

ELIZABETH TOWNSHIP BOARD OF SUPERVISORS

November 10, 2014

The Supervisors' Meeting was called to order on November 10, 2014, at 7:00 p.m., by Chairman, Brian R. Wiker. Also present were Vice-Chairman, Jeff Burkholder, and Secretary-Treasurer, Rodney D. May. The Pledge of Allegiance to the Flag was recited.

VISITOR

Chairman Wiker welcomed Duane Ober, recently appointed director of WESC, who attended the meeting to introduce himself to the Board of Supervisors and those attending the meeting. Mr. Ober is replacing Larry Schultz as WESC administrator. He briefly outlined his job description and some of his preliminary goals and objectives, noting that he is looking forward to working with the various organizations that comprise WESC. Mr. Ober's October 2014 Administrator Report was provided to the Board of Supervisors outlining his activities since October 20th, his first date of employment.

PUBLIC PARTICIPATION

There was no public participation prior to conducting the meeting business.

APPROVE MINUTES

There was a motion by Jeff Burkholder, seconded by Rodney D. May, to approve the minutes of the October 22, 2014 meeting as presented. Motion carried.

TREASURER'S REPORT

The Board of Supervisors received the Treasurer's Report, List No. 11, dated November 10, 2014, for the month of October 2014, showing receipts of \$78,796.41 in the General Account. There were no receipts in the State Account. \$130.00 was deposited in the Park and Recreation Account. Expenses in the General Account were \$140,194.55. Expenses in the State Account were \$19,136.45. Expenses in the Park and Recreation Account were \$3,948.17.

PLGIT Account Balances as of October 31, 2014 are as follows:

General Account:	\$100,798.12
State Account:	\$ 97,777.93
Equipment Fund:	\$ 30,110.22
Park and Recreation Account	\$ 20,640.04
PLGIT Plus:	\$250,080.84

Certificates of Deposit

Ephrata National Bank	\$131,515.78
Jonestown Bank & Trust	\$227,071.35
State Farm	\$143,452.18
Susquehanna Bank	\$111,779.86
Susquehanna Bank	\$100,000.00
Graystone Bank	\$150,000.00

PAY BILLS

There was a motion by Jeff Burkholder, seconded by Brian R. Wiker, to pay the bills on List No. 11, dated November 10, 2014, in the amount of \$16,609.27, as well as to retroactively approve payment of all expenses from all accounts in October 2014, amounting to \$163,279.17, a total of \$179,888.44. Motion carried.

ZONING REPORT

The Zoning Officer reported for the month of October 2014 that seven zoning permits were issued at a valuation of \$191,377.00.

Mr. Wagner indicated he processed two stormwater exemptions.

SEWAGE REPORT

The Sewage Enforcement Officer reported for the month of October 2014 that no sewage permits were issued. Two applications were received. One design is under review. The S.E.O. performed four soils analysis tests and two percolation tests.

STORM WATER MANAGEMENT REPORT

Bob Lynn of Hanover Engineering Associates, Inc. submitted a report showing the following activities in October 2014: Conducted miscellaneous telephone consultations concerning storm water permitting issues, water supply permits and construction related issues; discussed various ordinance and interpretation issues with the zoning officer and Township staff; issued letters to residents impacted by proposed FEMA Flood Insurance Rate Maps and responded to residents' inquiries; met with Supervisor May and the Esbenshades regarding runoff issues on the Leonard Martin property; prepared developer invoices; prepared engineer's report.

Mr. Lynn noted that he met with Supervisor May and the road superintendent to review culvert replacement on Sleepy Hollow Road. Engineering fees for design and permitting of the structure are estimated at \$12,000.00 to \$14,000.00. If the project is contracted, the cost is estimated to be \$116,000.00. If the Township installs the culvert, the cost of purchase and delivery of the culvert is approximately \$48,000.00 to \$56,000.00, plus labor costs. The road superintendent commented he has never done this type of culvert installation.

There was a Plan review for the LAN-Brickerville (Mervin Miller) site.

The Melvin Burkholder As-Built Plan was reviewed for escrow release.

Inspections were conducted at the Vincent Burkholder property and Donald McCartney property.

There was a meeting with Supervisor May, the road superintendant, owner, designer and builder of the 9 Keener Road property to review drainage revisions. The revisions prepared by Herbert, Rowland and Grubic, Inc. were subsequently reviewed by the Township engineer and appear to have been designed in accordance with discussions with the applicant and Township representatives and appear to be in compliance with the Township's Ordinance. Robert Shenk from HRG attended the meeting. There was a motion by Rodney D. May, seconded by Jeff Burkholder, to accept the revisions. Motion carried.

9 Keener Rd.
drainage
revisions

PARK BOARD

Minutes from the September 4th meeting were provided to the Board.

BURNING REPORT

No incidents.

BRICKERVILLE FIRE COMPANY

The Brickerville Fire Company fire police responded to eight incidents in October 2014. No other reports were received.

ROAD SUPERINTENDENT REPORT

Work projects in October 2014 included the following: Trimmed trees and brush; cleaned gutters; shoulder work and shoulder mowing; weed-eated; swept roads and intersections; finished mulching the large beds at the park; reworked and reseeded the drainage swale at the park; performed equipment maintenance as needed.

A section of pipe was reset at the culvert on Crest Road. One more section will be added. Some bridge maintenance was done at the Old Pike bridge.

