

ELIZABETH TOWNSHIP BOARD OF SUPERVISORS

May 12, 2014

The Supervisors' Meeting was called to order on May 12, 2014, by Chairman, Brian R. Wiker, at 7:05 p.m., at the Township Building. Also present were Vice-Chairman, Jeff Burkholder, and Secretary-Treasurer, Rodney D. May.

The Pledge of Allegiance to the Flag was recited.

PUBLIC PARTICIPATION

There was no public participation prior to conducting meeting business.

APPROVE MINUTES

There was a motion by Jeff Burkholder, seconded by Rodney D. May, to approve the minutes of the April 14, 2014 meeting as presented. Motion carried.

TREASURER'S REPORT

The Board of Supervisors received the Treasurer's Report, List No. 5, dated May 12, 2014, for the month of April 2014, showing receipts of \$45,235.20 in the General Account. There were no receipts in the State Account or Park and Recreation Account. Expenses in the General Account were \$33,251.43. There were no expenses in the State Account. Expenses in the Park and Recreation Account were \$2,403.90.

PLGIT Account Balances as of April 30, 2014 are as follows:

| | |
|-----------------------------|--------------|
| General Account: | \$195,115.34 |
| State Account: | \$173,056.35 |
| Equipment Fund: | \$ 30,107.50 |
| Park and Recreation Account | \$ 14,619.88 |
| PLGIT Plus: | \$250,052.04 |

Certificates of Deposit:

| | |
|------------------------|--------------|
| Ephrata National Bank | \$131,515.78 |
| Jonestown Bank & Trust | \$227,071.35 |
| State Farm | \$141,844.79 |
| Susquehanna Bank | \$111,779.86 |
| Susquehanna Bank | \$100,000.00 |
| Graystone Bank | \$150,000.00 |

PAY BILLS

There was a motion by Jeff Burkholder, seconded by Brian R. Wiker, to pay the bills on List No. 5, dated May 12, 2014, in the amount of \$20,100.19, as well as to retroactively approve payment of all expenses in all accounts in April 2014, amounting to \$35,655.33, a total of \$55,755.52. Motion carried.

ZONING REPORT

The Zoning Officer reported for the month of April 2014 that eight Zoning Permits were issued at a total valuation of \$635,682.00.

SEWAGE REPORT

The Sewage Enforcement Officer, Len Spencer, reported for the month of April 2014 that two sewage permits were issued for repairs. The SEO conducted two probe readings and no percolation tests.

STORM WATER MANAGEMENT REPORT

Bob Lynn of Hanover Engineering Associates, Inc. submitted a report for April 2014 outlining storm water related activities as follows: Conducted miscellaneous telephone consultations and meetings regarding storm water issues; attempted to determine status of MS4 waiver application; prepared developer invoices and Engineer's monthly report.

There were no inspections

Plan reviews were conducted for the J. Mervin Miller project and Donald McCartney project.

PARK BOARD

Minutes of the March 6, 2014 meeting were provided to the Board of Supervisors.

INTERN

Project reports from March and April 2014 were provided to the Board from Warwick Township/Lititz Borough/Elizabeth Township Intern, Billy Clauser.

BURNING ORDINANCE

There were two incidents that occurred on Saturday evenings.

BRICKERVILLE FIRE COMPANY

The Brickerville Fire Company provided reports for April 2014 showing that the fire company responded to 11 fire calls. The ambulance responded to 41 dispatches in April 2014. The fire police performed traffic control for ten incidents.

ROAD SUPERINTENDENT REPORT

Glenn L. Martin submitted his report outlining work projects accomplished in April 2014 as follows: dirt and gravel road work; crack sealing; tree clean-up; street and intersection sweeping; replaced four cross pipes on Evans Road; assisted Clay Township with a pipe replacement project; seeded yard behind Township building; spiked the park grounds; some sign work; performed equipment maintenance as needed.

