

ELIZABETH TOWNSHIP BOARD OF SUPERVISORS
FEBRUARY 14, 2022

Chairman Jeff Burkholder called the Supervisors' Meeting to order on February 14, 2022, at 6:59 p.m., at the Township Building. Also present were Michael S. Diehl, Sr, (Vice-Chairman), Rodney D. May (Secretary-Treasurer), Glenn Martin (Road Superintendent), and Loren Miller (Township Administrator). The Pledge of Allegiance to the Flag was recited.

AGENDA APPROVAL

May, seconded by Diehl, made a motion to approve the February 14, 2022, Board of Supervisors Agenda as presented. Motion carried, 3-0.

PUBLIC PARTICIPATION AND GUESTS

Burkholder presented an award of recognition to Mr. David Morrison for his years of service as an elected Constable for the Township and appointed Burning Enforcement Officer. Dave and his wife Judy were present to receive the plaque.

Burkholder introduced the newly-appointed Burning Enforcement Officer and Elected Township Constable, Kirk Wolfe. Wolfe expressed his thanks for the community believing in him and voting for him.

Burkholder welcomed Chief Shannon Martin of the Penryn Fire Company. The Chief gave an update on the past year's firefighting services, fund raising efforts and the pending 2022 mud sale in March on the 18th and 19th.

APPROVE MINUTES

May, seconded by Diehl, made a motion to approve the minutes of the January 3, 2022, meeting as presented. Motion carried, 3-0.

TREASURER'S REPORT/PAY BILLS

The Board of Supervisors received the Treasurer's Report, List No. 2, dated February 14, 2022, for the month of January 2022 showing receipts of \$85,260.10 in the General Account. Expenses in the General Account were \$56,343.26. There were no receipts or expenses in the Park and Recreation Account. There were no receipts or expenses in the State account. *Diehl, seconded by May, made a motion to accept the Treasurer's Report. Motion carried, 3-0.*

Diehl, seconded by May, made a motion to pay the bills on List No. 2, dated February 14, 2022, amounting to \$18,429.71, as well as to retroactively approve payment of all expenses in all accounts in January 2022, amounting to \$56,343.26 for a total of \$74,772.97. Motion carried, 3-0.

PLGIT Account Balances as of January 31, 2022, are as follows:

General Account:	\$1,176,495.32
State Account:	\$ 36,337.47
Equipment Fund:	\$ 31,696.62
Park and Recreation Account	\$ 17,243.87
PLGIT Plus:	\$ 264,888.25

CERTIFICATES OF DEPOSIT

FIRST BANK/TOWNE BANK	\$ 265,752.94
CIT Bank	\$ 149,189.46

ZONING REPORT

The Zoning Officer submitted the January 2022 report, detailing all activity for the month. Seven permits were issued, with a value of \$114,000.00, as well as three SWM related exemptions worked on. Many other issues were addressed, especially with the recent sale or possible sale of land/lots that reflected a lot of public interest.

SEWAGE REPORT

The Sewage Enforcement Officer submitted the December 2021 report, detailing one permit application received, two soils analysis test pits, three percolation tests, one installation inspection and one permit issued, plus all the tracking spreadsheets and DEP reporting.

STORM WATER MANAGEMENT/ENGINEERING REPORT

The Township Engineer submitted the January 2022 engineering report, summarizing all the activity for the month. Three SWM exemptions/small permit applications were processed, one comment letter re: Daniel Martin SWM plan was prepared, an updated Ag security map was produced, and some construction observations were performed.

BURNING ORDINANCE

ET PARK BOARD/WRRC

PLANNING COMMISSION

The minutes from the February 2, 2022, meeting were received.

FIRE COMPANY, FIRE POLICE, NWEMS, PA STATE POLICE, WESC

The BVFC Fire Police responded to three calls in January 2022 and the BVFC had ten calls.

The NorthWest EMS report for December 2021 was received, detailing 25 calls with 196 ytd.

The NorthWest EMS report for January 2022 was received, detailing 28 calls ytd.

The December 2021 WESC Fire Commissioner Report was received.

The January 2022 WESC Fire Commissioner Report was received.

The WESC 2022 budget comparison was received.

The October-December 2021 LCDTF (Drug Task Force) operations report was received.

ROAD SUPERINTENDENT REPORT

Road Superintendent, Glenn L. Martin, submitted a report for January 2022 as follows: Snow and Ice control; tree and brush trimming and taking down some dead trees along Twp. Roads; Filled potholes on dirt and gravel roads; repaired several stop signs around the Twp. Installed red reflective markers on stop signposts along Rt. 322 and Rt. 501 to make them more visible. Can do more if Board thinks worthwhile; the markers are approx. \$18.00/strip. Equip work has included cleanup, tire chain repair; repairing spinner on T1 that was damaged while plowing; Routine maintenance. Have looked at Penn Twp's Western Star dump truck; met with truck rep. and met with upfitter re: specs for the dump body over the last month to get good understanding of what is available. Working on quotes for 2022 Road Projects – possibly O/C Poplar Grove due to apparent road cracking and widening of Oak Lane.

