

**ELIZABETH TOWNSHIP BOARD OF SUPERVISORS**

**March 9, 2015**

The Supervisors' Meeting was called to order on March 9, 2015 by Chairman, Brian R. Wiker, at 7:00 p.m., at the Township Building. Also present was Secretary-Treasurer, Rodney D. May. Vice-Chairman, Jeff Burkholder, was excused.

The Pledge of Allegiance to the Flag was recited.

**VISITOR**

Shannon  
Martin –  
Penryn Fire  
Co.

*Shannon Martin*, Chief of Penryn Fire Company, attended the meeting. The Board of Supervisors was provided with a copy of the fire company's financial statement for 2014 and a report outlining 2014 fire company activity. Chief Martin noted there was a 36% return on their 2014 fund drive. There were 149 incidents with a loss of slightly over \$500,000.00. Penryn Fire Company suffered its first fire fatality in 2014. The fire company is home base for a rehab unit and rehab supplies in the area. Brickerville Fire Company joined the rehab unit. The annual 2015 Mud Sale is on March 21st. Help would be appreciated at the sale. Shannon's father, Richard Martin, has written his second book, "Ironmasters of Lancaster County", a history of this area. Cost of the book is \$20.00. The Board of Supervisors thanked Chief Martin for the support and dedication of Penryn Fire Company's volunteers. Gordon Wagner questioned Chief Martin regarding the Fill Site signs in the area.

**PUBLIC PARTICIPATION**

There was no public participation prior to conducting meeting business.

**APPROVE MINUTES**

There was a motion by Rodney D. May, seconded by Brian R. Wiker, to approve the minutes of the February 9, 2015 meeting as presented. Motion carried.

**TREASURER'S REPORT**

The Board of Supervisors received the Treasurer's Report, List No. 3, dated March 9, 2015, for the month of February 2015, showing receipts of \$93,380.37 in the General Account. There were no receipts or expenses in the State Account. Expenses in the General Account were \$43,508.14. \$65.00 was deposited in the Park and Recreation Account. There were no expenses in the Park and Recreation Account.

PLGIT Account Balances as of February 28, 2015 are as follows:

General Account:	\$185,179.62
State Account:	\$ 97,782.97
Equipment Fund:	\$ 30,112.28
Park and Recreation Account	\$ 18,476.45
PLGIT Plus:	\$250,094.36

**Certificates of Deposit**

Ephrata National Bank	\$ 135,536.49
Jonestown Bank & Trust - C.D.	232,459.59
Susquehanna Bank - C.D.	112,343.72
Susquehanna Bank - C.D.	101,001.96
Graystone Bank - C.D.	165,088.67
State Farm - C.D.	143,740.16

## PAY BILLS

There was a motion by Brian R. Wiker , seconded by Rodney D. May, to pay the bills on List No. 3, dated March 9, 2015, in the amount of \$17,576.54, as well as to retroactively approve payment of all expenses in all accounts in February 2015, amounting to \$93,380.37, a total of \$61,084.68. Motion carried.

## ZONING REPORT

Zoning Officer, Barry Wagner, reported for the month of February 2015 that five zoning permits were issued at a valuation of \$95,759.00. Mr. Wagner also processed one stormwater exemption application.

## SEWAGE REPORT

Sewage Enforcement Officer, Len Spencer, reported for the month of February 2015 that no sewage permits were issued. The SEO performed no soils analysis tests and no percolation tests during the month of February 2015.

## STORM WATER MANAGEMENT REPORT

Bob Lynn submitted a report outlining the following storm water management engineering activities in February, 2015: Conducted miscellaneous telephone consultations regarding storm water management issues and activities, water supply permits and construction related issues; prepared stormwater management article for newsletter; followed up on MS4 waiver status and attended MS4 workshops; prepared developer invoices for ongoing projects; prepared engineer's monthly report. The Township's MS4 waiver is still being processed.

There were no inspections.

There was a review of the LAN Verizon Plan.

## BURNING ORDINANCE

No incidents reported.

## PARK BOARD

The Park Board provided Minutes from its meeting held on February 5th. The yard sale advertised to be held on March 21<sup>st</sup> in conjunction with Keener Road yard and garage sales has been changed to March 28<sup>th</sup>.

## BRICKERVILLE FIRE COMPANY

The Brickerville Volunteer Fire Company responded to 13 dispatches in February 2015. The ambulance responded to 50 dispatches and the fire police responded to four incidents.

## WESC

Duane Ober, WESC Administrator, provided the Board with a report outlining his activities during the month of February 2015 for each of the member organizations of WESC.

## ROAD SUPERINTENDENT REPORT

Road Superintendent, Glenn L. Martin, submitted a report outlining activities occurring in February 2015, as follows: Considerable snow and ice control as needed and some road widening; equipment maintenance as needed. Approximately 338 tons of road salt have been used for snow and ice control this season at an approximate cost of \$21,500.00. Two more loads of road salt are ordered which will be approximately another 48 tons and an additional \$3,000.00. Fuel usage since January 1st is approximately 1,528 gallons for the trucks only, not the other equipment, at a cost of approximately \$3,650.00.

Road inspection was held on February 28, 2015. Projects for 2015 were discussed. Possible intersection and guiderail projects were also discussed as well as possibly resurfacing the community park parking lot and purchasing some equipment.

Used snow  
plow  
\$6,000.

A price of \$6,000.00 for a used snow plow from E. M Kutz, Inc. was obtained. The plow would be used as a spare. There was some discussion on the size of the plow and how it would be used on the various pieces of equipment. Glenn stated it would provide a great deal of flexibility. Supervisor May preferred to make the purchase only if all four Township trucks are used for plowing operations. Following discussion, a motion was made by Brian R. Wiker, seconded by Rodney D. May, to authorize the purchase of the used snow plow. Motion carried.

