

ELIZABETH TOWNSHIP BOARD OF SUPERVISORS
DECEMBER 12, 2022

Chairman Jeff Burkholder called the Elizabeth Township Board of Supervisors (the Board) Meeting to order on December 12, 2022, at 7:00 p.m., at the Township Building. Also present were Michael S. Diehl, Sr, (Vice-Chairman), Rodney D. May (Secretary-Treasurer), Glenn Martin (Road Super.), and Loren Miller (Township Administrator). The Pledge of Allegiance to the Flag was recited.

AGENDA APPROVAL

Burkholder, seconded by Diehl, made a motion to approve the December 12, 2022 Agenda as presented. Motion carried, 3-0.

PUBLIC PARTICIPATION AND GUESTS

APPROVE MINUTES

Burkholder, seconded by Diehl, made a motion to approve the minutes of the November 21, 2022, meeting as presented. Motion carried, 3-0.

TREASURER'S REPORT/PAY BILLS

The Board received the Treasurer's Report, List No. 12, dated December 12, 2022, for the month of November 2022, showing receipts of \$122,153.46 in the General Account. Expenses in the General Account were \$37,615.10. There were receipts of \$900.00 and no expenses in the Park and Recreation Account. There were no receipts or expenses in the State Account. *Burkholder, seconded by May, made a motion to accept the Treasurer's Report. Motion carried, 3-0.*

Burkholder, seconded by May, made a motion to pay the bills on List No. 12, dated December 12, 2022, amounting to \$23,791.46, as well as to retroactively approve payment of all expenses in all accounts in November 2022, amounting to \$37,615.10, for a total of \$61,06.56. Motion carried, 3-0.

PLGIT Account Balances as of November 30, 2022, are as follows:

General Account:	\$1,164,326.83
State Account:	\$ 67,251.77
Equipment Fund:	\$ 32,047.47
Park and Recreation Account	\$ 5,392.65
PLGIT Term	\$ 266,000.00
PLGIT Plus:	\$ 268,029.51

CERTIFICATES OF DEPOSIT

BANK OF BIRD-IN-HAND **\$ 149,430.80**

ZONING REPORT

The Zoning Officer submitted the November 2022 report that detailed all activity for the month. Five permits were issued, with a value of \$132,494.00 as well as one SWM related exemption/small project issued. Many other issues were addressed, including ZHB applications and questions regarding permitted uses.

SEWAGE REPORT

The Sewage Enforcement Officer submitted the November 2022 report that detailed all activity for the month. One permit application was received, one permit was issued, nine analysis test pits were dug, five percolation tests were done, zero designs under review, zero designs were approved, zero installation inspections were done, and zero periodic

inspections were completed. The SEO updated all spreadsheets for the month, reported as needed to DEP and handled all Township SEO invoices.

STORM WATER MANAGEMENT/ENGINEERING REPORT

The Township Engineer submitted the November 2022 engineering report that detailed all activity for the month. Two applications were worked on with the Zoning Officer, received the MS4 Permit Waiver (thru 2028), met with D and S Flooring ownership regarding a parking lot and future building plans and prepared the engineers report.

BURNING ORDINANCE

No incidents were reported for November 2022.

ET PARK BOARD/WRRC

PLANNING COMMISSION

FIRE COMPANY, FIRE POLICE, NWEMS, PA STATE POLICE, WESC

The October 2022 BVFC report was received, detailing 12 calls with 102 ytd.

The NorthWest EMS report for November 2022 was received, detailing 11 calls with 222 calls ytd.

The minutes from the December 5, 2022, WESC meeting were received.

The November 2022 WESC Fire Commissioner report was received.

ROAD SUPERINTENDENT REPORT

Road Superintendent, Glenn L. Martin, submitted a report for November 2022 as follows: Dirt and gravel road work; weed eating areas mower cannot reach; tree and limb clean up after high wind events. Swept roads that have asphalt curbs to limit runoff from entering road surfaces; cleared leaves and debris from gutters and catch basins. Equip maintenance: wintering roller; repairing turn signal/flasher on mowing tractor; T1 (PB) brake work done; new oil pan on T2 (PB) as well as evaluated leaking lift cylinder; Battery booster pack repaired by Battery Warehouse; Triangle Comms in to check all radio equipment; Prepared for winter season: spreaders, spinners, plows, etc.; Continued work with Mike Boyer on GIS: reviewing, checking, verifying data points and info.

TOWNSHIP ADMINISTRATOR UPDATES

Coordinated all NWEMS meetings in November; Worked Election Day to connect with residents; Continued GIS work with M Boyer. Spoke at LRCDC. Spoke at GIS day at Lancaster County MUG meeting.

