

ELIZABETH TOWNSHIP BOARD OF SUPERVISORS

July 7, 2014

The Supervisors' Meeting was called to order on July 7, 2014, by Chairman, Brian R. Wiker, at 7:00 p.m. Vice-Chairman, Jeff Burkholder, and Secretary-Treasurer, Rodney D. May, were also present.

The Pledge of Allegiance to the Flag was recited.

PUBLIC PARTICIPATION

There was no public participation prior to conducting the meeting business.

APPROVE MINUTES

There was a motion by Jeff Burkholder, seconded by Brian R. Wiker, to approve the minutes of the June 2, 2014 meeting as presented. Motion carried.

TREASURER'S REPORT

The Board of Supervisors received the Treasurer's Report, List No. 7, dated July 7, 2014, for the month of June 2014, showing receipts of \$95,057.69 in the General Account. There were no receipts in the State Account. Receipts in the Park and Recreation Account were \$455.00. Expenses in the General Account were \$70,711.55. Expenses in the State Account were \$30,959.14. Expenses in the Park and Recreation Account were \$1,007.31.

PLGIT Account Balances as of June 30, 2014 are as follows:

General Account:	\$209,614.56
State Account:	\$142,103.94
Equipment Fund:	\$ 30,108.57
PLGIT Plus:	\$250,052.04
Park and Recreation Account	\$ 13,818.15

Certificates of Deposit

Ephrata National Bank	\$131,515.78
Jonestown Bank & Trust	\$227,071.35
State Farm	\$141,844.79
Susquehanna Bank	\$111,779.86
Susquehanna Bank	\$100,000.00
Graystone Bank	\$150,000.00

PAY BILLS

There was a motion by Jeff Burkholder, seconded by Brian R. Wiker, to pay the bills on List No. 7, dated July 7, 2014, in the amount of \$35,635.15, as well as to retroactively approve payment of all expenses from all accounts in June 2014, amounting to \$102,678.00, a total of \$138,313.15. Motion carried.

ZONING REPORT

The Zoning Officer reported for the month of June 2014 that four zoning permits were issued at a cost valuation of \$45,782.00.

SEWAGE REPORT

The Sewage Enforcement Officer reported for the month of June 2014 that two sewage permits were issued for repairs. Three applications were received. There were no probe readings and no percolation tests conducted.

STORM WATER MANAGEMENT REPORT

Bob Lynn of Hanover Engineering Associates, Inc. submitted a report outlining the following May and June 2014 storm water management activities: Conducted miscellaneous telephone consultations and meetings with residents, developers and builders regarding stormwater management permitting, water supply permits and construction related issues; completed the Act 167 Stormwater Management Ordinance draft fee resolution and discussed ordinance enforcement with Township staff; prepared developer invoices; prepared engineer's monthly report.

Plans were reviewed for the Greg Miller Water Supply Permit and Nathan Myer Small Project Stormwater Management Permit.

Stormwater facilities were inspected at the Melvin Burkholder site.

Barry R. Wagner provided the Board with a listing of May and June 2014 stormwater applications and approvals for three exemptions and one small project.

PARK BOARD

The Park Board provided Minutes of the meeting held on May 1, 2014.

BURNING ORDINANCE

There were no reported incidents.

BRICKERVILLE FIRE COMPANY

The Brickerville Fire Company responded to eight calls in June 2014. The Brickerville Ambulance responded to 45 dispatches. There was no fire police report.

INTERN REPORT

A May 2014 Project List was provided to the Board from Billy Clauser, Intern for Lititz Borough, Warwick Township and Elizabeth Township. Most of his work with Elizabeth Township has involved collecting MS4 data, searching subdivision and stormwater record databases and assisting with the Township website as requested.

ROAD SUPERINTENDENT REPORT

Road Superintendent, Glenn L. Martin, submitted his report outlining the following work activities in June 2014: Application of oil and chip on various Township roads, shoulder mowing and weed eating; stoning, grading and the reclamation of Evans Road; tree trimming and gutter cleaning; equipment maintenance as needed. Some of the oiled and chipped roads have been swept. Dirt and gravel roads have been dust oiled one time.

Reifsnnyder Road widening on the lower end should begin later in the month of July. Line painting will also be scheduled.

Park maintenance included weed eating, mowing of problem areas, edging and mulching around trees and beds. Bushes were also trimmed.

CORRESPONDENCE

A July Calendar of Events was received from the Lititz Public Library.

