

**ELIZABETH TOWNSHIP BOARD OF SUPERVISORS**

**November 9, 2015**

The Supervisors' Meeting was called to order on November 9, 2015, at 7:00 p.m., by Chairman, Brian R. Wiker. Also present were Vice-Chairman, Jeff Burkholder, and Secretary-Treasurer, Rodney D. May. The Pledge of Allegiance to the Flag was recited.

**VISITOR**

Lt. Jeremy Richard, of the Lancaster Barracks of the Pennsylvania State Police, attended the meeting. He first expressed appreciation to all Veterans in attendance. Lt. Richard provided the Board with a summary of state police activity that occurred in Elizabeth Township from January 1 through October 31, 2015. He noted that there were a total of 333 incidents in the Township during the stated period of time, although his summary report highlighted only significant incidents. Overall, in all categories of incidents, there was an 18% increase as compared to activity for the same period of time in 2014. Winter weather recommendations and suggestions were provided by Lt. Richard for driving in inclement weather.

**PUBLIC PARTICIPATION**

There was no public participation prior to conducting the meeting business.

**APPROVE MINUTES**

There was a motion by Jeff Burkholder, seconded by Rodney D. May, to approve the minutes of the October 19, 2015 meeting as presented. Motion carried.

**TREASURER'S REPORT**

The Board of Supervisors received the Treasurer's Report, List No. 11, dated November 9, 2015, for the month of October 2015, showing receipts of \$76,907.54 in the General Account. There were no receipts in the State Account. \$180.00 was deposited in the Park and Recreation Account. Expenses in the General Account were \$106,906.01. There were no expenses in the State Account. Expenses in the Park and Recreation Account were \$1,560.00.

PLGIT Account Balances as of October 31, 2015 are as follows:

General Account:	\$143,982.80
State Account:	\$ 11,037.82
Equipment Fund:	\$ 30,117.46
Park and Recreation Account	\$ 25,039.66
PLGIT Plus:	\$250,161.96

**Certificates of Deposit**

Ephrata National Bank	\$135,536.49
Jonestown Bank & Trust - C.D.	\$232,459.59
Susquehanna Bank - C.D.	\$112,343.72
Susquehanna Bank - C.D.	\$101,001.96
Metro Bank - C.D.	\$169,745.14
State Farm - C.D.	\$143,740.16

**PAY BILLS**

There was a motion by Jeff Burkholder, seconded by Brian R. Wiker, to pay the bills on List No. 11, dated November 9, 2015, in the amount of \$19,943.69, as well as to retroactively approve payment of all expenses from all accounts in October 2015, amounting to \$108,466.01, a total of \$128,409.70. Motion carried.

**ZONING REPORT**

Barry R. Wagner, Zoning Officer, reported for the month of October 2015 that eight zoning permits were issued at a valuation of \$118,753.00.

Mr. Wagner indicated he processed and approved three stormwater exemption applications and one small stormwater project application. Conditional approval is pending on one small stormwater project application.

**SEWAGE REPORT**

The Sewage Enforcement Officer, Len Spencer, reported for the month of October 2015 that no sewage permits were issued. No applications were received. There are no designs under review. The S.E.O. performed no soils analysis tests and no percolation tests. There were no inspections.

**STORM WATER MANAGEMENT REPORT**

Bob Lynn of Hanover Engineering Associates, Inc. submitted a report showing the following activities in October 2015: Conducted miscellaneous telephone consultations concerning storm water permitting issues, water supply permits and construction related issues; discussed various ordinance and interpretation issues with the zoning officer and Township staff; prepared developer invoices; prepared engineer's report; prepared and forwarded comments to PA DEP regarding the draft PAG 13 permit requirements for the 2018 MS4 permit cycle.

Plans were reviewed for Fritz Declaration of Easement, Hurst Trenching Cost Opinion and Jacob Neuenschwander project.

Exemption applications were processed for the Ariosto, Hollinger and Copper Cup projects. Small Project applications and agreements were reviewed for Martzall, King and Tucci properties.

Inspections were conducted at the Nathan Myer Poultry Operation site and Dale Adams property.

**PARK BOARD**

Minutes from the September 3rd meeting were provided to the Board.

**BURNING REPORT**

No incidents.

### **BRICKERVILLE FIRE COMPANY**

The Brickerville Fire Company fire police responded to eight incidents in October 2015. The fire police responded to seven incidents. No ambulance report was provided.

### **WESC**

Duane Ober, WESC Administrator, provided the Board with a report outlining his activities during the month of October 2015 for each of the member organizations of WESC.

### **ROAD SUPERINTENDENT REPORT**

Work projects in October 2015 included the following: Shoulder mowing and mowing along field edges; tree trimming; tree clean up following storms; catch basin and culvert clean up; filled in road edge drop-offs; skin patched; cleaned off bridges; filled in damaged areas on Old Pike; added a pipe extension on Sleepy Hollow Road; performed equipment maintenance as needed.

Glenn met with a Lancaster County Conservation District representative and reviewed the GP-3 permit application for work along Segloch Road. It appears to be in order.

Glenn also met with a UGI Energy Services representative at Reifsnyder Road and dug some probe holes to locate the pipeline that runs along the roadway. Some areas will need to be monitored as the widening project proceeds.

### **CORRESPONDENCE**

Hanover Engineering provided the Board with its 2016 Professional Fee Schedule noting an overall average rate increase of 2%.

The Board received Financial Statements from the Lititz Community Center, Inc. for the Year Ended June 30, 2015, as well as a September 30, 2015 Balance Sheet and Summary Financial Report.

