

***ELIZABETH TOWNSHIP BOARD OF SUPERVISORS***

**October 9, 2023**

Chairman Michael S. Diehl, Sr, called the Elizabeth Township Board of Supervisors (the Board) meeting to order on October 9, 2023, at 7:00 p.m., at the Township Building. Also present were Jeff Burkholder (Vice-Chairman), Rodney D. May (Secretary-Treasurer), and Loren Miller (Township Administrator). The Pledge of Allegiance to the Flag was recited.

**AGENDA APPROVAL**

May, seconded by Diehl, made a motion to approve the October 9, 2023, Agenda, with the exception of tabling Item 9.01. Motion carried, 2-1, with Burkholder opposed.

**PUBLIC PARTICIPATION AND GUESTS**

Ryan McCrory, Director of Lititz Public Library, was present to update the Board on the operations and performance of the library year to date. With 75% of the year now complete, Ryan was able to furnish data on use, services, programs, and the like. He also noted that this is the 25<sup>th</sup> year of being in their current location and some of the challenges they face in terms of physical plant and maintenance issues, as well as framing their vision for the next 25 years. The Board thanked him for his report, updates, and the visit.

**APPROVE MINUTES**

Burkholder, seconded by Diehl, made a motion to approve the minutes of the September 11, 2023, meeting as presented. Motion carried, 3-0.

**TREASURER’S REPORT/PAY BILLS**

The Board received the Treasurer’s Report, List No.10, dated OCTOBER 9, 2023, for the month of SEPTEMBER 2023, showing receipts of \$100,871.44 in the General Account. Expenses in the General Account were \$270,371.06. There were no receipts, with expenses of \$7,559.96 in the Park and Recreation Account. There were no receipts or expenses in the State Account. *Burkholder, seconded by May, made a motion to accept the Treasurer’s Report. Motion carried, 3-0.*

*Burkholder, seconded by May, made a motion to pay the bills on List No. 10, dated OCTOBER 9, 2023, amounting to \$18,578.84, as well as to retroactively approve payment of all expenses in all accounts in SEPTEMBER 2023, amounting to \$277,931.02, for a total of \$296,509.86. Motion carried, 3-0.*

**PLGIT Account Balances as of September 30, 2023, are as follows:**

General Account:	\$1,144,535.07
State Account:	\$ 77,080.60
Equipment Fund:	\$ 33,311.31
Park and Recreation Account	\$ 7,806.55
PLGIT Term	\$ 266,000.00
PLGIT Plus:	\$ 278,861.00

**CERTIFICATES OF DEPOSIT**

*BANK OF BIRD-IN-HAND* § 149,430.80

## **ZONING REPORT**

The Zoning Officer submitted the SEPTEMBER 2023 report for four weeks that detailed all activity for the month. Seven permits were issued, with a value of \$524,287.00. There were four SWM exemptions and one small project to review. Many other issues were addressed, including ZHB applications and questions regarding permitted uses.

## **SEWAGE REPORT**

The Sewage Enforcement Officer submitted the SEPTEMBER 2023 report that detailed all activity for the month. There was one permit application received, two soil analysis pits dug; two percolation tests completed, zero designs under review; one periodic holding tank inspection and two installation inspections. The SEO updated all spreadsheets for the month, reported as needed to DEP and handled all Township SEO invoices.

## **STORM WATER MANAGEMENT/ENGINEERING REPORT**

The Township Engineer submitted the SEPTEMBER 2023 engineering report that detailed all activity for the month. Several projects review and application reviews, including a comment letter for the 126 Snavely Mill Plan, and 190 Speedwell Forge Rd SMW plan, as well as a comment letter for the 500 Blantz Rd Subdivision Plan. Pre application meetings with ET reps with Hearthside Furniture and D&S Flooring. Also, prepared the engineer's report and updated the Stormwater BMP inventory ArcGis Map and drafted an inventory chart.

## **BURNING ORDINANCE**

## **ET PARK BOARD/WRRC**

The minutes from the September 7, 2023, meeting were received.

