

## ***ELIZABETH TOWNSHIP BOARD OF SUPERVISORS***

**July 13, 2015**

The Supervisors' Meeting was called to order on July 13, 2015, by Chairman, Brian R. Wiker, at 7:00 p.m. Vice-Chairman, Jeff Burkholder, and Secretary-Treasurer, Rodney D. May, were also present.

The Pledge of Allegiance to the Flag was recited.

### **VISITOR**

Adam Bills, District Director for State Senator Ryan Aument, attended the meeting to introduce himself to the Board of Supervisors and extend his services and the services of Senator Aument's office to the Board and Township residents.

### **PUBLIC PARTICIPATION**

There was no public participation prior to conducting the meeting business.

### **APPROVE MINUTES**

There was a motion by Rodney D. May, seconded by Jeff Burkholder, to approve the minutes of the June 8, 2015 meeting as presented. Motion carried.

### **TREASURER'S REPORT**

The Board of Supervisors received the Treasurer's Report, List No. 7, dated July 13, 2015, for the month of June 2015, showing receipts of \$40,733.45 in the General Account. There were no receipts in the State Account. Receipts in the Park and Recreation Account were \$325.00. Expenses in the General Account were \$42,456.67. There were no expenses in the State Account. Expenses in the Park and Recreation Account were \$1,760.00.

PLGIT Account Balances as of June 30, 2015 are as follows:

General Account:	\$221,442.43
State Account:	\$239,286.46
Equipment Fund:	\$ 30,113.91
PLGIT Plus:	\$250,121.53
Park and Recreation Account	\$ 13,103.37

### **Certificates of Deposit**

Ephrata National Bank	\$ 135,536.49
Jonestown Bank & Trust - C.D.	232,459.59
Susquehanna Bank - C.D.	112,343.72
Susquehanna Bank - C.D.	101,001.96
Graystone Bank - C.D.	165,088.67
State Farm - C.D.	143,740.16

### **PAY BILLS**

There was a motion by Jeff Burkholder, seconded by Brian R. Wiker, to pay the bills on List No. 7, dated July 13, 2015, in the amount of \$129,559.61, as well as to retroactively approve payment of all expenses from all accounts in June 2015, amounting to \$44,216.67, a total of \$173,776.28. Motion carried.

**ZONING REPORT**

The Zoning Officer, Barry R. Wagner, reported for the month of June 2015 that 11 zoning permits were issued at a cost valuation of \$1,086,300.00.

Mr. Wagner also provided the Board with a listing of June 2015 stormwater applications and approvals for 11 exemptions and one small project since the June 8<sup>th</sup> meeting.

**SEWAGE REPORT**

The Sewage Enforcement Officer, Len Spencer, reported for the month of June 2015 that one new sewage permit was issued and one sewage permit was issued for a repair, for a total of two permits. No applications were received. There were four inspections. There were no probe readings and no soils analysis tests performed.

**STORM WATER MANAGEMENT REPORT**

Bob Lynn of Hanover Engineering Associates, Inc. submitted a report outlining the following June 2015 storm water management activities: Conducted miscellaneous telephone consultations and meetings with residents, developers and builders regarding stormwater management permitting, water supply permits and construction related activities; discussed ordinance enforcement activities with Township staff; completed review of the draft of the Subdivision and Land Development Ordinance; prepared developer invoices; prepared engineer's monthly report.

Several stormwater management exemption applications were reviewed and processed.

Plans were reviewed for the Dale Adams Project and Nathan Myers Project.

There were no inspections.

**PARK BOARD**

The Park Board provided Minutes of the meeting held on May 7, 2015.

**BURNING ORDINANCE**

There were no reported incidents.

**BRICKERVILLE FIRE COMPANY**

The Brickerville Fire Company responded to six calls in June 2015. The Brickerville Ambulance responded to 30 dispatches. The fire police responded to six incidents.

**WESC ADMINISTRATOR REPORT**

Duane Ober, WESC Administrator, provided the Board with a report outlining his activities during the month of June 2015 for each of the member organizations of WESC.

## **ROAD SUPERINTENDENT REPORT**

Road Superintendent, Glenn L. Martin, submitted his report outlining the following work activities in June 2015: Shoulder mowing and weed eating; filling in of road edge drop-offs; filling in of gutter areas along dirt and gravel roads; working on Fox Road replacing stormwater cross pipes, setting catch basins and trimming trees. Ultra-thin friction course material was placed on Augusta Drive and Ironstone Drive with one driveway concern noted. Glenn commented he would like to possibly try this product on Clay Road in 2016. Equipment maintenance was done as needed. The back portion of the shop was painted on the outside.

Tim resealed the pavilion posts at the Township Community Park.

## **CORRESPONDENCE**

The Pennsylvania State University notified the township of a grant opportunity from the National Fish and Wildlife Foundation. Penn State has assembled a native tree nursery to provide free trees to landowners interested in planting riparian buffers or converting turf to trees.

Notice was received from Clean Water, Inc. informing the Board that the Clay Manor Homeowner's Association will be making application to the PA Department of Environmental Protection regarding renewal of its National Pollutant Discharge Elimination System (NPDES) Permit.

Northwest Emergency Medical Services provided the Board with a summary of Advanced and Basic Life Support activity in Elizabeth Township, showing a total of 14 calls in 2015, with four calls noted in May 2015.

