

ELIZABETH TOWNSHIP BOARD OF SUPERVISORS

October 12, 2015

The Supervisors' Meeting was called to order on October 12, 2015, by Chairman, Brian R. Wiker, at 7:00 p.m., at the Township Building. Also present were Vice-Chairman, Jeff Burkholder, and Secretary-Treasurer, Rodney D. May.

The Pledge of Allegiance to the Flag was recited.

PUBLIC PARTICIPATION

There was no public participation prior to conducting meeting business.

APPROVE MINUTES

There was a motion by Jeff Burkholder, seconded by Rodney D. May, to approve the minutes of the September 14, 2015 meeting as presented. Motion carried.

TREASURER'S REPORT

The Board of Supervisors received the Treasurer's Report, List No. 10, dated October 12, 2015, for the month of September 2015, showing receipts of \$30,791.33 in the General Account. There were no receipts shown in the State Account. \$15,200.00 was deposited in the Park and Recreation Account. Expenses in the General Account were \$121,901.64. There were no expenses in the State Account. Expenses in the Park and Recreation Account were \$850.00.

PLGIT Account Balances as of September 30, 2015 are as follows:

General Account:	\$184,533.45
State Account:	\$ 27,904.13
Equipment Fund:	\$ 30,116.36
Park and Recreation Account	\$ 26,418.71
PLGIT Plus:	\$250,161.96

Certificates of Deposit

Ephrata National Bank	\$135,536.49
Jonestown Bank & Trust - C.D.	\$232,459.59
Susquehanna Bank - C.D.	\$112,343.72
Susquehanna Bank - C.D.	\$101,001.96
Graystone Bank - C.D.	\$165,088.67
State Farm - C.D.	\$143,740.16

PAY BILLS

There was a motion by Jeff Burkholder, seconded by Brian R. Wiker, to pay the bills on List No. 10, dated October 12, 2015, in the amount of \$104,906.69, as well as to retroactively approve payment of all expenses in all accounts in September 2015, amounting to \$122,751.64, a total of \$227,658.33 . Motion carried.

ZONING REPORT

Barry R. Wagner, Zoning Officer, reported for the month of September 2015 that two zoning permits were issued at a total valuation of \$37,110.00.

Mr. Wagner also reported that he processed and approved one stormwater exemption application.

SEWAGE REPORT

The Sewage Enforcement Officer reported for the month of September 2015 that one sewage permit was issued for a repair. The Sewage Enforcement Officer performed six soils analysis tests and five percolation tests. Three applications were received. One design was approved and there was one inspection.

STORM WATER MANAGEMENT REPORT

Bob Lynn of Hanover Engineering Associates, Inc. submitted a report outlining the following activity for the month of September 2015: Conducted miscellaneous telephone consultations regarding storm water management and water supply activities and permits; discussed various ordinance enforcement and interpretation issues with the Zoning Officer and Township staff; prepared and forwarded comments to PA DEP regarding the 2018 MS4 permit cycle; reviewed comments regarding proposed SALDO with ETPC Chairman Navitski and participated in ETPC discussions; prepared stormwater article for Township newsletter; prepared developer invoices for ongoing projects; prepared monthly report.

There were inspections for escrow reduction requests at the Mervin Miller site; inspections at the Myer Poultry Operation site; participated in a pre-construction meeting for the Dale Adams project.

Plans were reviewed for Hurst Trenching stormwater management activities as well as Ariosto and James Diehm exemption requests.

PARK BOARD

No report.

BURNING ORDINANCE

No incidents reported.

BRICKERVILLE FIRE COMPANY

The fire company responded to ten fire calls in September 2015. The ambulance responded to 24 dispatches in September 2015 and the fire police responded to seven dispatches.

WESC

Duane Ober, WESC Administrator, provided the Board with a report outlining his activities during the month of September 2015 for each of the member organizations of WESC.

ROAD SUPERINTENDENT REPORT

Road Superintendent, Glenn Martin, submitted a monthly activity report. Work activity in September 2015 included the following: Mowed shoulders; dirt road work after heavy rain storms; tree clean up following storms; trimmed trees along Township roads; cleaned and repaired some catch basins; began putting out or replacing culvert or hazard markers around the Township for the upcoming snow season; oiled and chipped patched roads with Martins Paving and filled in road edge drop-offs; performed equipment maintenance as needed.

Road inspection was held on October 10th to discuss possible projects for 2016. MS4 housekeeping items and plans were also discussed during road inspection.

Two quotes were obtained to reseal and line the basketball court at the Township tot lot. A quote to brush seal the court was \$700.00. A quote to double spray the court was \$825.00. A motion was made by Jeff Burkholder, seconded by Brian R. Wiker, to have the court double sprayed this year if possible or, in the alternative, in the spring of 2016. Motion carried.

Spray seal & line
basketball court
\$825.00

CORRESPONDENCE

Northwest Emergency Medical Services provided the Board with reports showing that NWEMS responded to a total of one call in Elizabeth Township in August 2015, a total of 17 calls in 2015.

