

ELIZABETH TOWNSHIP BOARD OF SUPERVISORS

June 13, 2016

The Supervisors' Meeting was called to order on June 13, 2016, at 7:00 p.m., by Chairman, Brian R. Wiker. Also present was Vice-Chairman, Jeff Burkholder, and Secretary-Treasurer, Rodney D. May.

The Pledge of Allegiance to the Flag was recited.

PUBLIC PARTICIPATION

There was no public participation prior to conducting meeting business.

APPROVE MINUTES

There was a motion by Jeff Burkholder, seconded by Rodney D. May, to approve the minutes of the May 9, 2016 meeting as presented. Motion carried.

TREASURER'S REPORT

The Board of Supervisors received the Treasurer's Report, List No. 6, dated June 13, 2016, for the month of May 2016, showing receipts of \$108,158.33 in the General Account. There were no receipts or expenses in the State Account. \$440.00 was deposited in the Park and Recreation Account. Expenses in the General Account were \$82,801.37. Expenses in the Park and Recreation Account were \$2,912.19.

PLGIT Account Balances as of May 31, 2016 are as follows:

General Account:	\$391,535.34
State Account:	\$175,548.30
Equipment Fund:	\$ 30,152.93
PLGIT Plus:	\$250,449.88
Park and Recreation Account:	\$ 18,286.73

Certificates of Deposit

Ephrata National Bank – C.D.	\$137,361.83
Jonestown Bank & Trust – C.D.	\$236,590.90
Susquehanna Bank – C.D.	\$112,963.17
Susquehanna Bank – C.D.	\$102,108.39
State Farm – C.D.	\$144,605.19

PAY BILLS

There was a motion by Jeff Burkholder, seconded by Brian R. Wiker, to pay the bills on List No. 6, dated June 13, 2016, in the amount of \$26,656.27, as well as to retroactively approve payment of all expenses in May 2016, amounting to \$85,713.56 from all accounts, a total amount of \$112,369.83. Motion carried.

ZONING REPORT

The Zoning Officer, Barry Wagner, reported for the month of May 2016 that two Zoning Permits were issued at a total valuation of \$25,000.00.

Mr. Wagner also reported that he processed and approved one stormwater management exemption application.

SEWAGE REPORT

The Sewage Enforcement Officer, Len Spencer, reported for the month of May 2016 that one sewage permit was issued. One application was received. The Sewage Enforcement Officer performed two soils analysis tests, one percolation test and one inspection. One design was approved. There are no designs under review.

STORM WATER MANAGEMENT REPORT

Bob Lynn of Hanover Engineering Associates, Inc. submitted a report for May 2016 outlining stormwater related activities as follows: Conducted miscellaneous telephone consultations and meetings regarding storm water issues; discussed stormwater management applications with the Township Zoning Officer; met with Township Zoning Officer to discuss subdivision plan processing; responded to request from PA DCNR for plan file; prepared for and attended Board of Supervisors and Planning Commission meetings; prepared Planning Commission meeting minutes; prepared developer invoices and Engineer's monthly report.

Inspections: Completed inspections at the Tucci property; reviewed and processed escrow reduction request for Nathan Myer.

Reviews: Reviewed water supply application for Brickerville Electric and issued permit; reviewed construction cost opinion and permit extension information for Speedwell Heights BCC; reviewed Small Project Plan Applications for William and Belinda Hess, Levi Stoltzfus and Jeremy Martin; reviewed stormwater exemption request for Rodney May.

Items for consideration: Designation of Township Engineer to be Township Agent for signature of small projects stormwater agreements; review and approval of Elm Ridge-Smithton sewage planning module.

PARK BOARD

No minutes or reports were submitted.

BURNING REPORT

There were no reported incidents.

BRICKERVILLE FIRE COMPANY

The Brickerville Fire Company responded to eight calls in May 2016. The fire police responded to six incidents.

WESC

Duane Ober, WESC Administrator, provided the Board with a report, dated June 6, 2016, outlining his activities during the month of May 2016 for each of the member organizations of WESC.

