

ELIZABETH TOWNSHIP BOARD OF SUPERVISORS

OCTOBER 10, 2022

Chairman Jeff Burkholder called the Elizabeth Township Board of Supervisors (the Board) Meeting to order on October 10, 2022, at 7:00 p.m., at the Township Building. Also present were Michael S. Diehl, Sr, (Vice-Chairman), Rodney D. May (Secretary-Treasurer), Glenn Martin (Road Super.), and Loren Miller (Township Administrator). The Pledge of Allegiance to the Flag was recited.

AGENDA APPROVAL

Burkholder, seconded by May, made a motion to approve the October 10, 2022, Agenda as presented. The Board agreed to remove the discussion regarding the building addition. Motion carried, 3-0.

PUBLIC PARTICIPATION AND GUESTS

Ryan McCrory from the Lititz Library updated the Board re: the Library's visitors/new member cards/parking lot. He mentioned possible upcoming projects including a mini-farmers market at the Library. He will visit again in April 2023.

ET Resident Nevin May, Keener Road, asked the Board for monetary assistance (using ARPA funds) in updating the war memorial area at the Township Park on Rt 322. The memorial needs new shrubbery and flowers. He also asked about adding an additional sculpture to the memorial. This will be discussed at future meetings as an Agenda item.

APPROVE MINUTES

May, seconded by Diehl, made a motion to approve the minutes of the September 12, 2022, meeting as presented. Motion carried, 3-0.

TREASURER'S REPORT/PAY BILLS

The Board received the Treasurer's Report, List No. 10, dated October 10, 2022, for the month of September 2022, showing receipts of \$318,006.36 in the General Account. Expenses in the General Account were \$115,819.32. There were no receipts, with expenses of \$2,569.52 in the Park and Recreation Account. There were no receipts or expenses in the State Account. *Diehl, seconded by Burkholder, made a motion to accept the Treasurer's Report. Motion carried, 3-0.*

Diehl, seconded by Burkholder, made a motion to pay the bills on List No. 10, dated October 10, 2022, amounting to \$24,035.61, as well as to retroactively approve payment of all expenses in all accounts in September 2022, amounting to \$118,388.84, for a total of \$142,424.45. Motion carried, 3-0.

PLGIT Account Balances as of September 30, 2022, are as follows:

General Account:	\$1,103,421.99
State Account:	\$ 66,901.45
Equipment Fund:	\$ 31,880.53
Park and Recreation Account	\$ 4,663.60
PLGIT Plus:	\$ 266,581.51

CERTIFICATES OF DEPOSIT

FIRST BANK/TOWNE BANK	\$ 266,082.58
BANK OF BIRD-IN-HAND	\$ 149,430.80

ZONING REPORT

The Zoning Officer submitted the September 2022 report that detailed all activity for the month. Four permits were issued, with a value of \$30,094.00 as well as two SWM related exemptions/small projects issued. Many other issues were addressed, including ZHB applications and questions regarding permitted uses.

SEWAGE REPORT

The Sewage Enforcement Officer submitted the September 2022 report that detailed all activity for the month. One permit application was received, one permit was issued, five soils analysis test pits were dug, three percolation tests were done, no designs under review, two designs were approved, four installation inspections were done, and three periodic inspections were completed. The SEO updated all spreadsheets for the month, reported as needed to DEP and handled all Township SEO invoices.

STORM WATER MANAGEMENT/ENGINEERING REPORT

The Township Engineer submitted the September 2022 engineering report that detailed all activity for the month. Four SWM exemptions/small project applications were processed, a potential traffic light grant was reviewed, the ET MS4 permit waiver application and NOI was finalized, and the engineers report was prepared.

BURNING ORDINANCE

No incidents were reported for September 2022.

ET PARK BOARD/WRRC

The minutes from the September 1, 2022, meeting were received. ETPB Secretary Ken Fillo updated the Board on the pending tree grant and the pickleball court.

PLANNING COMMISSION

The minutes from the October 5, 2022, meeting were received.

