

**ELIZABETH TOWNSHIP BOARD OF SUPERVISORS**

**MAY 9, 2022**

Chairman Jeff Burkholder called the Supervisors' Meeting to order on May 9, 2022, at 7:00 p.m., at the Township Building. Also present were Michael S. Diehl, Sr, (Vice-Chairman), Rodney D. May (Secretary-Treasurer), Glenn Martin (Road Superintendent), and Loren Miller (Township Administrator). The Pledge of Allegiance to the Flag was recited.

**AGENDA APPROVAL**

May, seconded by Diehl, made a motion to approve the May 9, 2022, Board of Supervisors' Agenda as presented. Motion carried, 3-0.

**PUBLIC PARTICIPATION AND GUESTS**

Scott Kingsboro, Bob Enck, and Rob Brady, all representing NWEMS (NorthWest EMS), spoke to the Board and public regarding the proposed plan to create an authority to address the EMS funding crisis in PA. They answered questions from the Township's Supervisors. Also, resident Mike Landis addressed the Board and asked that the original resolution be approved so the Township "has a seat at the table."

**APPROVE MINUTES**

May, seconded by Diehl, made a motion to approve the minutes of the April 11, 2022, meeting as presented. Motion carried, 3-0.

**TREASURER'S REPORT/PAY BILLS**

The Board of Supervisors received the Treasurer's Report, List No. 5, dated May 9, 2022, for the month of April 2022 showing receipts of \$76,025.55 in the General Account. Expenses in the General Account were \$62,183.57. There were no receipts or expenses in the Park and Recreation Account. There were no receipts or expenses in the State Account, *Burkholder, seconded by Diehl, made a motion to accept the Treasurer's Report. Motion carried, 3-0.*

*Burkholder, seconded by Diehl, made a motion to pay the bills on List No. 5, dated May 9, 2022, amounting to \$7,004.35, as well as to retroactively approve payment of all expenses in all accounts in April 2022, amounting to \$62,183.57 for a total of \$69,187.92. Motion carried, 3-0.*

**PLGIT Account Balances as of April 30, 2022, are as follows:**

General Account:	\$ 1,096,311.27
State Account:	\$ 204,436.76
Equipment Fund:	\$ 31,697.84
Park and Recreation Account	\$ 17,244.53
PLGIT Plus:	\$ 264,913.10

**CERTIFICATES OF DEPOSIT**

FIRST BANK/TOWNE BANK	\$ 265,752.94
CIT Bank	\$ 149,189.46

**ZONING REPORT**

The Zoning Officer submitted the April 2022 report, detailing all activity for the month. Nine permits were issued, with a value of \$370,782.00 as well as three SWM related exemptions/small projects issued. Many other issues were addressed, including ZHB applications and questions regarding permitted uses. The Zoning Officer and Twp Administrator also conducted a tour of the Township to review possible enforcement issues.

## **SEWAGE REPORT**

The Sewage Enforcement Officer submitted the May 2022 report, detailing all activity for the month. Two permit applications were received, one permit was issued, 4 soils analysis test pits were dug, four percolation tests were done, no designs under review, no approved designs, two installation inspections were done. The SEO updated all spreadsheets for the month, reported as needed to DEP and handled all Township SEO invoices.

## **STORM WATER MANAGEMENT/ENGINEERING REPORT**

The Township Engineer submitted the April 2022 engineering report, summarizing all the activity for the month. Four SWM exemptions were processed, an escrow reduction letter was prepared, attended a pre construction meeting with Daniel Martin, attended a site meeting with Morales on Lakeview Dr and attended a site meeting on Furnace Hills Pike re: a pole building. Also worked on MS4 maps, presented MS4 info to staff, performed construction project observations, and engineer's report.

## **BURNING ORDINANCE**

## **ET PARK BOARD/WRRC**

The minutes from the May 5, 2022, meeting were received.

The Park Board held an "Earth Day" park cleanup and mulching event on April 23, 2022.

## **PLANNING COMMISSION**

## **FIRE COMPANY, FIRE POLICE, NWEMS, PA STATE POLICE, WESC**

The March/April 2022 BVFC report was received, with 12 total calls in April 2022.

The NorthWest EMS report for April 2022 was received, detailing 21 calls with 83 calls ytd.

The April 2022 WESC Fire Commissioner Report was received.

## **ROAD SUPERINTENDENT REPORT**

Road Superintendent, Glenn L. Martin, submitted a report for April 2022 as follows: Dirt and Gravel work; Grading and spreading stone; Small retaining wall by stone stockpile at Twp Bldg; Cleaning and storage plows spreaders and snow equipment; Opening of storm pipe ends at various locations; Sign repair on Evergreen Ct.; New sign at State Game Land on Rt 501; Working with M Boyer on pipes, inlets for mapping. Equip. maintenance has included the 5-550 to Hondru for a steering issue; 1994 International steering box replaced. Routine cleaning on equip. Park restrooms open. Desire to work on drainage on Field 1 with WLL help this month. Playground mulch proposal for both playgrounds.

## **TOWNSHIP ADMINISTRATOR UPDATES**

## **CORRESPONDENCE**

Notice of LCCD (Lanc. Co. Conserv. District) annual banquet was received.

A letter from PennDot District 8 was received re: Lexington Rd and S.R. 501 intersection.

PLGIT annual report for 2021 was received.

A list of ET Park clean up day volunteers was received. May thanked all volunteers.

## **UNFINISHED BUSINESS**

## **NEW BUSINESS:**

**SNAVELY ESCROW** – Diehl, seconded by Burkholder, made a motion to approve the escrow reduction for D. and L. Snavely of Millstone Stables by \$88,644.00, leaving a balance of \$19,864.00. Motion carried, 3-0.

**SWM PROJECT UPDATE** – Miller, with input from Charity Burkhart of DM/A Engineers, gave the Board an update re: the Township's SWM mapping project.

**AUGUST BOS MEETING** – Diehl, seconded by May, made a motion to approve the rescheduling of the August Board of Supervisors meeting from August 8, 2022, to August 15, 2022, due to staff vacations. Motion carried, 3-0.

**POPLAR GROVE STREET DISCUSSION** – Discussion regarding the rights of way in Poplar Grove. Miller with R. Snavelly will investigate prior review actions and present findings to the Board.

**PUBLIC PARTICIPATION**

Township Resident, Carol Weaver, of Elser Hill Rd, commented on work that was done on the PennDot owned section of Sleepy Hollow Road. Martin noted that the sinkhole had some repairs done to it.

The Park Board park yard sale was cancelled May 7, 2022, due to a weather event. There is no rain date.

**OTHER BUSINESS**

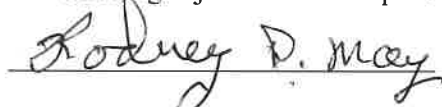
The next regular meeting of the ET Planning Commission (ETPC) will be held on Wednesday, JUNE 1, 2022, beginning at 7:00 p.m.

The next regular meeting of the ET Board of Supervisors (ETBOS) will be held on Monday, JUNE 13, 2022, beginning at 7:00 p.m.

The next regular meeting of the ET Park Board (ETPB) will be held Thursday, JULY 7, 2022, beginning at 7:00 p.m.

**ADJOURN**

There being no further business, Burkholder, seconded by Diehl, made a motion to adjourn the meeting. Motion carried, 3-0. Meeting adjourned at 8:30 p.m.



Rodney D. May, Secretary-Treasurer