ROAD SUPERINTENDENT REPORT

Road Superintendent, Glenn L. Martin, submitted a report outlining work activities in May 2016, as follows: Dirt and gravel road work; shoulder mowing; weed-eating; filling in some road-edge drop-offs; work on Fox Road setting catch basins and replacing a cross pipe to prepare for paving project; equipment maintenance as needed.

All of the township paving projects are scheduled to be done during the month of June, weather permitting, starting with widening/paving the week of the 13th and road paving the week of the 20th. The Supervisors requested that warning cones, barricades or signs be placed on Fox Road in low or bumpy areas until the paving project takes place.

The sewer line at the Township Community Park was repaired. A problem was discovered during a routine inspection when the septic tank was being cleaned. It was also necessary to take extra water samples for the monthly water test since the first sample of the month failed. The second set of tests passed.

CORRESPONDENCE

Northwest Emergency Medical Services provided the Board with a summary of Advanced and Basic Life Support activity in Elizabeth Township, showing a total of three calls during April 2016 and 16 calls during May, with a total of 20 calls noted in 2016.

The Lititz Rec Center provided its March 31, 2016 Balance Sheet and Summary Financial Report. A letter of appreciation was also received from the Lititz Rec Center for the Township’s annual contribution.

Correspondence was received from the Lititz Public Library expressing appreciation to the Township for its 2016 contribution.

The Lititz Public Library also provided its schedule of June 2016 activities and events.

Brunnerville Fire Company expressed appreciation to the Board for its annual contribution, noting that the funds will be used for building maintenance, apparatus maintenance, training expenses, normal operating expenses and fire equipment purchases.

UNFINISHED BUSINESS

There was no unfinished business for discussion.

NEW BUSINESS

Bob Kelly, of the Lititz Youth Soccer Club, requested the Board’s authorization to use the community park fields for the soccer tournament on July 30th and July 31st and specifically requested approval to begin using the fields at 10:30 am on Sunday, the 31st for the event. A motion was made by Brian R. Wiker, seconded by Rodney D. May, to authorize the use of the community park fields for the soccer tournament as requested and specifically authorize an early start time on Sunday, July 31st at 10:30 am. Motion carried. Mr. Kelly arrived at the meeting following action on his request.

7-31-16
10:30
Soccer Club at
park

Ted Cromleigh of Diehm and Sons, Inc., attended the meeting to review with the Board the Elm Ridge-Smithton Sewage Facilities Planning Module. The property is located on Weber Road. A motion was made by Jeff Burkholder, seconded by Rodney D. May, to adopt Resolution 9-2016, approving the Elm Ridge-Smithton Sewage Facilities Planning Module. Motion carried.

Res. 9-2016
Elm Ridge-
Smithton module

Myer Letter of Credit reduced by \$59,796.61

Based on the recommendation of Hanover Engineering Associates, a motion was made by Jeff Burkholder, seconded by Brian R. Wiker, to reduce the Letter of Credit of Nathan and Veronica Myer for stormwater management improvements in the amount of \$59,796.61. Motion carried.

Speedwell Heights BCC

St. Wtr. permit extension

Greg Strausser, of Strausser Surveying and Engineering, Inc., along with Tim Buch and John Courchesne, representing Speedwell Heights Brethren in Christ Church, attended the meeting to provide the Board with some background on their proposed improvement and expansion project that was initially reviewed and approved during 2012 and 2013. A PennDOT Highway Occupancy Permit has been obtained. A time extension of the stormwater management permit has been requested by the applicant. The Church now has the funds to complete the project. Jen Prunoske, Township engineer, was also present at the meeting and provided comments. Mr. Strausser explained at length that there were three components to the project - Lot Add-on, Land Development and Stormwater. The Supervisors and Road Superintendent expressed concerns with previous stormwater discharge problems from the site and noted that whatever was designed in the past does not appear to be successfully taking care of water discharge. The church representatives, Mr. Strausser and the Township engineer agreed to work together throughout the project so that the end result is satisfactory. Following lengthy discussion and based on a current review and recommendation of Hanover Engineering Associates, a motion was made by Jeff Burkholder, seconded by Brian R. Wiker, to grant the request of Speedwell Heights Brethren in Christ Church for a Stormwater Management Permit Extension dating through May 1, 2017 for the previously issued Permit ET 12-16, dated January 11, 2013. Motion carried. The approval is valid under the Permit Extension Acts.

