ELIZABETH TOWNSHIP BOARD OF SUPERVISORS June 12, 2023

Chairman Michael S. Diehl, Sr, called the Elizabeth Township Board of Supervisors (the Board) meeting to order on June 12, 2023, at 7:00 p.m., at the Township Building. Also present were Jeff Burkholder (Vice-Chairman), Rodney D. May (Secretary-Treasurer), Glenn Martin (Road Superintendent), and Loren Miller (Township Administrator). The Pledge of Allegiance to the Flag was recited.

AGENDA APPROVAL

Burkholder, seconded by May, made a motion to approve the June 12, 2023, Agenda as presented. Motion carried, 3-0.

PUBLIC PARTICIPATION AND GUESTS

There was no public participation. Rob Walker, the new Chief of Operations for Warwick Ambulance, was present and addressed the Board. As the new Chief, Rob introduced himself to the Board and offered continued support to the Township and its residents. He gave a synopsis of his role as well as a background description of his professional experience. A key focus point, in answer to a question from Diehl, was to deliver better and quicker care by using chase trucks with paramedics versus keeping these key personnel tied to a specific ambulance vehicle.

APPROVE MINUTES

Diehl, seconded by Burkholder, made a motion to approve the minutes of the May 8, 2023, meeting as presented. Motion carried, 3-0.

TREASURER'S REPORT/PAY BILLS

The Board received the Treasurer's Report, List No. 6, dated June 12, 2023, for the month of May 2023, showing receipts of \$240,407.46 in the General Account. Expenses in the General Account were \$215,496.40. \$40.00 was deposited into the Park and Recreation Account. Expenses in the Park and Recreation Account were \$3,975.52. There were no receipts or expenses in the State Account. Burkholder, seconded by May, made a motion to accept the Treasurer's Report. Motion carried, 3-0.

Burkholder, seconded by May, made a motion to pay the bills on List No. 6, dated June 12, 2023, amounting to \$259,475.42, as well as to retroactively approve payment of all expenses in all accounts in May 2023, amounting to \$219,471.92, for a total of \$478,947.34. Motion carried, 3-0.

PLGIT Account Balances as of May 31, 2023, are as follows:

General Account:	\$1	,234,933.11
State Account:	\$	242,787.48
Equipment Fund:	\$	32,756.71
Park and Recreation Account	\$	19,855.67
PLGIT Term	\$	266,000.00
PLGIT Plus:	\$	279,634.94

CERTIFICATES OF DEPOSIT

BANK OF BIRD-IN-HAND \$ 149,430.80

ZONING REPORT

The Zoning Officer submitted the May 2023 report that detailed all activity for the month. Seven permits were issued, with a value of \$181,017.00, as well as two SWM related exemptions/small projects issued. Many other issues were addressed, including ZHB applications and questions regarding permitted uses.

SEWAGE REPORT

The Sewage Enforcement Officer submitted the May 2023 report that detailed all activity for the month. One permit application was received, zero permits were issued, three analysis test pits were dug, two percolation tests were done, zero designs under review, zero designs were approved, zero installation inspections were done, and two periodic inspections were completed. The SEO updated all spreadsheets for the month, reported as needed to DEP and handled all Township SEO invoices.

STORM WATER MANAGEMENT/ENGINEERING REPORT

The Township Engineer submitted the May 2023 engineering report that detailed all activity for the month. Worked on several project applications, including three Storm Water reviews, prepared comment letters for S King Plan, the Morales plan, the Fox Plumbing Plan, and the Township Building plan as well as prepared the engineer's report.

BURNING ORDINANCE

One incident was reported. A local business was burning trash right after the burn ban was initiated. May gave them a copy of the burning ordinance.

ET PARK BOARD/WRRC

PLANNING COMMISSION

FIRE COMPANY, FIRE POLICE, NWEMS, PA STATE POLICE, WESC

The NorthWest EMS report for May 2023 was received, detailing 15 calls, with 93 ytd.

The May 2023 WESC Commissioner's report was received.

Brickerville Volunteer Fire Company had 10 calls in May.

The June 5, 2023, WESC meeting minutes were received.

May reported on the MESA committee meetings. The current annual charge per household is being discussed.

ROAD SUPERINTENDENT REPORT

Road Superintendent, Glenn L. Martin, submitted a report for May 2023 as follows: Shoulder mowing and weed eating; cleaned road edges and swept roads and patched areas before oil and chip projects; hauled millings on Elser Hill Road. Guiderails around the Twp were sprayed for weeds. Maintenance was mostly routine items. Took delivery of 2024 Western Star dump truck May 31st. Trimmed trees and mulched the playground at Penn/Elm Park. Miscellaneous items for discussion include advertising the 1994 International truck, button steps at the Community Park playground, signs for age-group use. Martin also noted he would like to have safety toe work boots changed to work boots. Steel toe boots are not comfortable, and they rubbed holes in socks. Martin had some clothing damaged by battery acid on pants and boots when he was using the cut-off (?) saw. The BOS noted that the budget allowed for replacement pieces for Martin.

TOWNSHIP ADMINISTRATOR UPDATES

SC2030 Planning Meetings including ZOOM and in person meetings; 2ND Public meeting was held at Brick Gables in Warwick Twp.; Attended Barnstormers game to promote SC2030; Webinar on zoning; LD plan review

with DM/A re: Twp Bldg. as well as investigative work re: bid administration; Memorial Day Holiday; IPMC enforcement; Placement of speed signs on Rt 322; Helped G. Martin pickup new dump truck in York County.

CORRESPONDENCE RECEIVED

A letter of appreciation was received from Northwest EMS for the Township's 2023 donation.

A letter of appreciation was received from Lititz Rec Center for the Township's 2023 donation.

The May 2023 PSATS newsletter was received.

UNFINISHED BUSINESS

NEW BUSINESS:

<u>SPOTTED LANTERN FLY (SLF) SPRAYING</u> – The Board discussed the need to spray the maple trees at the Community Park for SLF. Per Penn State Extension Service, the infestation will be as bad this year as it was last year. In years past, Township resident Mike Miller (Critter Catcher) has provided the service. Miller and Martin will secure additional quotes for comparison.

PUBLIC PARTICIPATION

Township Resident, Barry Lieberman, of Mayberry Drive, inquired regarding the possibility of the Township hosting an E-waste recycling event at the Twp Bldg. Miller will investigate this in conjunction with LCSWMA and report back to the Board.

May noted there should be a sign posted at the Penn Elm Park with Township Park Rules. He also said that the ceiling of the Pavilion at the Township Park on rt 322 will be sand blasted within the week. He thanked Ken Fillo for power washing the Pavilion at the Penn Elm Park recently. There was a discussion re: dead trees along various rights of way in the Township. Martin will work on a list, contact home owners and then coordinate with a tree-trimming company to trim or cut down these nuisance trees.

OTHER BUSINESS

- The next regular meeting of the ET Planning Commission (ETPC) will be held on Wednesday, JULY 5, 2023, beginning at 7:00 p.m.
- The next regular meeting of the ET Park Board (ETPB) will be held Thursday, JULY 6, 2023, beginning at 7:00 p.m.
- The next regular meeting of the ET Board of Supervisors (ETBOS) will be held on Monday, JULY 10, 2023, beginning at 7:00 p.m.

ADJOURN

There being no further business, May, seconded by Burkholder, made a motion to adjourn the meeting. Motion carried, 3-0. The meeting adjourned at 7:45 p.m.

Rodney D. May, Secretary-Treasurer