

ELIZABETH TOWNSHIP BOARD OF SUPERVISORS

May 11, 2015

The Supervisors' Meeting was called to order on May 11, 2015, by Chairman, Brian R. Wiker, at 7:00 p.m., at the Township Building. Also present were Vice-Chairman, Jeff Burkholder, and Secretary-Treasurer, Rodney D. May.

The Pledge of Allegiance to the Flag was recited.

PUBLIC PARTICIPATION

There was no public participation prior to conducting meeting business.

APPROVE MINUTES

There was a motion by Jeff Burkholder, seconded by Rodney D. May, to approve the minutes of the April 13, 2015 meeting as presented. Motion carried.

A motion was made by Rodney D. May, seconded by Jeff Burkholder to also approve the minutes of a workshop meeting held on April 11, 2013 as presented. Motion carried.

TREASURER'S REPORT

The Board of Supervisors received the Treasurer's Report, List No. 5, dated May 11, 2015, for the month of April 2015, showing receipts of \$39,266.69 in the General Account. There were no receipts in the State Account. \$375.00 was deposited in the Park and Recreation Account. Expenses in the General Account were \$37,499.21. There were no expenses in the State Account. Expenses in the Park and Recreation Account were \$3,010.98.

PLGIT Account Balances as of April 30, 2015 are as follows:

General Account:	\$175,725.65
State Account:	\$239,281.51
Equipment Fund:	\$ 30,113.29
Park and Recreation Account	\$ 15,966.09
PLGIT Plus:	\$250,106.68

Certificates of Deposit:

Ephrata National Bank	\$ 135,536.49
Jonestown Bank & Trust - C.D.	232,459.59
Susquehanna Bank - C.D.	112,343.72
Susquehanna Bank - C.D.	101,001.96
Graystone Bank - C.D.	165,088.67
State Farm - C.D.	143,740.16

PAY BILLS

There was a motion by Jeff Burkholder, seconded by Brian R. Wiker, to pay the bills on List No. 5, dated May 11, 2015, in the amount of \$28,389.33, as well as to retroactively approve payment of all expenses in all accounts in April 2015, amounting to \$40,510.19, a total of \$68,899.52 . Motion carried.

ZONING REPORT

The Zoning Officer, Barry Wagner, reported for the month of April 2015 that ten Zoning Permits were issued at a total valuation of \$76,715.00.

Mr. Wagner also reported that five Stormwater Management Exemption applications were processed and approved.

SEWAGE REPORT

The Sewage Enforcement Officer, Len Spencer, reported for the month of April 2015 that two new sewage permits were issued and one permit for a modification/repair was issued, for a total of three permits. The SEO conducted two percolation tests and no soils analysis tests.

STORM WATER MANAGEMENT REPORT

Bob Lynn of Hanover Engineering Associates, Inc. submitted a report for April 2015 outlining storm water related activities as follows: Conducted miscellaneous telephone consultations and meetings regarding storm water issues; discussed stormwater management exemptions with Township zoning officer; attempted to determine status of MS4 waiver application; began review of SALDO draft; prepared developer invoices and Engineer's monthly report.

There were no inspections

Reviews were conducted for the Eckert and Weaver exemption applications.

PARK BOARD

Minutes of the March 12, 2015 meeting were provided to the Board of Supervisors.

BRICKERVILLE FIRE COMPANY

The Brickerville Fire Company provided reports for April 2015 showing that the fire company responded to ten fire calls. The ambulance responded to 30 dispatches in April 2015. The fire police performed traffic control for six incidents.

WESC

Duane Ober, WESC Administrator, provided the Board with a report outlining his activities during the month of April 2015 for each of the member organizations of WESC.

ROAD SUPERINTENDENT REPORT

Glenn L. Martin submitted his report outlining work projects accomplished in April 2015 as follows: filled in road edges along mailboxes and driveways; dirt and gravel road work; rubber crack sealing and skin patching; replaced a crosspipe on Ironstone Drive; centerlined and marked pipes on Fox Road; swept some roads and intersections; did some sign work; performed equipment maintenance as needed.

