

ELIZABETH TOWNSHIP BOARD OF SUPERVISORS
SEPTEMBER 12, 2022

Chairman Jeff Burkholder called the Elizabeth Township Board of Supervisors (the Board) Meeting to order on September 15, 2022, at 7:00 p.m., at the Township Building. Also present were Michael S. Diehl, Sr, (Vice-Chairman), Rodney D. May (Secretary-Treasurer), Glenn Martin (Road Super.), and Loren Miller (Township Administrator). The Pledge of Allegiance to the Flag was recited.

AGENDA APPROVAL

May, seconded by Diehl, made a motion to approve the September 12, 2022 Agenda as presented. Motion carried, 3-0.

PUBLIC PARTICIPATION AND GUESTS

Garth Moist from Commonwealth Codes was present to introduce himself to the Board.
Mike Landis, Township resident from Keener Road, spoke in support of the NWEMS Authority.

APPROVE MINUTES

May, seconded by Diehl, made a motion to approve the minutes of the August 15, 2022, meeting as presented. Motion carried, 3-0.

TREASURER'S REPORT/PAY BILLS

The Board received the Treasurer's Report, List No. 9, dated September 12, 2022, for the month of August 2022, showing receipts of \$125,462.25 in the General Account. Expenses in the General Account were \$124,597.83. There were receipts of \$750.00, with expenses of \$5,841.42 in the Park and Recreation Account. There were no receipts or expenses in the State Account. *Burkholder, seconded by Diehl, made a motion to accept the Treasurer's Report. Motion carried, 3-0.*

Burkholder, seconded by Diehl, made a motion to pay the bills on List No. 9, dated October 12, 2022, amounting to \$5,881.37, as well as to retroactively approve payment of all expenses in all accounts in September 2022, amounting to \$130,439.25, for a total of \$136,320.62. Motion carried, 3-0.

PLGIT Account Balances as of August 31, 2022, are as follows:

General Account:	\$1,155,733.88
State Account:	\$ 66,776.84
Equipment Fund:	\$ 31,821.15
Park and Recreation Account	\$ 7,219.76
PLGIT Plus:	\$ 266,058.37

CERTIFICATES OF DEPOSIT

FIRST BANK/TOWNE BANK	\$ 266,082.58
BANK OF BIRD-IN-HAND	\$ 149,430.80

ZONING REPORT

The Zoning Officer submitted the August 2022 report that detailed all activity for the month. Seven permits were issued, with a value of \$194,215.00 as well as two SWM related exemptions/small projects issued. Many other issues were addressed, including ZHB applications and questions regarding permitted uses.

SEWAGE REPORT

The Sewage Enforcement Officer submitted the August 2022 report that detailed all activity for the month. Two permit applications were received, one permits was issued, five soils analysis test pits were dug, three percolation tests

were done, no designs under review, two designs were approved, seven installation inspections were done. The SEO updated all spreadsheets for the month, reported as needed to DEP and handled all Township SEO invoices.

STORM WATER MANAGEMENT/ENGINEERING REPORT

The Township Engineer submitted the August 2022 engineering report that detailed all activity for the month. Two SWM exemptions/small project applications were processed, a comment letter was prepared, staff attended a meeting regarding the Walnut Run Culvert replacement project, and the engineers report was prepared.

BURNING ORDINANCE

No incidents were reported for August 2022.

ET PARK BOARD/WRRC

The minutes from the September 1, 2022, meeting were received.

PLANNING COMMISSION

No meeting in September.

FIRE COMPANY, FIRE POLICE, NWEMS, PA STATE POLICE, WESC

The August 2022 BVFC report was received, with nine Fire and two Fire Police calls in August 2022. The North West EMS report for August 2022 was received, detailing 20 calls with 173 calls ytd.

ROAD SUPERINTENDENT REPORT

Road Superintendent, Glenn L. Martin, submitted a report for August 2022 as follows: Shoulder mowing and weed eating; tree work along Zartman Mill Rd.; Shoulder work along Blantz Rd. and also paving shoulders on Blantz Rd up from W. Brubaker Valley Rd. We paved our cross pipecuts on Blantz Rd and Oak Lane; work on swale along Pumping Stn. Rd.; Work on Baseball Field #1, along with Barry Todd from WLL to edge the infield to help drain water off better.

Equip maintenance: 4-wheel drive repair on NH mowing tractor along with normal clean up and service; Jumping jack tamper at Service Supply Corp for repairs.