Numerous street signs and some warning signs around the Township will be replaced as well as culvert markers. Signs will also be checked for night reflectivity.

Glenn noted he hopes to do some rubber crack sealing before the winter season.

The speed limit signs were installed on Hershey Road.

Supervisor May stated that Paul Fetter from Heidelberg Township was in agreement with Superintendent Martin's suggestion for a snow plowing turnaround point at the Game Commission driveway on Fox Road for both municipalities. Mr. Fetter agreed to relay that information to Heidelberg Township's road superintendent.

CORRESPONDENCE

Hanover Engineering provided the Board with its 2015 Professional Fee Schedule noting an overall average rate increase of 2%.

The Board received Financial Statements from the Lititz Community Center, Inc. for the Year Ended June 30, 2014, as well as a September 30, 2014 Balance Sheet and Summary Financial Report.

Email correspondence informed the Board that a Legislator/Manager's meeting will be held on Friday, December 12, 2014 at Warwick Township, beginning at 9:00 a.m.

PSATS is requesting the completion of a survey indicating topics members would like to have addressed at the PSATS conference in 2015.

Blue Ridge Communications is requesting renewal of its existing franchise agreement with Elizabeth Township for another eight-year term. The current agreement expires on May 30, 2015. The existing agreement will continue until a new agreement is executed. The Board agreed to forward the correspondence to the Township solicitor to begin the renewal process.

The 2014 third quarter activity report was received from Lancaster County Drug Task Force. No activity was noted in Elizabeth Township. Supervisor May noted that that at the County Convention, there was an attempt to clear up some media miscommunication with regard to funds held by the Drug Task Force.

The Lititz Public Library provided the Township with its November 2014 Newsletter outlining its programs and a schedule of events. A special Story Time will be held at the Elizabeth Township Building on November 14th at 10:00 a.m.

Northwest Emergency Medical Services provided reports showing that there was no activity involving NWEMS in this municipality during September and October 2014. There was a total of 13 calls through October 31, 2014.

The October 2014 PSATS News Bulletin was received, containing the latest information on legislation and news of interest to Townships. Some of the Bills that did not clear the House or Senate may be reintroduced in the next session such as House Bill 2408 relating to posting of meeting agendas. Supervisor May suggested that the Township consider applying for a grant through the PA Department of Transportation for an upgrade of the traffic signal at Route 501 and Route 322 if the grant is available in 2015. There is a grant opportunity noted in the PSATS News Bulletin but the application must be submitted by November 14th for consideration for this particular round of funding. The grant is a 50-50 match and an upgrade could provide camera sensors instead of loop sensors for more efficient traffic flow.

UNFINISHED BUSINESS

Table Estates at
Pinecrest Bond

In as much the developers of the Estates at Pinecrest have not provided the documentation requested by the Township for consideration of Bond reduction, a motion was made by Brian R. Wiker, seconded by Jeff Burkholder, to again table action on the matter. Motion carried.

NEW BUSINESS

Advertise 2015
Budget

There was a revision to the General Account with regard to general engineering costs. Account 01430190 will be increased from \$2,500.00 to \$14,000.00. There were no revisions to the State and Park and Recreation Account Budget Worksheets. With the revision, a motion was made by Jeff Burkholder, seconded by Rodney D. May, to accept the proposed 2015 Budget and to advertise the proposed 2015 General Account Budget, 2015 State Account Budget and 2015 Park and Recreation Account Budget as being available for public review. Motion carried.

2015 Treas.
Bond -
\$1,000,000.

A motion was made by Brian R. Wiker, seconded by Rodney D. May, to set the 2015 Treasurer's Bond at \$1,000,000.00, at an approximate cost of \$800.00. Motion carried.

2015 R.E.
millage .0000
Res. 8-2014

There was a motion by Jeff Burkholder, seconded by Brian R. Wiker, to adopt Resolution No. 8-2014, setting the Elizabeth Township 2015 real estate tax millage rate at .0000. Motion carried.

WRRC
Agreement

A motion was made by Jeff Burkholder, seconded by Rodney D. May, to sign an Intergovernmental Agreement of Cooperation by and among Warwick Township, Penn Township, Lititz Borough and Elizabeth Township setting forth cash contributions committed to Lititz recCenter from 2015 to 2018, inclusive. Motion carried. Elizabeth Township will contribute \$5,000.00 per year.

2015 Recycling

It was noted that volunteers are needed for the Recycling Program for several months during 2015. Open months are January, May, June, July, September, November and December.

PUBLIC PARTICIPATION

Eileen Lieberman expressed concern about the culvert at bottom of Keener Road that is filled with walnuts. Glenn stated it is a PennDOT culvert.

OTHER BUSINESS

In honor of Veterans Day, Chairman Wiker extended appreciation for the service of all Veterans.

Bathrooms and water fountains are now closed at the Township park. Supervisor May commented that residents kept the park clean throughout the spring and summer season.

The next regular meeting of the Board of Supervisors will be held on Monday, December 9, 2014, at the Township Building, beginning at 7:00 p.m.

ADJOURN

There being no further business, a motion was made by Brian R. Wiker, seconded by Jeff Burkholder, to adjourn the meeting. Motion carried.

Meeting adjourned at 7:31 p.m.

Rodney D. May
Secretary-Treasurer