

ELIZABETH TOWNSHIP BOARD OF SUPERVISORS

July 11, 2016

The Supervisors' Meeting was called to order on July 11, 2016, by Chairman, Brian R. Wiker, at 7:04 p.m. Vice-Chairman, Jeff Burkholder, and Secretary-Treasurer, Rodney D. May, were also present.

The Pledge of Allegiance to the Flag was recited.

VISITOR

Matt Shenk, a member of the Board of Directors of Northwest Emergency Medical Services Association, attended the meeting to present to the Supervisors the 2015 NWEMS report and to answer any questions of the Supervisors or those attending the meeting. Lori Shenk, public relations coordinator, also attended the meeting. The report provided outlines of the activities of NWEMS, public service events and EMS activities. It was noted that Brickerville is responding to about 90 dispatches a month since it has become a member of NWEMS. Mr. Shenk plans to attend Supervisors' meetings twice a year. In response to a question from Supervisor Wiker, Lori Shenk replied that most questions from the community revolve around membership issues. Most feedback has been positive. NWEMS has also been authorized to respond to areas of Lebanon County.

PUBLIC PARTICIPATION

There was no public participation on Agenda items prior to conducting the meeting business.

APPROVE MINUTES

There was a motion by Rodney D. May, seconded by Brian R. Wiker, to approve the minutes of the June 8, 2016 meeting as presented. Motion carried.

TREASURER'S REPORT

The Board of Supervisors received the Treasurer's Report, List No. 7, dated July 11, 2016, for the month of June 2016, showing receipts of \$215,895.13 in the General Account. There were no receipts in the State Account. Receipts in the Park and Recreation Account were \$585.00. Expenses in the General Account were \$71,616.52. There were no expenses in the State Account. Expenses in the Park and Recreation Account were \$2,372.62.

PLGIT Account Balances as of June 30, 2016 are as follows:

General Account:	\$372,050.15
State Account:	\$175,589.24
Equipment Fund:	\$ 30,159.96
PLGIT Plus:	\$250,688.07
Park and Recreation Account	\$ 16,503.26

Certificates of Deposit

Ephrata National Bank – C.D.	\$137,361.83
Jonestown Bank & Trust – C.D.	\$236,590.90
Susquehanna Bank – C.D.	\$112,963.17
Susquehanna Bank – C.D.	\$102,108.39
State Farm – C.D.	\$144,605.19

PAY BILLS

There was a motion by Jeff Burkholder, seconded by Rodney D. May, to pay the bills on List No. 7, dated July 11, 2016, in the amount of \$70,931.08, as well as to retroactively approve payment of all expenses from all accounts in June 2016, amounting to \$73,989.14, a total of \$144,920.22. Motion carried.

ZONING REPORT

The Zoning Officer, Barry R. Wagner, reported for the month of June 2016 that eight zoning permits were issued at a cost valuation of \$503,512.00.

Mr. Wagner also provided the Board with a listing of June 2016 stormwater applications and approvals for one exemption and one small project since the June 13th meeting.

SEWAGE REPORT

The Sewage Enforcement Officer, Len Spencer, reported for the month of June 2016 that one sewage permit was issued for a repair. No new applications were received. There were no inspections. There were four probe readings and 14 soils analysis tests performed. One design was approved. No new designs are under review.

STORM WATER MANAGEMENT REPORT

Bob Lynn of Hanover Engineering Associates, Inc. submitted a report outlining the following June 2016 storm water management activities: Conducted miscellaneous telephone consultations and meetings with residents, developers and builders regarding stormwater management permitting, water supply permits and construction related activities; discussed ordinance enforcement activities with Township staff; prepared developer invoices; prepared engineer's monthly report.

Prepared for and attended Township meetings; prepared Planning Commission meeting minutes.

Plans were reviewed for the Elm Ridge-Smithton Stormwater Management Plan; Speedwell Heights Brethren in Christ Church project; Small Project Plan Applications for the Hess and Martin projects; Exemption Request for Diehm Farm.

There was a preconstruction meeting for the Brickerville Electric Land Development project.

PARK BOARD

The Park Board provided Minutes of the meeting held on May 5, 2016.

BURNING ORDINANCE

There were no reported incidents.

BRICKERVILLE FIRE COMPANY

The Brickerville Fire Company responded to 14 calls in June 2016. There were 11 calls in May 2016. No other reports were submitted.

WESC ADMINISTRATOR REPORT

Duane Ober, WESC Administrator, provided the Board with a report outlining his activities during the month of June 2016 for each of the member organizations of WESC.