## **PLANNING COMMISSION**

ETPC for September was cancelled. The minutes for the October 4, 2023, meeting were received.

## **FIRE COMPANY, FIRE POLICE, NWEMS, PA STATE POLICE, WESC**

The NorthWest EMS report for SEPTEMBER 2023 was received, detailing 15 calls, with 172 ytd.  
The SEPTEMBER 2023 WESC Commissioner's report was received.  
Brickerville Volunteer Fire Company had 11 calls in SEPTEMBER, with 123 ytd.

## **ROAD SUPERINTENDENT REPORT**

Road Superintendent, Glenn L. Martin, submitted a report for SEPTEMBER 2023 as follows: Shoulder mowing and weed eating around guiderails and intersections; Some dirt and gravel road work. Grading and spreading stone; some storm clean up; chipping, etc. tree trimming. Shreiner painted the building and tables at Penn Elm Park. Re-sprayed certain guiderail areas for vegetation; Widening of Blantz Road from Crest Road to the existing widened section near Weber Rd.

Equip. maintenance: Adjustments made on snowplow on the grader; hydraulic couplers for the plow and the grader and replacing the F-NR- switch replaced on JD 544 loader. repair on the mowing tractor; oil leak repair on 2007 PB dump; Routine cleaning and service.

## **TOWNSHIP ADMINISTRATOR UPDATES**

SC2030 Planning Meetings including ZOOM and in person meetings; Worked on ETPC project re: STR's; Website work; Meetings with developers and builders; Met with Cannon Hill Holdings; Work with ET building contract administration providers; Pre bid meeting with Mr. Diehl, ARRO and contractors; Meet with copier company reps; Lots of calls re: driveways, solar, sheds and permits in general;; GIS work with M. Boyer;

Continued budget work for 2024; GIS MUG meeting in OCT; LCATS meeting in OCT; Trick or Treat is Oct 31 2023 from 6-8 p.m.

**CORRESPONDENCE RECEIVED**

Notice of tipping fee increases was received from LCSWMA.

**UNFINISHED BUSINESS**

9.01 Per motion at beginning of the meeting, the Board tabled the FC Audit discussion.

9.02 There was continued discussion re: the provision of local Police coverage. Diehl noted that this was a subject that needs to be addressed at the annual budget meeting. Burkholder asked about receiving quotes from three possible Departments. May noted that Christiana PD is now covering Sadsbury Twp and noted their hourly contract terms and that we should get pricing. In regard to this issue: comments from Carol Lizee on Keener including last 5 months of data from PSP for Twp (found on PSP dashboard) and from Del Sauder on Reifsnyder Rd on how the Township could be expressing level of satisfaction with the PSP Troop J commander or asking for intervention from Rep. Fee.

**NEW BUSINESS:**

**MOSIMANN SALDO** – Diehl, seconded by May, made a motion for the conditional approval of the Final Subdivision and Land Development Plan and planning module resolution for Mosimann on Blantz Road, contingent on meeting all comments from the Township, the Township Engineer, and the Township Solicitor. Motion carried, 3-0.

**SENSENI-SENSENI LOT ADD ON** – Burkholder, seconded by Diehl, made a motion for the conditional approval of the lot add on plan (LAO) for Sensenig-Sensenig on Sleepy Hollow, Snavelly Mill and Brunnerville Roads, contingent on meeting all comments from the Township, the Township Engineer, and the Township Solicitor. Motion carried, 3-0.

**KING SALDO** – Burkholder, seconded by May, made a motion for the conditional approval of the Final Subdivision and Land Development Plan for Sam and Sadie King on Reifsnyder Road, contingent on meeting all comments from the Township, the Township Engineer, and the Township Solicitor. All requested waivers (per August 2, 2023, RAV letter) were granted including preliminary plan requirements, plan scale requirements, access drive requirement, widening/improvement of existing streets requirement, dewatering time requirement and wetlands impact report requirement. Motion carried, 3-0.