The community park was spiked. The swale was re-raked, seeded and straw was spread over the swale. Benches are being placed at the second baseball field.

Before the next snow and ice season, Glenn is going to look into revising the Township's damaged mailbox policy. A number of municipalities take the position that since mailboxes are in the road rights-of way, it is not the responsibility of the Township to replace or repair them when inadvertently damaged during the course of snow and ice control.

CORRESPONDENCE

The First Quarter 2015 Drug Task Force Report was received from the Office of the District Attorney of Lancaster County.

Northwest Emergency Medical Services provided the Board with a summary of Advanced and Basic Life Support activity in Elizabeth Township, showing five calls in March 2015, a total of ten calls in 2015.

Correspondence was received from Karin Weinert, Event Coordinator of “A Tail to Tell, Inc.,” expressing appreciation to the Board for allowing the organization to hold its first annual Chase Your Tail 5K and 1 Mile Woof Walk at Elizabeth Township Community Park on April 18, 2015. The non-profit puppy mill rescue organization raised over \$7,000.00 from the event with approximately 250 participants. Ms. Weinert requested that the Board allow the organization to solidify this into a permanent and annual event on the same Saturday of April each year with Township resident, Jodi May, acting as the local liaison. A motion was made by Brian R. Wiker, seconded by Rodney D. May, to approve the event on April 16, 2016. Motion carried.

A proposal was received to perform a mock MS4 garage inspection and workshop at Warwick Township for six or seven surrounding municipalities and a similar workshop and inspection at West Lampeter for surrounding municipalities with each participating municipality being requested to pay \$200.00 for the workshop and LCATS covering any remaining costs for the workshops. After the initial workshops are completed, LCATS could decide how to proceed with workshops for the remainder of the County. LCATS is requesting comments on the proposal. A motion was made by Brian R. Wiker, seconded by Rodney D. May, to support the proposal. Motion carried.

E-mail correspondence was received from Randy Maurer of Associated Building Inspectors, Inc. providing the Board with information on proposed House Bill 782 which, if passed, would impose some changes with the way municipalities conduct UCC Code enforcement. The changes could require bidding and advertising for third party inspectors along with other time consuming administrative details. A motion was made by Jeff Burkholder, seconded by Brian R. Wiker, to write letters to the Township’s representatives in the House and Senate requesting opposition to the legislation. Motion carried.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

Robert Gabriel of Robert Gabriel & Associates, Inc., along with Applicant, Dale Adams, attended the meeting to present and explain the Dale and Mary Adams Stormwater Management Plan to the Board of Supervisors. The property in question is located on the west side of Keener Road. Applicant is proposing to create 8,976 square feet of new impervious to construct a barn and driveway on land resulting from recent lot add-on activities. Stormwater management planning was described by Mr. Gabriel and will be controlled by two infiltration trenches, one to the rear of the barn and one close to Keener Road. The Plan has been reviewed and a comment letter was received from the Township engineer. Following brief discussion, based on the recommendation of the township engineer and ETPC, a motion was made by Brian R. Wiker, seconded by Jeff Burkholder, to approve the Adams Stormwater Management Plan, contingent upon Applicant complying with all comments noted by the engineer. Motion carried.

Dale Adams
St. Wtr.
Mgmt.

2015 Road Bids were opened and publicly read.

2015
Widening
Bid
Pennsy
Supply, Inc.

2015 Road Widening Bids for Reifsnnyder Road and Fox Road were received from Highway Materials, Inc. and Pennsy Supply, Inc. The bids included bid bonds in the amount of 10%. The amount of the bid submitted by Highway Materials, Inc. for the total project was \$193,156.93. The amount of the bid submitted by Pennsy Supply, Inc. for the total project was \$167,648.74.
***** A motion was made by Jeff Burkholder, seconded by Brian R. Wiker, to award the 2015 Road Improvement Widening project to Pennsy Supply, Inc. at the total bid amount of \$167,648.74. Motion carried.