Weed eater
purchase

It will cost \$150.00 to repair the weed eater. The weed eater is approximately ten years old. Glenn would like to purchase a weed eater that can utilize attachments. The cost would be approximately \$323.99 for an Echo weed eater. A brush cutter attachment would cost \$89.00. An edge cutter attachment would cost \$251.00. Following some discussion, a motion was made by Brian R. Wiker, seconded by Rodney D. May, to purchase the Echo weed eater and brush cutter attachment. Motion carried. The Board agreed that it would prefer the purchase of separate edge cutter or edger rather than as an attachment to the weed eater.

A PennDot representative mentioned to Glenn that one of the Township Supervisors expressed interest in a winter maintenance agreement for Hopeland Road. Supervisor May clarified that it was a Clay Township representative that mentioned it to him and Supervisor May indicated it could be given consideration. Clay Township also expressed appreciation for the assistance of Elizabeth Township's road crew in a recent pipe replacement project as noted in the road superintendent's report.

CORRESPONDENCE

Lititz Public Library provided the Board of Supervisors with schedules of May and June 2014 programs and activities.

The First Quarter 2014 Drug Task Force Report was received from the Office of the District Attorney of Lancaster County.

The Lancaster County Draft 2015 Transportation Improvement Program was received from LCPC. A public information meeting will be held on May 15, 2014.

A Special Edition of The LEMA Ledger, a quarterly newsletter of the Lancaster County Emergency Management Agency, was provided to the Board, with information on the 94th Firemen’s Convention and events celebrating the 10th Anniversary of the Lancaster County Public Training Center.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

Table pole
bldg
discussion

A motion was made by Rodney D. May, seconded by Jeff Burkholder, to table discussion on a pole building for the community park. Motion carried.

Backup
computer
system
From Lynx
\$13,225.00

Supervisor Wiker explained that there was an informal meeting with a consultant from Lynx Computer Technologies, Inc. regarding the Township’s needs and the installation of a file server and computer backup system for the Township computer system. Two options were presented for consideration. The cost for Option 1 is \$13,225.00 providing disaster recovery hardware and service. There would be a monthly fee of \$178.00 for management. \$12,674.00 for Option 2 does not provide for true disaster recovery. Backup management would be variable based on file data. The purchase of this system will protect the Township computer files and records off site in the event of a disaster such as fire or theft. Lynx is a member of Costars so there is no need for the bidding process. Supervisor May indicated he would like a license for each Board member in addition to the three licenses outlined in the proposals. Following questions and brief discussion, a motion was made by Rodney D. May, seconded by Jeff Burkholder, to select Option 1 at the base cost of \$13,225.00, with the addition of three licenses, an after-hours data migration service at an approximate cost of \$600.00, minus \$453.00 for the same day service warranty. Motion carried.

5-17-14 fire
police

A motion was made by Rodney D. May, seconded by Brian R. Wiker, to authorize the Brickerville Fire Company Special Fire Police to assist with traffic control on May 17, 2014 for the Durlach-Mt. Airy Fire Company ox roast fund raiser. Motion carried.

PUBLIC PARTICIPATION

Township resident, Barry Lieberman, questioned if the road crew has completed crack sealing. Barry was told there is still some crack sealing to be done by the road crew.

OTHER BUSINESS

6-2-14 June
BoS mtg

A motion was made by Rodney D. May, seconded by Jeff Burkholder, to reschedule the regular June meeting of the Board of Supervisors from June 9, 2014 to June 2, 2014, at the Township Building, at 7:00 p.m. Motion carried.

The Township secretary noted that the Spring Newsletter is now available on the Township website. Residents can sign up to automatically receive future newsletters by email.

The next regular meeting of the Board of Supervisors will be held on Monday, June 2, 2014, at the Township Building, beginning at 7:00 p.m.

ADJOURN

There being no further business, a motion was made by Brian R. Wiker, seconded by Jeff Burkholder, to adjourn the meeting. Motion carried.

Meeting adjourned at 7:26 p.m.

Rodney D. May
Secretary-Treasurer