**BLUE RIDGE RESOLUTION** – Diehl, seconded by Burkholder, made a motion to approve Resolution # 13-2023 to extend the franchise term granted to Blue Ridge Cable Technologies in and by Ordinance 2015-2, for eight additional years. Motion carried, 3-0.

**ETPC RESOLUTION** – Diehl, seconded by Burkholder, made a motion to approve Ordinance 2023-1 re: the number of ETPC members that serve on the ETPC (Planning Commission). Motion carried, 3-0.

**FOX ESCROW REDUCTION** – Diehl, seconded by Burkholder, made a motion to approve the Escrow Reduction Request #2 of \$8,250.00 for Fox Property Enterprises, LLC on E 28<sup>th</sup> Division Highway and Furnace Hills Pike, leaving a balance of \$0.00. Motion carried, 3-0.

**EMS DISCUSSION** – Discussion about the EMS provider for the Township.

Chairman Diehl began this discussion with background info on NWEMS, their length of service here in the Township, how MESA conceptually began, the need for better sources of funding and the differences of NWEMS as a non-profit organization versus a fee-based authority with the unrestrained ability to tax. He has had, with the other Supervisors, many months to consider and think about the authority. He made the 2<sup>nd</sup> original motion last year to start the process for ET and has measured the pros and cons of the proposal.

Secretary Treasurer May currently sits on the MESA Board and attends all MESA meetings as the ET rep. He spoke of the 85.00 per household proposed cost for MESA. Also noted that LifeLion has recently signed contracts with Rapho Twp, Penn Twp and Manheim Boro.

Vice Chairman Burkholder posed questions re: the long-term cost of MESA and the feasibility of the Authority maintaining a long-term presence in the Twp, as well as the cost to withdrawal from the Authority at some point down the road.

Duane Ober, Commissioner of WESC, provided response time statistics.

Twp Residents Keith Rothermel of Wheatland Dr, Kurt Gardner of Lyndam Lane, Carol Lizee of Keener Rd, Mick Crowder of Elser Hill Rd, Del Sauder of Reifsnyder Rd, Scott Weinrich of Park Ave, Michelle Morgan of Evergreen Court, Nevin May of Keener Rd, Sandy Buckwalter of Elser Hill Rd, Denny Strauss of Sunrise Ave, Terry Diehl of Joyce Dr, Steve Detz of Snaveley Mill Rd and Loren Miller of Keener Rd all made comments and observations re: the EMS services being offered.

**EMS PROVIDER** – Diehl, seconded by Burkholder, made a motion to withdraw from MESA (Municipal Emergency Services Authority). Motion carried, 2-0, with May opposed..

**PUBLIC PARTICIPATION**

Carol Lizee, of Keener Rd, noted that a neighbor has consistently parked personal vehicles in the Twp Park, overnight and over the weekend. She questioned why her prior inquiries went unaddressed. May indicated that he would speak with the resident re: this parking issue. Miller and Burkholder have both addressed this in times past.

May noted that a Dr. Martin from Penn State continues to work with a local farmer on a persistent smell/burning issue that impacts local neighbors in the community.

**OTHER BUSINESS**

- The next regular meeting of the ET Planning Commission (ETPC) will be held on Wednesday, NOVEMBER 1, 2023, beginning at 7:00 p.m.
- The next regular meeting of the ET Park Board (ETPB) will be held Thursday, NOVEMBER 2, 2023, beginning at 7:00 p.m.
- The next regular meeting of the ET Board of Supervisors (ETBOS) will be held on Monday, NOVEMBER 13, 2023, beginning at 7:00 p.m.
- ***The annual budget meeting for the ET Board of Supervisors will be held Monday, OCTOBER 16, 2023, beginning at 6:30 p.m.***

**ADJOURN**

There being no further business, Diehl, seconded by Burkholder, made a motion to adjourn the meeting. Motion carried, 3-0. The meeting was adjourned at 9:20 P.M.

Rodney D. May, Rodney D. May, Secretary-Treasurer