Engineer for stormwater management and general engineering activities for 2024.
- 10.04 A motion to appoint ABI as the enforcement agency for the IPMC (International Property Maintenance Code) for 2024.
- 10.05 Motion to reappoint for 2024: Glenn L. Martin as Superintendent of the Elizabeth Township Road system (FT); Timothy R. Shreiner as road laborer (FT); Rita A. Snavelly as Twp. Administrative Assistant (PT); and Loren D. Miller as Twp. Administrator and Assistant Secretary-Treasurer (FT).
- 10.06 Motion to reappoint Len Spencer as Sewage Enforcement Officer and to appoint Charity Hain of DMAI as Alternate Sewage Enforcement Officer for 2024.
- 10.07 Motion to approve and adopt Resolution 1-2024 / SEO Fee Schedule.
- 10.08 Motion to appoint Kirk Wolfe as Burning Enforcement Officer for 2024.
- 10.09 Motion to retain the law firm of Morgan, Hallgren, Crosswell and Kane as Township Solicitor and to retain the law firm of Russell, Krafft and Gruber, LLC, to represent Zoning Hearing Board for 2024.
- 10.10 Motion to approve and adopt Resolution 2-2024 designating PLGIT, Valley Forge, PA and JBT (Jonestown Bank and Trust), Lebanon, PA, as depositories for Elizabeth Township funds for 2024.
- 10.11 Motion to appoint a Voting Delegate to 2024 PA State Assn. of Township Supervisors Convention to be held in April 14-17, 2024, in Hershey, PA.
- 10.12 Motion to set 2024 mileage rate for use of personal vehicles to perform township business (the IRS has set the 2024 rate to .67/mile.)

- 10.13 Motion to make a recommendation to Township auditors of hourly wages to be paid to Supervisors when working for the Township in a capacity other than Elected Supervisors (currently at \$25.00).
- 10.14 Motion to reappoint Brickerville Volunteer Fire Company, Penryn Fire Company, and Brunnerville Fire Company as emergency providers for the Township.
- 10.15 Motion to acknowledge and authorize fund raising activities of the Brickerville Volunteer Fire Company during 2024.
- 10.16 Motion to approve Duane Ober as WESC Fire Commissioner for 2024 to authorize his ability to provide leadership and guidance to all member municipalities, including Elizabeth Township, and their respective fire companies and ambulance companies, to include roles in operations, administration, investigation, and enforcement, as detailed by the WESC Fire Commissioner Job Description.
- 10.17 Motion to approve and adopt Resolution 3-2024, the Fire Police Authorization for 2024 Emergency and Non-emergency traffic control.
- 10.18 A motion to appoint Eli “Sonny” Ebersol as member and Daniel J. Weik as alternate to the Warwick Area Appeals Board (WAAB)
- 10.19 A Resolution granting permission to move ET funds into a FDIC insured CD, as determined by the Secretary Treasurer and the Assistant Secretary Treasurer.

## 11. Public Participation

### 11.1

## 12. Other Business – all meetings held at Elizabeth Township Building, beginning at 7:00 p.m., unless otherwise noted:

- 12.1 After 40 plus years of working in the industry, including 20 years in County and Professional Firms and then the rest as a private provider and consultant, Mr. Barry Wagner has tendered his resignation to the Township as Township Zoning Officer. The Board and Staff are very appreciative of his service to the Community and wishes him and his family all the best in this next season of his life.
- 12.2 The annual ET Auditor Board reorganization meeting will be held Wednesday, January 3, 2024, beginning at 6:15 p.m.
- 12.2 The next regular meeting of the ET Planning Commission will be held on Wednesday, January 3, 2024 (annual re-org meeting).
- 12.3 The next regular meeting of the ETPB (ETPB) will be held on January 4, 2024.
- 12.4 The next regular meeting of the ET Board of Supervisors will be held on Monday, February 12, 2024.

### 13. Adjourn