

ELIZABETH TOWNSHIP BOARD OF SUPERVISORS
NOVEMBER 15, 2022

Chairman Jeff Burkholder called the Elizabeth Township Board of Supervisors (the Board) Meeting to order on November 15, 2022, at 7:00 p.m., at the Township Building. Also present were Michael S. Diehl, Sr. (Vice-Chairman), Rodney D. May (Secretary-Treasurer), Glenn Martin (Road Super.), and Loren Miller (Township Administrator). The Pledge of Allegiance to the Flag was recited.

AGENDA APPROVAL

Diehl, seconded by May, made a motion to approve the November 15, 2022, Agenda as presented. Motion carried, 3-0.

PUBLIC PARTICIPATION AND GUESTS

Miller gave update on War Memorial.

APPROVE MINUTES

May, seconded by Diehl, made a motion to approve the minutes of the October 17, 2022, meeting as presented. Motion carried, 3-0.

TREASURER'S REPORT/PAY BILLS

The Board received the Treasurer's Report, List No. 11, dated November 15, 2022, for the month of November 2022, showing receipts of \$47,621.57 in the General Account. Expenses in the General Account were \$54,380.74. \$20,000.00 was transferred from the General Account into the Park and Recreation Account; there were expenses of \$20,201.78 in the Park and Recreation Account. There were no receipts or expenses in the State Account. *Diehl, seconded by Burkholder, made a motion to accept the Treasurer's Report. Motion carried, 3-0.*

Diehl, seconded by Burkholder, made a motion to pay the bills on List No. 11, dated November 15, 2022, amounting to \$13,775.40, as well as to retroactively approve payment of all expenses in all accounts in October 2022, amounting to \$74,582.52, for a total of \$88,357.92. Motion carried, 3-0.

PLGIT Account Balances as of October 31, 2022, are as follows:

General Account:	\$1,123,256.44
State Account:	\$ 67,062.36
Equipment Fund:	\$ 31,957.21
Park and Recreation Account	\$ 4,477.93
PLGIT Term	\$ 266,000.00
PLGIT Plus:	\$ 267,249.25

CERTIFICATES OF DEPOSIT

FIRST BANK/TOWNE BANK	\$ 266,082.58
BANK OF BIRD-IN-HAND	\$ 149,430.80

ZONING REPORT

The Zoning Officer submitted the October 2022 report that detailed all activity for the month. 10 permits were issued, with a value of \$804,964.00 as well as four SWM related exemptions/small projects issued. Many other issues were addressed, including ZHB applications and questions regarding permitted uses.

SEWAGE REPORT

The Sewage Enforcement Officer submitted the October 2022 report that detailed all activity for the month. One permit application was received, one permit was issued, zero analysis test pits were dug, zero percolation tests were done, zero designs under review, zero designs were approved, three installation inspections were done, and zero periodic

inspections were completed. The SEO updated all spreadsheets for the month, reported as needed to DEP and handled all Township SEO invoices.

STORM WATER MANAGEMENT/ENGINEERING REPORT

The Township Engineer submitted the October 2022 engineering report that detailed all activity for the month. Three SWM exemptions/small project applications were processed, met with Brickerville House owners re: potential development, reviewed submission from Antimony farms subdivision, and the engineers report was prepared.

BURNING ORDINANCE

No incidents were reported for October 2022.

ET PARK BOARD/WRRC

The minutes from the November 3, 2022, meeting were received.

PLANNING COMMISSION

FIRE COMPANY, FIRE POLICE, NWEMS, PA STATE POLICE, WESC

The October 2022 BVFC report was received, detailing 12 calls with 102 ytd.

The NorthWest EMS report for October 2022 was received, detailing 11 calls with 199 calls ytd.

The minutes from the October 3, 2022, WESC meeting were received.

The October 2022 WESC Fire Commissioner report was received.

ROAD SUPERINTENDENT REPORT

-Road Superintendent, Glenn L. Martin, submitted a report for October 2022 as follows: Shoulder and road bank mowing; weed eating; tree and brush trimming; cleaning of catch basins. Filled in road edges/drop-offs and potholes on dirt roads; Martin measured areas on several roads for possible patching in 2022 (areas where wheel ruts are creating places for laying water.) Started a list of roads that may need vegetation spraying, mostly on banks that are too high for mower to reach.