Correspondence was received from LCPC notifying the Township that as of April 4, 2016, the Lancaster County Subdivision and Land Development Ordinance will be repealed unless the ordinance's effective date is repealed.

The Lititz Public Library provided the Township with its November 2015 Newsletter outlining its programs and a schedule of events.

Northwest Emergency Medical Services provided the Board with reports showing that NWEMS responded to a total of one call in Elizabeth Township in September 2015, a total of 18 calls in 2015.

The Township received a copy of the "Blaze", the most recent newsletter of the Horse-Shoe Trail Conservancy.

The September-October 2015 PSATS News Bulletin was received, containing the latest information on legislation and news of interest to Townships. It was noted that Townships are now authorized to appoint alternate Planning Commission members.

### **UNFINISHED BUSINESS**

There was no unfinished business.

**NEW BUSINESS**

SALDO draft Robert Navitski, ETPC Chairman, attended the meeting. On the matter of alternate Planning Commission members, Bob commented that in his years of service, he can only remember one meeting that did not have a quorum of members. He provided each Board member with a hard copy of the most recent SALDO draft with final comments and requested that the Board specifically review the marked comments prior to submission to the Township Solicitor for review. Mr. Navitski also suggested that the Township Zoning Officer and Township Engineer be requested to review the Draft Ordinance. Bob noted and discussed with the Board several items he felt needed specific consideration. Correspondence was received from the Township Solicitor outlining the time constraints by which the Township needs to have its own Ordinance prepared, reviewed and advertised for adoption. The Board agreed to review the document and meet to discuss the comments and also to discuss the draft with the Township engineer and zoning officer before forwarding to the Township solicitor for review

Advertise proposed 2016 Budget There were no revisions to the 2016 General Account, State Account or Park and Recreation Account Budget Worksheets. A motion was made by Jeff Burkholder, seconded by Rodney D. May, to accept the proposed 2016 Budget and to advertise the proposed 2016 General Account Budget, 2016 State Account Budget and 2016 Park and Recreation Account Budget as being available for public review. Motion carried.

2016 Treas. Bond \$1,000,000. A motion was made by Jeff Burkholder, seconded by Rodney D. May, to set the 2016 Treasurer's Bond at \$1,000,000.00, at an approximate cost of \$800.00. Motion carried.

Res. 6-2015 .00 millage 2016 There was a motion by Jeff Burkholder, seconded by Brian R. Wiker, to adopt Resolution No. 6-2015, setting the Elizabeth Township 2016 real estate tax millage rate at .0000. Motion carried.

Fritz well water Declaration of Easement A motion was made by Rodney D. May, seconded by Brian R. Wiker, to accept and approve the Declaration of Easements and Maintenance Responsibilities executed by Gregory Edward Fritz and Nancy Laurene Fritz of 325 West 28<sup>th</sup> Division Highway providing that the water for the residential use of Lot 2 shall be drawn from the existing well on Lot 1, carried to Lot 2 and then distributed for residential use to both Lot 1 and Lot 2. Motion carried. Applicants, at the present time, own both Lots 1 and 2.

Martzall Small Project St. Wtr. Agreement A motion was made by Jeff Burkholder, seconded by Brian R. Wiker, to approve and accept the Terry and Theresa Martzall Small Project Stormwater Management Agreement and Declaration of Easement for stormwater management improvements at 885 Speedwell Forge Road. Motion carried.

Hurst Trenching Appendix 27 And A motion was made by Brian R. Wiker, seconded by Rodney D. May, to approve Appendix 27 for Hurst Trenching, the Notice of an Improvement Guarantee for stormwater management facilities that will be provided to the Township in the form of escrow in the amount of \$10,909.64. Motion carried.

Memo of Understanding And A motion was made by Brian R. Wiker, seconded by Rodney D. May, to accept and approve Appendix 34, a Memorandum of Understanding from Hurst Trenching for stormwater management improvements. Motion carried.

No Planning Request A motion was made by Brian R. Wiker, seconded by Rodney D. May, to authorize the signing of a "No Planning Request", acknowledging that no sewage planning is required for the Hurst Trenching project. Motion carried.

2016 Recycling It was noted that volunteers are needed for the Recycling Program for several months during 2016. Open months are May, July, August and September.

**PUBLIC PARTICIPATION**

There was no additional public comment.

**OTHER BUSINESS**

It was agreed to meet on either November 30<sup>th</sup> or December 1<sup>st</sup>, at 7:00 p.m., to discuss the SALDO draft and request County Planner, Gwen Newell, and ETPC Chairman, Bob Navitski, to join in the discussion. Rita Snavelly was requested to ask the Township solicitor how much time will be needed for her review of the document.

Supervisor May stated he has received requests to put the speed bump back on the access road to the Township Community Park off Keener Road. The road superintendent will obtain pricing on the type and placement of the previous speed bump.

In honor of Veterans Day, Chairman Wiker extended appreciation for the service of all Veterans.

Jeff Burkholder congratulated Warwick Township Supervisor, Logan Myer, on being elected as Chairman of the Lancaster County Supervisors and expressed appreciation to Rodney D. May for serving on the executive committee.

A Happy Thanksgiving holiday was extended to all in attendance.

The next regular meeting of the Board of Supervisors will be held on Monday, December 14, 2015, at the Township Building, beginning at 7:00 p.m.

**ADJOURN**

There being no further business, a motion was made by Brian R. Wiker, seconded by Jeff Burkholder, to adjourn the meeting. Motion carried.

Meeting adjourned at 7:52 p.m.

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Rodney D. May  
Secretary-Treasurer