TOWNSHIP ADMINISTRATOR UPDATES

Miller gave updates on year-end audit and technology upgrades including another screen for the conference room and a reference screen (for security cameras) in the main office. Also, several quotes on telephone systems were discussed, with further evaluation being merited before a decision is made.

CORRESPONDENCE

Penryn Fire Company submitted its 2021 Year End report.

Two reports detailing the Township's Liability and Property Loss Controls *and* Worker's Comp. were received, based on an onsite visit/survey with L. Miller, G. Martin, and R. May.

UNFINISHED BUSINESS

NEW BUSINESS:

SUPERVISOR APPTS. – Burkholder, seconded by May, made a motion to assign the following elected Supervisors as official Township representation to the following groups: Diehl to WESC (Warwick Emerg. Svcs Comm), May to WRRC (Warwick Regional Rec Comm.), and Burkholder to LRCDC (Lititz Regional Community Dev. Corp.) Motion carried, 3-0.

NWEMS CONTRACT - Diehl, seconded by May, made a motion to approve and sign WESC-Elizabeth Township Ambulance Services Contract with NWEMS (NorthWest EMS). Motion carried, 3-0.

BVFC CONTRACT - Burkholder, seconded by May, made a motion to approve and sign WESC-Elizabeth Township Fire Services Contract with Brickerville Fire Company. Motion carried, 3-0.

MILLSTONE STABLES - May, seconded by Diehl, made a motion to approve and sign the holding tank agreement with Millstone Stables. Motion carried, 3-0.

WENGER SWM PLAN - May, seconded by Diehl, made a motion to approve the D. Wenger SWM plan (on Reifsnnyder Rd), the Developers Agreement, and the SWM agreement. Motion carried, 3-0.

LEZZER LUMBER - May, seconded by Burkholder, made a motion to approve several Twp building door replacements with Lezzer Lumber, or another vendor based on updated quote values. Motion carried, 3-0.

ESCO SECURITY - May, seconded by Burkholder, made a motion to approve a Twp building alarm repair and update with ESCO based on an updated quote. Motion carried, 3-0.

SEPTIC ENFORCEMENT - Burkholder, seconded by Diehl, made a motion to authorize the Township Solicitor to initiate enforcement action against two Elizabeth Township property owners who have failed to pump their septic systems according to the OLDS ordinance: Arvid Scherpf on 99 Dead End Road and Adorian Lazar on 220 E 28th Division Highway. Motion carried, 3-0.

DANIEL MARTIN SWM PLAN - May, seconded by Diehl, made a motion to approve the SWM plan for the D. Martin project on Hammercreek and Brunnerville Roads. Motion carried, 3-0.

ET ZHB LEGAL COUNSEL - Burkholder, seconded by Diehl, made a motion to approve the appointment of Ms. Julie B. Miller, Esquire, from Russell, Krafft and Gruber as the ET Zoning Hearing Board Legal Counsel, effective immediately. Motion carried, 3-0.

ROAD BIDS 2022 - Burkholder, seconded by Diehl, made a motion to approve the advertisement of road bids and their projected opening on April 11, 2022. Motion carried, 3-0.

DUMP TRUCK - May, seconded by Diehl, made a motion to authorize the Township Road Superintendent to secure bids for a new Township dump truck and to authorize the purchase of a truck chassis, based on bids and information received from vendors. Motion carried, 3-0.

PUBLIC PARTICIPATION

OTHER BUSINESS

The next regular meeting of the Planning Comm. will be held on Wednesday, MARCH 2, 2022, beginning at 7:00 p.m.

The next regular meeting of the ET Park Board (ETPB) will be held Thursday, MARCH 3, 2022, beginning at 7:00 p.m.

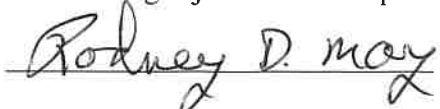
The Board of Supervisors will be holding a Workshop meeting on March 8, 2022, beginning at 7:00 p.m.

The next scheduled meeting of the Zoning Hearing Board will be held on Wed., MARCH 9, 2022, beginning at 7:00 p.m.

The next regular meeting of the Board of Supervisors will be held on Monday, MARCH 14, 2022, beginning at 7:00 p.m.

ADJOURN

There being no further business, Burkholder, seconded by May, made a motion to adjourn the meeting. Motion carried, 3-0. Meeting adjourned at 7:52 p.m.



Rodney D. May, Secretary-Treasurer