-Equip maintenance: Mostly clean up. Repaired a heated mirror on the 544 loader. Waiting for parts for turn signal/flasher light for the TN70 mowing tractor. Removed tailgate conveyor from '94 International for winter prep. Also, Martin and May closed park bathrooms. May, Martin and Ken Fillo from ETPB planted 15 trees at the Park last week. Martin assisted Nevin May and Dave Snavely in removal of old shrubbery at War Memorial. Shop clean up and organizing. Martin gave update on PENN DOT snow plowing issues for upcoming season.

TOWNSHIP ADMINISTRATOR UPDATES

Continued GIS work with M Boyer. Spoke at Healthy Communities meeting about local government. Worked on newsletter for release prior to election day. Talked to many residents on day of election. Set up text alert system. Budget work. Set up new bank account with May. Notary appointment expiring in early '23. Miller will take reappointment seminar and apply for reappointment.

CORRESPONDENCE

The most recent edition of *The Blaze* was received.

2021's Form 990 was received from the Brickerville Volunteer Fire Company.

A letter re: bus stop signs on Rt 322 was received from PENN DOT.

The most recent edition of *The Conservation Crier* was received.

UNFINISHED BUSINESS

NEW BUSINESS:

NEWPORT/LEXINGTON RDS – The Board discussed the challenges re: this intersection. Burkholder is opposed to spending Township money to fix; May asked for continued conversation with Penn and Warwick Townships. Diehl asked for increased NLCRPD presence near intersection. Burkholder commented that a flashing red light could be mounted on the intersection's stop signs to help raise driver awareness, as a potential

improvement. Miller will reach out to Penn and Warwick Twp. managers for continued input. Rep. Fee will also be part of the discussion.

NWEMS – Discussion regarding the Authority, as proposed by NWEMS. Burkholder, seconded by Diehl, made a motion to schedule a meeting on November 21, 2022, at the Twp Building to vote on the proposed Authority. Motion carried, 3-2.

WESC – Discussion regarding the proposed Deputy Fire Commissioner (DFC) and the change in budget allocations. Diehl, seconded by Burkholder, made a motion to approve the process of adding the DFC to WESC. Motion carried, 3-0.

BUILDING – May seconded by Burkholder, made a motion to approve the continued conversation with designer on building additions and upgrades. Motion carried, 3-0.

BUDGET REVISIONS – After discussion, the budget will be advertised with the WESC DFC increase added as the only revision.

LITITZ REC CENTER CONTRACT – Miller will investigate the total usage of the Lititz Rec Center by Elizabeth Township Residents and report back prior to the December meeting.

PUBLIC PARTICIPATION

Penryn Fire Company currently owns a small private park on Oak Lane in the Township. There is a potential offer to sell, lease or transfer the ownership to the Township. May and Miller will continue discussion with various parties re: different aspects of park ownership and maintenance.

OTHER BUSINESS

The ET BOS held an Executive Session on 10/25/2022 at the Twp. Bldg. at 1630 p.m. re: the proposed EMS authority.

The next regular meeting of the ET Planning Commission (ETPC) will be held on Wednesday, DECEMBER 6, 2022, beginning at 7:00 p.m.

The next regular meeting of the ET Board of Supervisors (ETBOS) will be held on Monday, DECEMBER 12, 2022, beginning at 7:00 p.m.

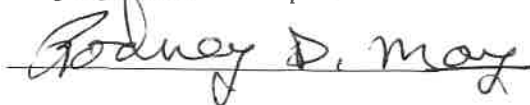
There is an EMS meeting tomorrow night, November 16, 2022, at 7:00 p.m. at the Brickerville Volunteer Fire Company re: the proposed authority.

There is a special Board of Supervisors meeting scheduled on November 21, 2022, beginning at 7:00 p.m. at the Township Building. The Board is planning to address a motion re: the proposed NWEMS Authority

The Board of Supervisors would like to thank ETPB secretary Ken Fillo for all his effort in securing the TreePennsylvania.org grant and assisting in the planting of the trees last week. Also, thanks to Glenn Martin for his assistance with the plantings at the Township Park.

ADJOURN

There being no further business, May, seconded by Diehl, made a motion to adjourn the meeting. Motion carried, 3-0. Meeting adjourned at 8:08 p.m.



Rodney D. May, Secretary-Treasurer