Northwest EMS, Inc. also provided the Board with its annual report for 2014 as well as Financial Statements for the years ended December 31, 2014 and December 31, 2013.

Correspondence was received from the Lititz Rec Center expressing appreciation to the Township for its 2015 contribution.

The Lancaster Emergency Management Agency quarterly newsletter was provided to the Township.

Agricultural Veterinary Associates will be renting the Community Park Pavilion and facilities on August 6<sup>th</sup> from 4:00 p.m. to 10:00 p.m. This will be a large event with approximately 200 to 300 people attending. There will be an ice-cream social as well as inflatable games powered by a generator. The group has secured and provided the Township with liability insurance.

The Township was provided with Playground Safety Compliance Audit Forms for the Elizabeth Township Community Park and the Elizabeth Township Municipal Playground. The audit report for the Community Park noted one minor Priority Three safety concern. The audit report for the Municipal Playground noted several Priority One Safety Concerns and one Priority Three Safety Concern. The major concerns deal with bar spacing on some of the equipment. The Township insurance carrier loss control representative will be contacted to discuss the audit findings and what measures the Township may need to take with regard to the findings.

The Township received the June 2015 PSATS News Bulletin containing recent information on legislation and news of interest to townships.

## **UNFINISHED BUSINESS**

There was no unfinished business to discuss.

**NEW BUSINESS**

Ordinance 2015-2  
Blue Ridge CATV

A motion was made by Jeff Burkholder, seconded by Rodney D. May, to adopt Ordinance 2015-2, a renewal of a Cable Franchise Agreement with Blue Ridge Communications. Motion carried. The proposed Ordinance was duly advertised and posted.

Snow & Ice Contract  
w/ PennDOT

A motion was made by Jeff Burkholder, seconded by Rodney D. May, to enter into a 2015/2016 Winter Snow and Ice Maintenance Agreement with the Commonwealth of Pennsylvania, Department of Transportation, to perform snow and ice control on 2.33 miles of road on East Brubaker Valley Road and 1.19 miles on Hopeland Road at \$710.48 per mile, for a total of \$5,001.78. Motion carried.

Bottomline St. Wtr.  
Agreement  
4 Hallmark Dr.

A motion was made by Brian R. Wiker, seconded by Rodney D. May, to approve and accept the Small Project Stormwater Management Agreement and Declaration of Easement for Craig Hasson of Bottomline Construction for stormwater management improvements at 4 Hallmark Drive. Motion carried.

Res. 4-2015  
Mike Miller –  
Alternate ZHB

A motion was made by Rodney D. May, seconded by Brian R. Wiker, to approve Resolution 4-2015, appointing Michael Miller to serve as an alternate member on the Zoning Hearing Board in the event that one of the regular members is unable to serve at a zoning hearing. Motion carried.

Senate Bill 356  
e-filing EIT quarterly  
reports

A motion was made by Rodney D. May, seconded by Brian R. Wiker, to send letters to State Representative Mindy Fee and State Senator Ryan Aument noting the Board’s opposition to the current language of Senate Bill 356 regarding employer filing of quarterly earned income tax withholding reports. Motion carried. As Senate Bill 356 is now written, e-filing of the reports would not be required which could delay municipalities receiving their share of earned income revenue.

10-7-15 Fire Police  
Authorization

A motion was made by Jeff Burkholder, seconded by Rodney D. May, to authorize the Brickerville Fire Company Special Fire Police to perform traffic control on October 7<sup>th</sup> from 6:00 p.m. to 10:00 p.m., for the Manheim Farm Show Parade. Motion carried.

On-street parking  
discussion

Complaints of on-street parking on certain Township subdivision roads have been received at the Township office. Sharona Drive and Joyce Drive were specifically mentioned. The Township may appoint a Parking Ordinance enforcement officer if a Parking Ordinance would be adopted by the Township. The matter was discussed and researched at length several years ago with no formal action being taken. Supervisor May agreed to discuss the matter with Sharona Drive residents in an attempt to alleviate some of the potential safety issues on that road. It was noted that on-street parking is a concern and problem during the snow and ice season for the road crew.

**PUBLIC PARTICIPATION**

Township resident, Barry Lieberman, questioned whether the Township had a Noise Ordinance, noting complaints regarding two parties held recently in his subdivision with loud music that continued for several hours. The Township does not have a Noise Ordinance.

**OTHER BUSINESS**

The Supervisors reported that Township residents Pete Parsil and Brooke Minnich are requesting that the Township consider dual use of the basketball court at the Township Building to accommodate the game of pickle ball, with the Township resurfacing the court. Pete Parsil and Brooke Minnich will donate the net and frame for use by anyone interested in playing pickle ball, asking for a onetime \$10.00 donation per person using the net. No decision was made regarding the actual resurfacing of the court for the purpose of pickle ball or the imposition and collection of fees. The Board would prefer to observe the interest and use of the court for pickle ball before taking any action.

The Emergency Management Coordinator has requested that a “No Turn From Shoulder” sign be erected on Route 501 at Brubaker Valley Road traveling north. The Supervisors were in agreement with this request.

The next regular meeting of the Board of Supervisors will be held on Monday, August 10, 2015, at the Township Building, beginning at 7:00 p.m.

**ADJOURN**

There being no further business, a motion was made by Brian R. Wiker, seconded by Jeff Burkholder, to adjourn the meeting. Motion carried.

Meeting adjourned at 7:39 p.m.

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Rodney D. May  
Secretary-Treasurer