

**ELIZABETH TOWNSHIP BOARD OF SUPERVISORS**  
**JULY 11, 2022**

Chairman Jeff Burkholder called the Elizabeth Township Board of Supervisors (the Board) Meeting to order on July 11, 2022, at 7:00 p.m., at the Township Building. Also present were Michael S. Diehl, Sr, (Vice-Chairman), Rodney D. May (Secretary-Treasurer), Glenn Martin (Road Superintendent), Rita Snavelly (Township Admin. Assistant) and Loren Miller (Township Administrator). The Pledge of Allegiance to the Flag was recited.

**AGENDA APPROVAL**

After discussion, Michael Diehl made a motion to amend the Agenda to add a discussion re: Warwick Community Ambulance Association in the new business section. Burkholder seconded. Motion carried.

Burkholder, seconded by Diehl, made a motion to approve the July 11, 2022, Agenda as presented. Motion carried, 3-0.

**PUBLIC PARTICIPATION AND GUESTS**

**APPROVE MINUTES**

May, seconded by Burkholder, made a motion to approve the minutes of the June 13, 2022, meeting as presented. Motion carried, 3-0.

**TREASURER'S REPORT/PAY BILLS**

The Board received the Treasurer's Report, List No. 7, dated July 11, 2022, for the month of June 2022, showing receipts of \$74,287.01 in the General Account. Expenses in the General Account were \$94,906.44. There were no receipts, with expenses of \$1,846.50 in the Park and Recreation Account. There were no receipts, with expenses of \$138,124.82, in the State Account. *Diehl, seconded by May, made a motion to accept the Treasurer's Report. Motion carried, 3-0.*

*Diehl, seconded by May, made a motion to pay the bills on List No. 7, dated July 11, 2022, amounting to \$21,758.20, as well as to retroactively approve payment of all expenses in all accounts in June 2022, amounting to \$234,877.76, for a total of 256,635.96. Motion carried, 3-0.*

**PLGIT Account Balances as of June 30, 2022, are as follows:**

General Account:	\$1,133,408.85
State Account:	\$ 66,555.30
Equipment Fund:	\$ 31,735.57
Park and Recreation Account	\$ 13,941.73
PLGIT Plus:	\$ 265,293.64

**CERTIFICATES OF DEPOSIT**

FIRST BANK/TOWNE BANK	\$ 265,752.94
CIT Bank	\$ 149,189.46

**ZONING REPORT**

The Zoning Officer submitted the June 2022 report that detailed all activity for the month. Eight permits were issued, with a value of \$999,960.00 as well as three SWM related exemptions/small projects issued. Many other issues were addressed, including ZHB applications and questions regarding permitted uses.

**SEWAGE REPORT**

The Sewage Enforcement Officer submitted the June 2022 report that detailed all activity for the month. Three permit applications were received, one permit was issued, four soils analysis test pits were dug, three percolation tests

were done, no designs under review, no approved designs, no installation inspections were done. The SEO updated all spreadsheets for the month, reported as needed to DEP and handled all Township SEO invoices.

**STORM WATER MANAGEMENT/ENGINEERING REPORT**

The Township Engineer submitted the June 2022 engineering report that detailed all activity for the month. Four SWM exemptions were processed, a MS4 waiver package submission was prepared, an update to the small project guidance documents was made, and the engineers report was prepared.

**BURNING ORDINANCE**

No violations to report.

**ET PARK BOARD/WRRC**

The minutes from the July 7, 2022, meeting were received.

**PLANNING COMMISSION**

No meeting in July.

**FIRE COMPANY, FIRE POLICE, NWEEMS, PA STATE POLICE, WESC**

The June 2022 BVFC report was received, with four total calls in June 2022.

The NorthWest EMS report for June 2022 was received, detailing 22 calls with 129 calls ytd.

The June 2022 WESC Fire Commissioner Report was received.