Speedwell Heights escrow \$172,083.97

And Sign Plan

A motion was made by Brian R. Wiker, seconded by Jeff Burkholder, to accept and approve an Escrow Agreement between Elizabeth Township and Speedwell Heights Brethren in Christ Church for Storm Water Management Improvements in the amount of \$172,083.96. Motion carried.

A motion was made by, Jeff Burkholder, seconded by Brian R. Wiker, to sign the Speedwell Heights Brethren in Christ Church Land Development Plan for submission to LCPC. Motion carried.

Hanover to sign Small Project Agreements

Following some discussion, a motion was made by Rodney D. May, seconded by Brian R. Wiker, to designate Hanover Engineering, Inc. as the agent for Elizabeth Township to sign Storm Water Management Agreements for Small Projects, contingent upon the Supervisors being provided with copies of all documents. Motion carried.

Rose High – citizen rep. NWEMS

A motion was made by Brian R. Wiker, seconded by Jeff Burkholder, to appoint Township resident, Rose High, as the citizen representative to serve on the Board of Northwest Emergency Medical Services, the date of appointment retroactive to May 1, 2016. Motion carried.

7-2-16 traffic control

A motion was made by Rodney D. May, seconded by Brian R. Wiker, to authorize the Brickerville Fire Company Special Fire Police to perform traffic control for the Brickerville United Lutheran Church picnic and Ringgold Band on July 2, 2016, beginning at 3:00 p.m. Motion carried.

Support House Bill 1683

A motion was made by Rodney D. May, seconded by Jeff Burkholder, to send a letter to PA Senator Ryan Aument requesting his support of House Bill 1683, authorizing local governing bodies to offer earned income and/or property tax credits for volunteer first responders. Motion carried.

2016/2017 snow & ice w PA DOT

A motion was made by Brian R. Wiker, seconded by Jeff Burkholder, to enter into a 2016/2017 Winter Snow and Ice Maintenance Agreement with the Commonwealth of Pennsylvania, Department of Transportation, to perform snow and ice control on 2.33 miles of road on East Brubaker Valley Road and 1.19 miles on Hopeland Road at \$717.58 per mile, for a total of \$5,051.76. Motion carried.

PUBLIC PARTICIPATION

Helen Farrington questioned how long building supplies are permitted to remain on a project site after completion of the project. It was suggested that she contact the zoning officer with specific questions.

OTHER BUSINESS

Supervisor May cautioned residents to acknowledge and obey the signs posted at Speedwell Forge Lake.

Supervisor May also noted that there is some legislation that may be proposed to double fees in lieu of taxes that municipalities receive for certain parcels of real estate. He agreed to obtain more information for a future meeting so that the Board may consider supporting such legislation.

Township engineer, Jen Prunoske, informed the Board that the new MS4 permit package was issued as a final package on June 4th. The Township will again be able to apply for a waiver. Hanover Engineering will prepare a memorandum for the Township with additional information and begin the process of applying for the waiver.

There was brief discussion on the status of the repair of the drainage swale on Theresa King's property and the need for a Hold Harmless form to be signed by Mrs. King prior to any work being done by the township employees on the property. There was brief discussion on whether the Township should undertake this type of project in the future. The Township solicitor may need to be consulted for direction.

The next regular meeting of the Board of Supervisors will be held on Monday, July 11, 2016, at the Township Building, beginning at 7:00 p.m.

ADJOURN

There being no further business, a motion was made by Brian R. Wiker, seconded by Jeff Burkholder, to adjourn the meeting. Motion carried.

Meeting adjourned at 8:02 p.m.

Rodney D. May
Secretary-Treasurer