Supervisor Wiker expressed appreciation to the road superintendent and his road crew for all their efforts with snow and ice control

## CORRESPONDENCE

The Township received a report from the Lancaster County Drug Task Force outlining task force activities during the Fourth Quarter of 2014, along with the 2014 year-end report. Supervisor May read some of the highlights of the report.

Northwest Emergency Medical Services provided the Board with a summary of Advanced and Basic Life Support activity in Elizabeth Township, showing four calls in January 2015.

Information was received from Lancaster County Preservation Trust outlining the activity of the Trust. Enclosed with the informational correspondence was a membership/contribution form.

The Board was provided with a Newsletter from the Lancaster County Conservation District. The annual tree sale is being held and the order deadline for seedlings is March 16<sup>th</sup>.

The Lancaster County Emergency Management Quarterly Newsletter was received.

Lititz Public Library provided the Board of Supervisors with a schedule of March 2015 programs and activities.

The February 2015 PSATS News Bulletin was received, containing information on legislation and news of interest to Townships.

## UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

- Schedule  
Road Bid  
Opening  
4-13-15
- A motion was made by Brian R. Wiker, seconded by Rodney D. May, to schedule the opening of bids for 2015 Road Improvement Projects on April 13, 2015. Motion carried.
- Res. 3-2015  
Escalator/De-  
escalator
- A motion was made by Brian R. Wiker, seconded by Rodney D. May, to approve Resolution 3-2015 to authorize the inclusion of an escalator/de-escalator clause for 2015 Road Improvement Project Bids. Motion carried.
- Traffic  
control 3-  
31,4-24 & 5-7  
Fish & Boat
- A motion was made by Rodney D. May, seconded by Brian R. Wiker, to authorize the Brickerville Fire Company Special Fire Police to perform traffic control for the PA Fish and Boat Commission on various dates and times as requested for trout stocking on March 31, 2015, April 24, 2015 and a meeting on May 7, 2015. Motion carried.
- Traffic  
control 4-4  
Egg hunt
- A motion was made by Brian R. Wiker, seconded by Rodney D. May, to authorize the Brickerville Fire Company Special Fire Police to perform traffic control for the Baron Stiegel Lions Club Easter Egg Hunt on Saturday, April 4, 2015 beginning at 1:00 p.m. Motion carried. The event will take place at the Brickerville United Lutheran Church picnic grove.
- Traffic  
control 4-18  
5-K Run at  
park
- A motion was made by Brian R. Wiker, seconded by Rodney D. May , to authorize the Brickerville Fire Company Special Fire Police to perform traffic control on April 18, 2015 from 8:15 a.m. to 9:45 a.m. for the “Chase Your Tail 5K Run and 1K Woof Walk” at the Township Community Park and on Keener Road. Motion carried. Township resident and event organizer, Jodi May, provided information from the organization’s web site. She also provided the organization’s proof of liability insurance coverage, an outline of the course and a proposed letter to Keener Road and Beechwood Drive residents about the event. Possible additional parking, if needed, at the fire company and grass areas at the park were discussed.
- Table action  
on proposed  
Res. 4-2015  
re road crew
- Following lengthy discussion, a motion was made by Brian R. Wiker, seconded by Rodney D. May, to table action on proposed Resolution No. 4-2015, that would authorize the Brickerville Fire Chief or Officer in charge or the EMA coordinator to use Elizabeth Township road crew employees and equipment in emergency situations to clear any roadway in Elizabeth Township. Motion carried. The road superintendent had several questions and concerns with regard to the resolution, what it specifically includes and what it may omit and cited several scenarios that may or may not be covered in the resolution. The matter was tabled for clarification.
- Critter  
Catcher  
Weed control
- A proposal was received from Michael Miller of Critter Catcher, Inc. outlining costs of fertilization and weed control per application at the Township Community Park. The cost is \$1,530.00 less than last year. The cost for the service at the Township Building area would be the same as it was in 2014. A motion was made by Rodney D. May, seconded by Brian R. Wiker, to accept the 2015 proposals of Critter Catcher, Inc. for fertilization and weed control at the Township Community Park and areas at the Township Building. Motion carried. Following discussion, it was agreed to not use biosolids on the park grounds at the Township Community Park for two years
- No field use  
requests
- There were no field usage requests. Lititz Christian School has withdrawn its request to use the fields inasmuch as it does not have enough participants.
- Table 501 Inn  
Notice of  
Violation
- A motion was made by Brian R. Wiker, seconded by Rodney D. May, to table the preparation of a Notice of Violation regarding demolition of the Route 501 Budget Inn following a recent structural fire. Motion carried. Resident, Barry Lieberman, stated he did not agree with that action. The action was taken on the advice of the Township’s Building Code Official.

PUBLIC PARTICIPATION

There were no additional comments from the public.

OTHER BUSINESS

Rep. Fee  
Town Hall  
Mtg.  
4-9-15

A Town Hall Meeting will be held by State Representative Mindy Fee on Thursday, April 9, 2015 at the Township Building, beginning at 6:30 p.m.

Workshop  
4-11-15  
Personnel  
Policy

A motion was made by Brian R. Wiker, seconded by Rodney D. May, to advertise a Workshop Session to be held by the Board of Supervisors on Saturday, April 11, 2015, at 8:00 a.m., at the Township Building to discuss updating the Personnel Policy. Motion carried.

The next meeting of the Board of Supervisors will be held on Monday, April 13, 2015, at the Township Building, beginning at 7:00 p.m.

ADJOURN

There being no further business, a motion was made by Brian R. Wiker, seconded by Rodney D. May, to adjourn the meeting.

Meeting adjourned at 8:01 p.m.

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Rodney D. May, Secretary-Treasurer