**ROAD SUPERINTENDENT REPORT**

Road Superintendent, Glenn L. Martin, submitted a report for June 2022 as follows: Shoulder mowing and weed eating; Tree and brush trimming and grading on Elser Hill Rd, as well as spreading of asphalt millings; Oak Lane-filled in road edges and spread topsoil and seeded road edges; Oil and chip roads swept; Intersections also cleaned up. Equipment maintenance: truck inspections on three large dumps; Regular cleaning of other equipment. Misc.: replaced 4 2'x12' on gaga pit at Park; Trimmed bushes at Twp. Bldg. and Township Park. Restroom floors at Park to be finished this week. Working on pricing on sealing and line painting at Twp. Bldg. parking lot. Also pricing on water diversion at Twp. Bldg. parking lot: trench drain vs. berm. Basketball court widening and pole shed at park questions.

**TOWNSHIP ADMINISTRATOR UPDATES**

New phone system installed; continued website updates; QB working well with RAS; Doors installed, and all security system upgrades completed.

**CORRESPONDENCE**

**UNFINISHED BUSINESS**

**NEW BUSINESS:**

**Prior to the first agenda items, Diehl noted that the discussion with Warwick Ambulance needs to continue regarding the WCAA possibly providing EMS coverage to the Township. The Board, he noted, needs to continue to evaluate all options and to keep them open as long as possible.**

**RESOLUTION 05-2022** – Burkholder, seconded by May, made a motion to approve Resolution #05-2022 to approve the advertisement of a public hearing and advertisement of proposed enactment of an incorporation ordinance toward the Township becoming a founding member of an Emergency Medical Services Authority. Motion carried, 3-0.

**EMS AUTHORITY ADVERTISEMENT** - Burkholder, seconded by May, made a motion to advertise in LNP and the Lancaster Law Review notice of a public hearing regarding the creation of a joint EMS authority under the Authorities Act, in the substantial form of the notice as presented at this meeting. Motion carried, 3-0.

**COMCAST CABLE, ORDINANCE 2022-01** - Diehl, seconded by May, made a motion to approve Ordinance 2022-01, authorizing the execution of a franchise agreement between the Township and Comcast Cable of FL/MI/NM/PA/WA, LLC. Motion carried, 3-0.

**BOLLINGER ESCROW** - Burkholder, seconded by May, made a motion to release the Timothy Bollinger Escrow on Bomberger Road. Motion carried, 3-0.

**TRUIST BANK ACCOUNT** - Diehl, seconded by Burkholder, made a motion to close the BBT/Truist checking account, ending in -5183 (Note: given migration to JBT is complete/no activity in Truist for over 30 days.) Motion carried, 3-0.

**BASKETBALL COURT MAINTENANCE** – MOTION TABLED. At the Board’s request, an investigation by K. Fillo of ETPB, Martin, R Stief of WRRC and P. Parsil, Township Resident, is needed. Proposed motion: A motion to approve upgrading the basketball court to allow for two pickleball courts, to include prep work, paving and painting/lining, as well as any other accessories/equipment to make the court functional.

**ARP FUNDING DISCUSSION** – Further discussion on items on the ARP fund list, including a pole barn to be erected at Township Park, streambank restoration, building additions, Township GIS work, solar systems, and dump truck.

### **PUBLIC PARTICIPATION**

Connie and Milton Eberly, of 110 Sharona Drive, expressed concern about ongoing noise issues in their neighborhood.

### **OTHER BUSINESS**

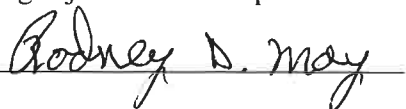
The next regular meeting of the ET Planning Commission (ETPC) will be held on Wednesday, AUGUST 3, 2022, beginning at 7:00 p.m.

The next regular meeting of the ET Board of Supervisors (ETBOS) will be held on Monday, AUGUST 15, 2022, beginning at 7:00 p.m.

The next regular meeting of the ET Park Board (ETPB) will be held Thursday, SEPT 1, 2022, beginning at 7:00 p.m.

### **ADJOURN**

There being no further business, Diehl, seconded by May, made a motion to adjourn the meeting. Motion carried, 3-0. Meeting adjourned at 8:22 p.m.



Rodney D. May, Secretary-Treasurer