

**ELIZABETH TOWNSHIP BOARD OF SUPERVISORS**  
**MARCH 14, 2022**

Chairman Jeff Burkholder called the Supervisors' Meeting to order on March 14, 2022, at 7:00 p.m., at the Township Building. Also present were Michael S. Diehl, Sr, (Vice-Chairman), Rodney D. May (Secretary-Treasurer), Glenn Martin (Road Superintendent), and Loren Miller (Township Administrator). The Pledge of Allegiance to the Flag was recited.

**AGENDA APPROVAL**

Diehl, seconded by Burkholder, made a motion to approve the March 14, 2022, Board of Supervisors Agenda as presented. Motion carried, 3-0.

**PUBLIC PARTICIPATION AND GUESTS**

-Duane Ober, WESC Fire Commissioner, shared highlights from the 2021 reports, including staffing updates, response times and WESC updates.

-J. Bollinger, B Boyd, E Fetter, of Cannon Hill Holdings, (Elizabeth Farms) were present to update the Board on progress, plans and expectations after their acquisition of the farm.

**APPROVE MINUTES**

May, seconded by Diehl, made a motion to approve the minutes of the February 14, 2022, meeting as presented. Motion carried, 3-0.

**TREASURER'S REPORT/PAY BILLS**

The Board of Supervisors received the Treasurer's Report, List No. 3, dated March 14, 2022, for the month of February 2022 showing receipts of \$143,292.94 in the General Account. Expenses in the General Account were \$51,974.76. There were no receipts or expenses in the Park and Recreation Account. There were no receipts or expenses in the State account. *Diehl, seconded by Burkholder, made a motion to accept the Treasurer's Report. Motion carried, 3-0.*

*Diehl, seconded by Burkholder, made a motion to pay the bills on List No. 3, dated March 14, 2022, amounting to \$12,798.67, as well as to retroactively approve payment of all expenses in all accounts in February 2022, amounting to \$51,974.76 for a total of \$64,773.43. Motion carried, 3-0.*

**PLGIT Account Balances as of February 28, 2022, are as follows:**

General Account:	\$1,278,961.97
State Account:	\$ 36,337.77
Equipment Fund:	\$ 31,696.89
Park and Recreation Account	\$ 17,244.01
PLGIT Plus:	\$ 264,892.50

**CERTIFICATES OF DEPOSIT**

FIRST BANK/TOWNE BANK	\$ 265,752.94
CIT Bank	\$ 149,189.46

**ZONING REPORT**

The Zoning Officer submitted the February 2022 report, detailing all activity for the month. Nine permits were issued, with a value of \$775,758.00, as well as one SWM related exemption issued. Many other issues were addressed, especially with the recent sale or possible sale of land/lots that reflected a lot of public interest.

**SEWAGE REPORT**

The Sewage Enforcement officer submitted the February 2022 report, detailing all activity for the month. Two permit applications were received, two permits were issued, no soils analysis test pits were dug, no percolation tests were

done, no designs under review, one approved design, no installation inspections. The SEO updated all spreadsheets for the month, reported as needed to DEP and handled all Township SEO invoices.

**STORM WATER MANAGEMENT/ENGINEERING REPORT**

The Township Engineer submitted the February 2022 engineering report, summarizing all the activity for the month. One SWM exemption was processed, meeting with Fox Sheds owners to discuss new building, and attended the Board of Supervisors meeting.

**BURNING ORDINANCE**

**ET PARK BOARD/WRRC**

The Minutes from the March 3, 2022 ETPB meeting were received.  
The minutes from the February 15, 2022, WRRC meeting were received.

**PLANNING COMMISSION**

The minutes from the February 2, 2022, meeting were received.

**FIRE COMPANY, FIRE POLICE, NWEMS, PA STATE POLICE, WESC**

The February 2022 BVFC report was received.  
The minutes of the February 7, 2022, WESC meeting were received.  
The NorthWest EMS report for February 2022 was received, detailing 44 calls ytd.  
The 2021 WESC Fire and EMS statistics report was received.  
The 2021 WESC Annual Report was received.  
The February 2022 WESC Fire Commissioner Report was received.

**ROAD SUPERINTENDENT REPORT**

Road Superintendent, Glenn L. Martin, submitted a report for February 2022 as follows: Tree trimming; Snow and ice control; storm clean up (trees, limbs etc. after high winds); dirt and gravel road work (grading, gutter work and removal of dead trees along Seglock Rd); Small pipe extension in retention area at Long Lane and Acorn Lane plus added an end wall to the pipe. Equipment maintenance: routine cleaning; 672H grader had new packing added around injector lines; 1994 International (T2) being evaluated for new steering box (tried a few different things to stop leak; out of options.) Looking for new front tires for mower tractor. Stock is low or nonexistent.

**TOWNSHIP ADMINISTRATOR UPDATES**

Miller gave updates on year-end audit and technology upgrades including another screen for the conference room and a reference screen (for security cameras) in the main office. Also, several quotes on telephone systems were discussed, with further evaluation being merited before a decision is made.

**CORRESPONDENCE**

NWEMS meeting planned March 30, 2022, at West Donegal Township near Elizabethtown Boro.  
Penryn Fire Company submitted its 2021 Year End report.  
PIRMA sent report detailing value added services.  
SouthEast Transit submitted 2021 annual report.  
WT Park dedication

**UNFINISHED BUSINESS**

**NEW BUSINESS:**

**SUPERVISOR APPTS.** – Burkh older, seconded by May, made a motion to sign the Memorandum of Understanding with the Lancaster County Conservation District. Motion carried, 3-0.

**FIRE POLIC AUTH.** – Diehl, seconded by May, made a motion to authorize the Fire Police request for Penryn Fire Company Mud Sale, March 18-19, 2022. Motion carried, 3-0.

**MARTIN SEWAGE WAIVER** – Diehl, seconded by May, made a motion to approve well isolation distance waiver request (for 55’) from Gary Martin, 587 Hammer Creek Road (contingent on resident signing Waiver before work is started). Motion carried, 3-0.

**ARP FUNDING** – Township needs, possible uses and other opportunities were discussed re: MS4, parks, roads, bridges and traffic control.

**PUBLIC PARTICIPATION**

**OTHER BUSINESS**

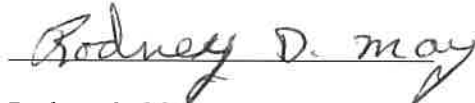
The next regular meeting of the Planning Comm. will be held on Wednesday, APRIL 6, 2022, beginning at 7:00 p.m.

The next regular meeting of the ET Park Board (ETPB) will be held Thursday, MAY 5, 2022, beginning at 7:00 p.m.

The next regular meeting of the Board of Supervisors will be held on Monday, APRIL 11, 2022, beginning at 7:00 p.m.

**ADJOURN**

There being no further business, Burkholder, seconded by Diehl, made a motion to adjourn the meeting. Motion carried, 3-0. Meeting adjourned at 8:45 p.m.



Rodney D. May, Secretary-Treasurer