Work on year end issues; Work on budget. Took PA Notary training in Lancaster; Continued training on Text Messaging service with Snavely; Sent Twp. Christmas cards. Miller gave an update on the GIS process and how the data can be used by Twp personnel.

CORRESPONDENCE

UNFINISHED BUSINESS

NEW BUSINESS:

PARK WAR MEMORIAL – Diehl, seconded by Burkholder, made a motion to authorize the release of \$3,000.00 to upgrade the landscaping and shrubbery at the Township Park War Memorial to D. Snavely and N. May, based on reviewed and verified invoices. (Note: Miller will coordinate tracking and reporting of expenditures.) Motion carried, 3-0.

LITITZ REC CENTER CONTRACT – May, seconded by Burkholder, made a motion to authorize the Lititz Rec contract for another four years at \$5,000.00 per year. Motion carried, 3-0.

2023 BUDGET – May, seconded by Diehl, after discussion, made a motion to adopt the Final 2023 budgets for General Account, State Account, Reserve Account, ARPA funds, and Park and Recreation Account. Motion carried, 3-0.

ANTIMONY FARMS – Burkholder, seconded by May, authorized a 120 day extension to Antimony Farms (based on request in letter from Ted Cromleigh of Diehm and Son dated 11.28.22.) Motion carried, 3-0.

HOCKER ZHB – May, seconded by Burkholder, made a motion (Resolution No. 10-2022) to reappoint Lisa Hocker to the ET Zoning Hearing Board for three years, beginning January 2023. Motion carried, 3-0.

LAPP/SAUDER ZHB – Diehl, seconded by May, made a motion to reappoint Amos Lapp and Dell Sauder as alternates to the ET Zoning Hearing Board. Motion carried, 3-0.

DIEHM VACANCY BOARD – May, seconded by Burkholder, made a motion to reappoint Tim Diehm to the ET vacancy board. Motion carried, 3-0.

NAVITSKI/MILLER PLANNING – May, seconded by Diehl, made a motion to reappoint Bob Navitski and Todd Miller to the ET Planning Commission for four years, beginning January 2023. Motion carried, 3-0.

2023 REAL ESTATE MILLAGE – Burkholder, seconded by Diehl, made a motion to establish 2023 Real Estate Tax Millage (Resolution No. 11-2022) at .0005mil (1/2 mil) which represents \$50.00 per every \$100,000.00 of assessed value. Motion carried, 3-0.

ORDINANCE 2022-01 – A public hearing was held on Proposed Ord. No. 2022-01 to enact the Ordinance signifying the intention and desire of the Board of Supervisors of this Township to organize an Authority for the purpose of administering emergency medical services on behalf of this Township under the PA Municipality Authorities Act jointly with other Townships and Boroughs in Lancaster County, etc. The Ordinance was duly advertised and posted. Following discussion, a motion was made by May, seconded by Diehl, to adopt Ordinance No.2022-01. Motion carried, 3-0. (The full text of the Ordinance Title is available at Twp. Office.)

PUBLIC PARTICIPATION

May thanked Mr. Ray Kilgore for his assistance at the Township Park regarding landscaping and maintenance in times past, as well as with the planned upgrades at the War Memorial.

Twp Resident Mike Landis of Keener Rd offered his thanks to the Board for the Christmas card and gift he received for his service on the ET Park Board this past year.

Twp Resident, Shawn McKenna, of Oak Lane, expressed concerns re: stormwater on the pending Antimony Farms project, as well as asked for clarification on what the 120 day extension represented.

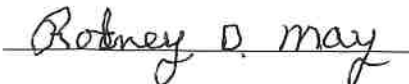
Martin addressed the Board re: questions of personal and sick time that has been awarded in past years.

OTHER BUSINESS

- The entire ET Board of Supervisors, along with Miller, held an executive session re: real estate after the meeting, DEC. 12, 2022, at 7:45 p.m. at the Twp. Bldg.
- The next regular meeting of the ET Board of Supervisors (ETBOS) will be held on Tuesday, JAN. 3, 2023, beginning at 7:00 p.m.
- The next regular meeting of the ET Planning Commission (ETPC) will be held on Wednesday, JAN. 4, 2023, beginning at 7:00 p.m.
- The ET Board of Auditors reorganization meeting is scheduled for JAN. 4, 2023, beginning at 6:15 p.m.
- The next regular meeting of the ET Park Board is scheduled for JAN. 5, 2023, beginning at 7:00 p.m.

ADJOURN

There being no further business, Burkholder, seconded by Diehl, made a motion to adjourn the meeting. Motion carried, 3-0. Meeting adjourned at 7:36 p.m.

 , Rodney D. May, Secretary-Treasurer