FIRE COMPANY, FIRE POLICE, NWEMS, PA STATE POLICE, WESC

The September 2022 BVFC report was received, with nine Fire and two Fire Police calls in Sept. 2022. The NorthWest EMS report for September 2022 was received, detailing 15 calls with 188 calls ytd. The August and September WESC Commissioner's reports were received.

ROAD SUPERINTENDENT REPORT

Road Superintendent, Glenn L. Martin, submitted a report for September 2022 as follows: Shoulder Mowing, guiderail and intersection weed eating and tree trimming along Township roads. Topsoil work and grass seeding along Oak Lane and at Twp Building in swale area. Twp. parking repaired at Twp. Bldg; Resealed and relined; New yellow lines painted on several of Twp. roads on earlier oil and chipped roads.

Equipment maintenance: clean up of equipment.

Misc: Parking lot sealed and re-lined. New floor surface in the restrooms at the Community Park and the Lions Club fixed up and painted storage sheds across the street. Martin also spent time getting road and street information so Boyer can enter this data into ArcGis for continued data collection.

TOWNSHIP ADMINISTRATOR UPDATES

New camera installed and configured. Budget work. Hosted meeting here at Twp. Bldg. for US Army Corp of Engineers looking at stream work on the Upper Hammer Creek. Continued GIS work with M Boyer. Attended IIC meeting and received updated health insurance quotes for 2023. Took Planning Commission online class from PSAB. Secured IIC grant for health and wellness-have some ideas in works with Martin on how to use funds over the next year.

CORRESPONDENCE

Letter from Lancaster County Conservancy was received and was addressed in the new business section of the meeting.

UNFINISHED BUSINESS

NEW BUSINESS:

LRCDC – May, seconded by Burkholder, made a motion to approve the creation of a new bank account at JBT for the LRCDC grant monies that are earmarked for Twp. Park improvements. Motion carried, 3-0.

DISCUSSION RE: TWP BLDG – TABLED BY VOTE.

LANC CONSERVANCY – May, seconded by Burkholder, made a motion to approve a letter to support the Lancaster Conservancy’s bid to purchase additional land in the Township to add to the DePerrot Nature Preserve. Motion carried, 3-0.

NOV. 2022 BOS MEETING – Diehl, seconded by May, made a motion to approve advertisement of intent to reschedule November’s BOS meeting to Tuesday, November 15, 2022, at 7:00 p.m. Motion carried, 3-0.

ANTIMONY FARMS -RESOLUTION 8-2022 - Burkholder, seconded by Diehl, made a motion based on ET Planning Commission recommendation to approve Resolution #8-2022, Antimony Farms Lancaster LLC Sewage Facilities Planning Module. Motion carried, 3-0.

RESOLUTION 9-2022 – Burkholder, seconded by May, made a motion to approve Resolution #9-2022 which approves the implementation of Act 57 of 2022. Motion carried, 3-0.

NEWPORT/LEXINGTON ROADS – Discussion regarding this intersection. Will be added to November 2022 agenda.

NWEMS – After discussion, it was agreed to add this item to the November 2022 agenda.

PUBLIC PARTICIPATION

Extensive discussion re: NWEMS and the proposed Authority, including the current status, proposed providers, proposed solutions and the costs that will be incurred, as well as funding solutions. Miller will produce a newsletter primarily focused on educating the public about the EMS issues.

OTHER BUSINESS

The next regular meeting of the ET Park Board (ETPB) will be held Thursday, NOVEMBER 3, 2022, beginning at 7:00 p.m.

The next regular meeting of the ET Planning Commission (ETPC) will be held on Wednesday, NOVEMBER 2, 2022, beginning at 7:00 p.m.

The next regular meeting of the ET Board of Supervisors (ETBOS) will be held on Tuesday, November 15, 2022, beginning at 7:00 p.m.

The Annual ET Budget meeting will be held OCTOBER 17, 2022, beginning at 6:30 p.m.

ADJOURN

There being no further business, Burkholder, seconded by Diehl, made a motion to adjourn the meeting. Motion carried, 3-0. Meeting adjourned at 8:20 p.m.



Rodney D. May, Secretary-Treasurer