Information was received from PA Department of Conservation and Natural Resources regarding the next grant cycle. Applications will be accepted from January 20, 2016 to April 13, 2016. The correspondence will be provided to the Park Board for suggestions and consideration.

The Federal Emergency Management Agency provided the township with correspondence noting that final flood hazard determinations will be sent to the chief executive officer of the Township.

Email correspondence was received from Brad Eck expressing his concern to what he referred to as a “blind intersection” at the Hopeland Road and Route 322 intersection.

UNFINISHED BUSINESS

There was no unfinished business for discussion.

NEW BUSINESS

Ord. 2015-3
(OLDS) to require
inspections at time
of pumping

A public hearing was held on proposed Ordinance 2015-3, to update and revise regulations governing on-lot sewage disposal systems (OLDS). The public hearing was duly advertised and posted. The purpose of the revision to the ordinance is to require haulers/pumpers to conduct an investigation of on-lot sewage disposal systems at the time of pumping and provide that information to the Township. This will not increase the cost to the property owner for the pumping service inasmuch as most haulers already do perform an inspection. Sewage Enforcement Officer, Len Spencer, attended the meeting to address the key points of the ordinance revisions and also address any concerns, questions or comments of the Supervisors or residents. Following discussion, a motion was made by Jeff Burkholder, seconded by Brian R. Wiker, to adopt Ordinance 2015-3, Revising Regulations Governing On-Lot Sewage Disposal Systems. Motion carried.

Little League to
expand ball field
to 90', install drain
tile & place
storage shed at
community park

Spencer Todd, representing Warwick Little League, attended the meeting and requested that the Board permit the Little League to expand the back ball field to a full 90 foot field. All improvement costs and labor will be undertaken by Little League. Additionally, Little League would like to place a small shed on the site for equipment. The Supervisors requested the League consider the installation of drain tiles for better water drainage at the field. Following brief discussion, a motion was made by Brian R. Wiker, seconded by Jeff Burkholder, to authorize the Warwick Little League to proceed with the project as requested. Motion carried.

M. Miller Letter of
Credit reduce by
\$16,880.

A motion was made by Rodney D. May, seconded by Jeff Burkholder, to reduce the J. Mervin and Anna Mae Miller Letter of Credit in the amount of \$16,880.00 for completed stormwater management improvements, as recommended by the Township engineer. Motion carried.

Hurst Trenching
Minor Land Dev.
And Major St.
Water approvals

David Mease of Diehm and Sons Surveyors attended the meeting representing the applicant, Hurst Trenching. The applicant’s proposal consists of a Minor Land Development Plan and Major Stormwater Management Plan. Both plans were reviewed with ETPC members. Applicant proposes to complete the removal of the former motel on the site as well as other structures on the property, some of which were destroyed by fire. Also, significant pavement areas are to be removed. Applicant proposes to construct a 5,376 sq. ft. commercial structure using some existing driveway and parking areas with some new pavement to be added. The new construction will actually result in a net reduction of 5,826 sq. ft. of existing impervious coverage. Applicant will reside on the property. No new stormwater management facilities are proposed inasmuch as there are no significant changes proposed to the drainage patterns or

runoff design. Hanover Engineering reviewed the Major Stormwater Management Plan, provided comments and recommended approval. Driveway permits have been applied for through PennDOT. Following discussion, a motion was made by Jeff Burkholder, seconded by Rodney D. May, to recommend approval of the Minor Land Development Plan as well as to approve the Stormwater Management Plan, contingent upon applicant complying with all comments noted by the engineer. Motion carried.

Snow & Ice
\$17.00

A motion was made by Rodney D. May, seconded by Jeff Burkholder, to increase the hourly wage rate paid to temporary snow and ice control employees for the 2015/2016 winter season from \$16.00 to \$17.00. Motion carried.

Trick or Treat
10-30-15
6 to 8

A motion was made by Rodney D. May, seconded by Brian R. Wiker, to set Friday, October 30, 2015, from 6:00 p.m. to 8:00 p.m., as Trick or Treat Night in Elizabeth Township. Motion carried.

PUBLIC PARTICIPATION

There was no additional public comment.

OTHER BUSINESS

The Fall 2015 Township Newsletter is available on the Township website. It can be emailed by request and a limited number of hard copies are available at the Township office.

Chairman Wiker expressed appreciation to members of Speedwell Heights Church and Lititz Mennonite School for picking up trash on township roads.

The Budget Preparation Meeting will be held on Monday, October 19, 2015, at the Township Building, beginning at 7:00 p.m.

The next regular monthly meeting of the Board of Supervisors will be held on Monday, November 9, 2015, at the Township Building, beginning at 7:00 p.m.

ADJOURN

There being no further business, a motion was made by Brian R. Wiker, seconded by Jeff Burkholder, to adjourn the meeting. Motion carried.

Meeting adjourned at 7:44 p.m.

Rodney D. May
Secretary-Treasurer