

ELIZABETH TOWNSHIP BOARD OF SUPERVISORS
AUGUST 15, 2022

Chairman Jeff Burkholder called the Elizabeth Township Board of Supervisors (the Board) Meeting to order on August 15, 2022, at 7:00 p.m., at the Township Building. Also present were Michael S. Diehl, Sr, (Vice-Chairman), Rodney D. May (Secretary-Treasurer), Glenn Martin (Road Super.), and Loren Miller (Township Administrator). The Pledge of Allegiance to the Flag was recited.

AGENDA APPROVAL

Diehl, seconded by Burkholder, made a motion to approve the August 15, 2022, Agenda as presented. Motion carried, 3-0.

PUBLIC PARTICIPATION AND GUESTS

APPROVE MINUTES

Diehl, seconded by May, made a motion to approve the minutes of the July 11, 2022, meeting as presented. Motion carried, 3-0.

TREASURER'S REPORT/PAY BILLS

The Board received the Treasurer's Report, List No. 8, dated August 15, 2022, for the month of July 2022, showing receipts of \$41,616.00 in the General Account. Expenses in the General Account were \$85,578.56. There were receipts of \$2,750.00, with expenses of \$4,487.00 in the Park and Recreation Account. There were no receipts or expenses in the State Account. *Burkholder, seconded by May, made a motion to accept the Treasurer's Report. Motion carried, 3-0.*

Burkholder, seconded by May, made a motion to pay the bills on List No. 8, dated August 15, 2022, amounting to \$60,637.32, as well as to retroactively approve payment of all expenses in all accounts in July 2022, amounting to \$90,065.56, for a total of \$150,702.88. Motion carried, 3-0.

PLGIT Account Balances as of July 31, 2022, are as follows:

General Account:	\$ 1,158,980.14
State Account:	\$ 66,668.09
Equipment Fund:	\$ 31,769.33
Park and Recreation Account	\$ 12,219.29
PLGIT Plus:	\$ 265,599.14

CERTIFICATES OF DEPOSIT

FIRST BANK/TOWNE BANK	\$ 266,082.58
CIT Bank	\$ 149,374.52

ZONING REPORT

The Zoning Officer submitted the July 2022 report that detailed all activity for the month. Seven permits were issued, with a value of \$1,155,419.00 as well as two SWM related exemptions/ one small projects issued. Many other issues were addressed, including ZHB applications and questions regarding permitted uses.

SEWAGE REPORT

The Sewage Enforcement Officer submitted the July 2022 report that detailed all activity for the month. Three permit applications were received, three permits were issued, five soils analysis test pits were dug, three percolation tests were done, no designs under review, no approved designs, no installation inspections were done. The SEO updated all spreadsheets for the month, reported as needed to DEP and handled all Township SEO invoices.

STORM WATER MANAGEMENT/ENGINEERING REPORT

The Township Engineer submitted the July 2022 engineering report that detailed all activity for the month. Two SWM exemptions were processed, an escrow reduction letter was released, and the engineers report was prepared.

BURNING ORDINANCE

Two violations were reported in July.

ET PARK BOARD/WRRC

The Annual report from the WRRC was received.

Twp. Resident Ken Fillo, ETPB Secretary, shared update regarding the pursuit of a grant for additional trees to be planted at the Township Park. He reviewed the amount, species and desired planting location of these new trees. The planting time window is contingent on the state agency providing the trees; it will most likely occur in September or October. Twp. employees will assist volunteers in site prep at that time.

PLANNING COMMISSION

No meeting in August.

FIRE COMPANY, FIRE POLICE, NWEMS, PA STATE POLICE, WESC

The July 2022 BVFC report was received, with 10 total calls in July 2022.

The NorthWest EMS report for July 2022 was received, detailing 24 calls with 153 calls ytd.

The July 2022 WESC Fire Commissioner Report was received.

The 2021 annual Warwick Community Ambulance Assoc. report was received.