FOB
Highway
Materials

A 2015 F.O.B. materials bid was submitted by Highway Materials, Inc. The bid included a bid bond in the amount of 10%.
The bid from Highway Materials, Inc. was as follows: 9.5 mm, \$57.95 per ton at plant/\$63.20 per ton delivered; 19 mm, \$52.40 per ton at plant/\$57.65 per ton delivered; 25 mm, \$49.20 per ton at plant/\$54.45 per ton delivered. Total cost at plant is \$39,887.50. Total cost delivered is \$43,825.00.
***** A motion was made by Jeff Burkholder, seconded by Rodney D. May, to accept the 2015 FOB Bid submitted by Highway Materials, Inc. Motion carried.

AMS
2015
Ultra
Thin Friction

A 2015 Bid for the application of Ultra Thin Friction material was received from Asphalt Maintenance Solutions LLC. The bid included a bid bond in the amount of 10%.
The amount of the 2015 bid for the application of Ultra Thin Friction Material from AMS LLC was as follows: \$5.59 per square yard for 14,000 sq. yds., total cost of \$78,260.00.
***** A motion was made by Jeff Burkholder, seconded by Rodney D. May, to award the 2015 Ultra Thin Friction Material contract to Asphalt Maintenance Solutions LLC in the amount of \$78,260.00. Motion carried.

Highway
Materials
Community
Park Paving

A 2015 Bid to pave the driveway and parking lot at the Township Community Park was received from Highway Materials, Inc. The bid included a bid bond in the amount of 10%. The amount of the bid submitted by Highway Materials, Inc. was \$53,214.00 for the project.
***** A motion was made by Jeff Burkholder, seconded by Brian R. Wiker, to award the bid to pave the driveway and parking lot at the Township Community Park to Highway Materials, Inc. at the bid amount of \$53,214.00. Motion carried.

Use Liquid
Fuels Acct.

A motion was made by Brian R. Wiker, seconded by Jeff Burkholder, to pay the 2015 road improvement projects from the Liquid Fuels Account and any remaining costs from the General Account. Motion carried.

Burning
Violation at
309 Park
Ave.

A burning incident at 309 Park Avenue was discussed. The incident occurred on April 22, 2015 on property owned by Joan Reighard. Fire chief, Jeff Strauss, attended the meeting to discuss the matter with the Board. Initially, the chief commended the Township residents for being responsible and not burning during the dry weather. Chief Strauss then proceeded to explain that the property owner at 309 Park Avenue ignited a mobile home, trash and building materials after being cautioned against this particular activity as well as similar burning activities multiple times previously. The fire company was dispatched to the site of the incident on April 22nd. Chief Strauss requested a formal warning policy be initiated, followed by a citation if warnings are ignored. Supervisor May commented whenever firefighters are dispatched, there is the chance of accident or injury. Following discussion, a motion was made by Brian R. Wiker, seconded by Jeff Burkholder to request the Township solicitor to prepare the paperwork citing the property owner for violating the Burning Ordinance, having been duly warned against such activity. Motion carried.

PUBLIC PARTICIPATION

Eileen Lieberman requested an explanation of ultra thin friction material.

Barry Lieberman commented that the cleanup at the 501 Budget Inn is progressing slowly but not completed.

In response to a question from Oliver Bruhn of Fox Road, the road superintendent stated that Fox Road residents will be kept informed and updated on the plans for the improvement project on Fox Road.

OTHER BUSINESS

Glenn Martin reported that he was given a price of \$1,200.00 for repair of the Berg driveway on Fox Road that has been used in the past as a turnaround point during snow plowing. Glenn is going to communicate with Heidelberg Township to determine if costs can be shared to repair the damages caused by the heavy Township trucks on the driveway.

A draft of a Subdivision and Land Development Ordinance for Elizabeth Township will be discussed at the ETPC meeting on June 3, 2015, beginning at 7:00 p.m. The Board of Supervisors has been requested to attend the meeting to participate in the discussion.

The next regular meeting of the Board of Supervisors will be held on Monday, June 8, 2015, at the Township Building, beginning at 7:00 p.m.

ADJOURN

There being no further business, a motion was made by Brian R. Wiker, seconded by Jeff Burkholder, to adjourn the meeting. Motion carried.

Meeting adjourned at 7:54 p.m.

Rodney D. May
Secretary-Treasurer