

ELIZABETH TOWNSHIP PLANNING COMMISSION (ETPC)

423 Southview Drive  
Lititz, PA 17543  
(717)626-4302

Minutes for AUGUST 2, 2023

**Members in Attendance**

Tom Moyer  
Carol Weaver  
Todd Miller  
Tom Hall  
Eileen Lieberman

**Others in Attendance**

Loren Miller, ET  
Sam King, ET Resident

**CALL TO ORDER** – at 7:02 by Moyer

**WELCOME**

**MOMENT OF SILENCE** – In remembrance of the passing of Robert “Bob” Navitski

**ETPC MEETING MINUTES**

Weaver, seconded by Lieberman, made a motion to approve the minutes of the JULY 5, 2023, ETPC meeting. All in favor (5-0), motion carried.

**REORGANIZATION** – Due to Robert (Bob) Navitski’s resignation (as accepted by the ET Board of Supervisors at their July 10, 2023, meeting,) the ETPC needs to reorganize.

Therefore, TMiller, seconded by Hall, made a motion for Moulds as Chairperson, Moyer as Vice Chairperson, and Lieberman as Secretary. All in favor (5-0), motion carried.

**CORRESPONDENCE**

**NEW BUSINESS**

Hall, seconded by Weaver, made a motion to recommend approval to the Board of Supervisors for the Sam King Act 537 Sewage Facilities Planning Module on Reifsnyder Road. All in favor (5-0), motion carried..

At last month’s ETPC meeting, L. Miller presented the Commission with information regarding the process to update the Township Zoning Ordinance, specifically referring to Short Term Rentals. He shared a legal update, several examples of other Townships’ ordinances as well as the intent of the Elizabeth Township Board of Supervisors and their desire to refine the Ordinance. The Commission was asked to read the documents as furnished to them, prepare for discussion, write down questions and prepare for the (this) the August 2023 meeting. On August 2, the Commission members did come prepared to discuss their ideas. Extensive conversations resulting in several recommendations to base continued discussion on included the following:

- review of Rapho Twp’s soon to be adopted STR Ordinance.
- restrict STR’s by right to Zoning Districts of Ag, Conservation and Rural
- owner occupied UNLESS the property in question looking to be STR is 200’ from next nearest occupied structure

- need to cut down on red tape which makes enforcement easier/less expensive for TWP
- need to have a clear-cut complaint process (noise, trash, parking, camp fires, etc) re: rentals. If complaints made re: a STR, how does the TWP respond. After x number of verified complaints, is the Twp's permission and/or resident's right for STR withdrawn for a year or more?

### **PUBLIC PARTICIPATION**

### **OTHER BUSINESS**

The next regular ETPC meeting will be held on Wednesday, SEPTEMBER 6, 2023, beginning at 7:00 p.m.

### **ADJOURN**

TMiller, seconded by Weaver, made a motion to adjourn the meeting. All in favor (5-0), motion carried. The meeting was adjourned at 8:21 PM.

*Loren D. Miller*

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Loren D. Miller, Elizabeth Township Administrator and Asst. Sec/Treasurer