ROAD SUPERINTENDENT REPORT

Road Superintendent, Glenn L. Martin, submitted a report for July 2022 as follows: tree clean-up following wind events; tree and brush trimming; work on dirt and gravel roads; shoulder widening and new cross pipes and catch basins on Blantz Rd; new cross pipes and catch basins on Oak Lane; weed eating around guiderail and intersections; shoulder mowing. Yellow lines were painted on most roads that will not be oiled and chipped next year. Equipment maintenance included inspections on the dump trucks. There are a few more items that T-4 (2007 Peterbilt) will need to have done to it; routine cleaning on other equipment. Glenn noted he is waiting for an opening in the paving schedule to get the area along Blantz Road finished, stoned in and paved. Pickleball ...

TOWNSHIP ADMINISTRATOR UPDATES

Update on Establishing Regional Emergency Services Authority and Public Hearing Scheduled on August 31, 2022. Phone line in garage installed.

CORRESPONDENCE

UNFINISHED BUSINESS

NEW BUSINESS:

Burkholder, seconded by May, made a motion to appoint Mr. Michael "Mike" Landis as ET representative to the Lititz Rec Center. Motion carried, 3-0.

Discussion re: Pickleball Courts at the Township Building and Township Park. Mr. May and Twp Resident Pete Parsill shared ideas and information with the Board. Martin will pursue vendors and arrange for the resurfacing and sealing of the existing court at the Township Building as budgeted. Contingent on usage and popularity, the Township may pursue a grant for another court to be installed at the Township Park (on RT 322 and Keener Road) in the future.

Discussion re: Weed, Pest and Tree treatments at the Township Park. Given the precedent of having the Park trees treated for Spotted Lantern Fly infestation, a treatment was executed again this summer. Miller will revisit all agreements with existing mowing, lawn treatment and tree specialists in 2023.

LTAP Grant application for Traffic Signal improvements. Also, discussion re: Traffic Light timing issues at Rt. 501/322. Martin and Miller will pursue proposals and ideas from C.M. High in conjunction with Twp. Engineer to verify viability of pursuing the LTAP monies.

Burkholder, seconded by Diehl, made a motion to appoint May as EMS Authority Board Member representing Elizabeth Township. This appointment would be contingent upon Elizabeth Township taking future action to join the Authority as an incorporating member. Motion carried, 3-0.

Burkholder, seconded by Diehl, made a motion to accept the resignation of Shawn Long as Township Auditor, due to a recent job change. Motion carried, 3-0.

PUBLIC PARTICIPATION

Martin updated the Board on the parking lot resealing project at the Twp. Bldg. He has received several bids for the project. As this was previously budgeted, the Board verbally approved Martin's recommendation.

OTHER BUSINESS

The Board held an executive session on 7.06.2022 re: Ambulance services.

The next regular meeting of the ET Park Board (ETPB) will be held Thursday, SEPTEMBER 1, 2022, beginning at 7:00 p.m.

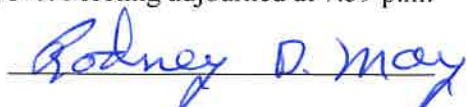
The next regular meeting of the ET Planning Commission (ETPC) will be held on Wednesday, SEPTEMBER 7, 2022, beginning at 7:00 p.m.

The next regular meeting of the ET Board of Supervisors (ETBOS) will be held on Monday, SEPTEMBER 12, 2022, beginning at 7:00 p.m.

The Public is invited to an open meeting re: NWEMS Authority being formed to serve several municipalities (with EMS/ambulance services) in the area including Elizabeth. The meeting will be held at Chiques Church on Sunnyside Road/Elizabethtown Road on August 31, 2022, beginning at 7:00 p.m.

ADJOURN

There being no further business, Burkholder, seconded by Diehl, made a motion to adjourn the meeting. Motion carried, 3-0. Meeting adjourned at 7:59 p.m.



Rodney D. May, Secretary-Treasurer