Misc: Meeting on Wednesday, August 31, 2022, re: Pumping Stn. Rd. culvert project. Slow progress but mowing forward. Bids possibly ready to go January or February 2023, if project plan and bid documents are okayed by Center for Dirt and Gravel Roads. Basketball/pickleball court repaved last week; needs to sit for a bit prior to playing surface and lines can be added. Martin's Paving will redo some oil and chip spots where the line spraying was incorrectly applied; Twp Bldg parking lot to be resealed and striped.

TOWNSHIP ADMINISTRATOR UPDATES

Working on 2023 budget; met with A Funk and Son to discuss building; working on GIS with M Boyer and Martin; SEO Spencer was in for a morning for GIS intro; HVAC repairs in last week; Attended PSATS class in late August. Working on update ZHB public notice signs.

CORRESPONDENCE

Penryn Fire Company sent thank you letter re: annual contribution in addition to their 2021 Financials. NWEMS sent thank you letter re: annual contribution. LCSWMA sent a notice of pending rate increases in the new year, specifically tipping fees.

UNFINISHED BUSINESS

NEW BUSINESS:

AUDITOR/CPA - Burkholder, seconded by Diehl, made a motion to appoint Stanilla, Siegel and Maser, LLC, as auditors for the 2022 fiscal year, at a cost not to exceed \$6,500.00. Motion carried, 3-0.

MANHEIM FARM SHOW F.P. - Diehl, seconded by Burkholder, made a motion to authorize BVFC Fire Police to assist Manheim Borough at the Annual Community Farm Show Parade. Motion carried, 3-0.

NWEMS - Discussion re: NWEMS Authority and ET's role in the potential authority.

Miller gave overview and a timeline for the Authority's actions. Diehl spoke on personal views including keeping Warwick Ambulance in the conversation, as well as his concerns re: potential Twp. Liability with an authority. Spoke of "another layer of government" and that the issue should be addressed at County or State level. His conversations with residents lean toward staying with volunteer organizations, as much as possible, with the associated concerns of uncontained costs if service provided by Authority. Appealed to withdraw and go with Warwick ambulance. May asked to hold off on withdrawal for now and stay with Authority discussion group until such a time that a choice is required. He suggested a mailing to educate Twp. Residents on the current situation and possible solutions. He noted that the closest ambulance to the Twp. at the time of the call is the unit that is dispatched, even if it isn't NWEMS. Mayberry Drive resident Dave Snively noted that EMS crisis is statewide, not just local or county and he cited recent professional experiences with the challenges of getting an ambulance to show up in a timely manner at his work site. Twp resident Patty Pfennig of Joyce Drive, a recent transplant to the Twp., expressed concerns re: the current level of service and staffing. She had no idea how the Commonwealth handles local EMS and Fire services. She suggested a more comprehensive type of mailing to educate residents on what currently exists, the current and pending challenges, and what possible solutions there are.

ANNUAL MMO - Burkholder, seconded by May, made a motion to approve Resolution #7-2022 PMRS MMO (minimum municipal obligation) for Defined Benefit and Defined Contribution retirement plans. Motion carried, 3-0.

AUDITOR APPT. - May, seconded by Diehl, made a motion to appoint Dane Martin as replacement for Auditor due to Shawn Long's resignation. Motion carried, 3-0.

CHECKANOV HOLDING TANKS - Burkholder, seconded by May, made a motion to approve Holding Tank Agreement for Michael Checkanov for 333 W 28th Division Highway, contingent on receipt of escrow funds. Motion carried, 3-0.

PUBLIC PARTICIPATION

May and Diehl expressed interest in sending a letter to PA DOT re: posted speed on S.R. 501 and 322. Miller will send it out this week.

S.R. 501 is being repaved from the Lebanon County line north to Michter's Road, starting this or next week.

OTHER BUSINESS

The next regular meeting of the ET Park Board (ETPB) will be held Thursday, NOVEMBER 3, 2022, beginning at 7:00 p.m.

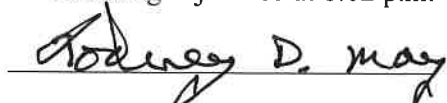
The next regular meeting of the ET Planning Commission (ETPC) will be held on Wednesday, OCTOBER 5, 2022, beginning at 7:00 p.m.

The next regular meeting of the ET Board of Supervisors (ETBOS) will be held on Monday, OCTOBER 10, 2022, beginning at 7:00 p.m.

The Annual ET Budget meeting will be held OCTOBER 17, 2022, beginning at 6:30 p.m.

ADJOURN

There being no further business, Burkholder, seconded by Diehl, made a motion to adjourn the meeting. Motion carried, 3-0. Meeting adjourned at 8:02 p.m.



Rodney D. May, Secretary-Treasurer