ROAD SUPERINTENDENT REPORT

Road Superintendent, Glenn L. Martin, submitted his report outlining the following work activities in June 2016: Weed eating around intersections and guiderail areas; dirt and gravel road work; installed a pipe extension on Blantz Road; preparation work for road widening on Reifsnnyder Road and paving of Fox Road and Pumping Station Road. Those three projects were completed. Some road edges need to be filled in. Paving of Reifsnnyder Road could occur in September. Equipment maintenance was completed as needed. The three big trucks are currently due for inspection.

CORRESPONDENCE

PPL provided information to the Township regarding the replacement of 1.4 million meters to serve its customers. Supporting equipment will be installed on some utility poles in the service area.

Information, along with a detour map, was received regarding the bridge project on Speedwell Forge Road. The bridge goes over the Hammer Creek. The project is tentatively scheduled to begin in the Fall of 2016. A portion of the road will be closed during the project.

The Lititz Public Library provided its schedule of July 2016 activities and events.

The July 2016 newsletter of the “recConnect”, was provided to the Board from Lititz Rec Center.

“D & A News”, a publication of the Lancaster County Drug and Alcohol Commission, was received by the Board of Supervisors.

A letter of appreciation was received from Penryn Fire Company for the Township’s annual contribution, noting the funds will be used for monthly loan payments on apparatus. An Income Statement for the year 2015 was provided to the Board.

PA Department of Environmental Resources provided the Township with information regarding changes in the MS4 waiver application process and eligibility criteria. The information has been provided to the Township engineer as well. The engineer will be gathering the Township’s information to submit a waiver application, if feasible, for the noted December deadline date.

Park Board – disc golf

A Memo was received from the Park Board recommending that the Board of Supervisors begin planning and budgeting for the installation of a nine-hole disc golf course at the Township Community Park in 2017. The Park Board listened to a presentation at its last meeting regarding a disc golf course. The project cost would be under \$10,000.00, with possible community sponsorship reducing the overall cost. The course would use land around the perimeter of the park and increase the user base of the facility, providing an additional amenity for renters of the pavilion. The Board agreed to consider including the project in the 2017 Budget.

UNFINISHED BUSINESS

There was no unfinished business to discuss.

NEW BUSINESS

Supervisor Wiker stated that the Board of Supervisors held an Executive Session on June 23, 2016 to discuss personnel matters.

6-23-16
Exec. Session

Elm-Ridge Smithton
St. Wtr. Plan

Ted Cromleigh, of Diehm and Sons Surveyors, attended the meeting to review the Elm Ridge-Smithton Plan with the Board. The property, located on Weber Road, is owned by Richard and Joyce Busch. A DEP Planning Module has been completed. The Plan has been reviewed by the Township engineer and ETPC. Mr. Cromleigh explained the Stormwater Management Plan and also the modifications being requested. A motion was made by Rodney D. May, seconded by Jeff Burkholder, to approve the Elm Ridge-Smithton Stormwater Management Plan, along with the waiver modifications requested, based on the recommendations and comments of the Township engineer and ETPC, contingent upon Applicant complying with all comments noted by the engineer. Motion carried.

And

St. Wtr. Agreement

A motion was made by Jeff Burkholder, seconded by Brian R. Wiker, to approve and enter into a Stormwater Management Agreement and Declaration of Easement for the Elm Ridge-Smithton Plan for stormwater management improvements. Motion carried.

Table LCPC Memo
of Understanding

A motion was made by Brian R. Wiker, seconded by Jeff Burkholder, to table action on a Memorandum of Understanding with Lancaster County Planning Commission to allow subdivision and land development plans to be expedited through the County review process. Motion carried. County Planner, Gwen Newell, attended the meeting to explain the purpose and process of the Memorandum of Understanding. The various types of Plans to be reviewed were also explained in length by Ms. Newell. The Township or the County can cancel the Memo of Understanding with 30 days notice. The Supervisors suggested that ETPC review and comment on the Memorandum prior to taking action.

Hire Tristar Staffing
for personnel
planning

A motion was made by Brian R. Wiker, seconded by Jeff Burkholder, to authorize the Board of Supervisors to hire Tristar Staffing as the consultant to assist the Board with personnel planning matters. Motion carried.

PUBLIC PARTICIPATION

Gordon Wagner provided positive comments on the recent Fox Road project.

OTHER BUSINESS

It was agreed to advertise the window air conditioners in the Township Office building for sale at the best price offered.

Supervisor May offered to get pricing on insulation to be blown into the ceilings in the Township Office building..

The next regular meeting of the Board of Supervisors will be held on Monday, August 8, 2016, at the Township Building, beginning at 7:00 p.m.

ADJOURN

There being no further business, a motion was made by Brian R. Wiker, seconded by Jeff Burkholder, to adjourn the meeting. Motion carried.

Meeting adjourned at 7:46 p.m.

Rodney D. May
Secretary-Treasurer