The Township received the June 2014 PSATS News Bulletin containing recent information on legislation and news of interest to townships. Of particular note is the Proposed Clean Water Act which could bring about federal oversight of roadside ditches and impact Townships by expanding the types of waters covered under the Act, such as temporary waterways and manmade ditches. A motion was made by Jeff Burkholder, seconded by Brian R. Wiker, to send a letter to our Federal representatives opposing this legislation. Motion carried.

Correspondence was received from the PA Department of Environmental Protection notifying the Township of the award of a performance grant in the amount of \$362.00 for the volunteer recycling program sponsored by the Township in 2012.

UNFINISHED BUSINESS

There was no unfinished business to discuss.

NEW BUSINESS

Nolt St. Wtr. Plan
Withdrawal

A motion was made by Rodney D. May, seconded by Brian W. Wiker, to grant the request of James and Melissa Nolt for the withdrawal of their Stormwater Management Plan application. Motion carried.

Hopeland Rd. winter
maintenance

Winter road maintenance on Hopeland Road and the lower portion of Sleepy Hollow Road was discussed. Both roads are state-owned roads and winter snow and ice control is presently the responsibility of PennDOT, unless the Township contracts with the Commonwealth of PA to take over winter maintenance. The road superintendent would prefer to let PennDOT continue to maintain its portion of Sleepy Hollow Road and Hopeland Road for winter maintenance. Clay Township will take over maintenance of Hopeland Road in its Township. Following discussion and comments, a motion was made by Rodney D. May, seconded by Brian R. Wiker, to take over the winter snow and ice control maintenance on Hopeland Road but not Sleepy Hollow Road. Motion carried.

Snow & Ice Contract
w/ PennDOT

A motion was made by Rodney D. May, seconded by Brian R. Wiker, to enter into a Winter Snow and Ice Maintenance Agreement with the Commonwealth of Pennsylvania, Department of Transportation, to perform snow and ice control on 2.33 miles of road on East Brubaker Valley Road and 1.19 miles of Hopeland Road at \$709.87 per mile, for a total of \$4,997.48 . Motion carried.

Stop sign at Snavelly
Mill & Sleepy
Hollow

A request was presented to the Township by PennDOT for the installation of stop signs at Snavelly Mill Road and Sleepy Hollow Road. Recommendations were made by PennDOT for the sign installation. Following discussion, a motion was made by Rodney D. May, seconded by Brian R. Wiker, to proceed with PennDOT and Township stop sign installation on both the state and township roads as recommended by PennDOT. Motion carried. Jeff Burkholder was opposed.

Eleanor L. Wiker
Final Subdivision
Plan

Ted Cromleigh of Diehm and Sons presented and explained the Eleanor L. Wiker Final Subdivision Plan to the Board. The plan is proposing to place the existing Wiker improvements on a two-acre parcel and subdivide that off the farm. The subdivision is being done for estate planning purposes. Mr. Cromleigh provided with Board with a brief history of prior planning activities. There are no planned improvements for the remaining 58.28 acres of the farm. There will be no stormwater plan submission. Applicant is requesting a waiver of the LCPC three-meeting delay policy. A motion was made by Rodney D. May, seconded by Jeff Burkholder, to recommend approval of the Wiker Final Subdivision Plan as well as granting the waiver request for the three-meeting delay. Motion carried. Brian R. Wiker abstained from voting.

Eleanor L. Wiker
Memo of
Understanding &
LCPC Review &
Res. 2014
Sewage Module

A motion was made by Rodney D. May, seconded by Jeff Burkholder, to approve and sign the Eleanor L. Wiker Memorandum of Understanding and request for LCPC review of the Eleanor L. Wiker Final Land Development Plan. Motion carried. Brian R. Wiker abstained from voting.

Res. 6-2014
revised Permit
Fee Resolution

A motion was made by Rodney D. May, seconded by Jeff Burkholder, to approve Resolution 5-2014, the Eleanor L. Wiker Sewage Facilities Planning Module. Motion carried. Brian R. Wiker abstained from voting.

WRRC
Draft
Intergovernment
-al Agreement

A motion was made by Rodney D. May, seconded by Jeff Burkholder, to approve and adopt Resolution 6-2014, a revised Permit Fee Resolution, setting forth fees for various permits, effective 7-7-14. Motion carried.

The Board was presented with a Draft of an Intergovernmental Agreement of Cooperation by and among Warwick Township, Lititz Borough, Penn Township and Elizabeth Township providing for assistance in funding improvements to the Lititz Rec Center. The projected contribution of Elizabeth Township toward the improvement project is \$5,000.00 annually from 2015 to, and including, 2023. Comments on the draft have been requested as soon as possible. Rodney May would be willing to make a four-year commitment. The Board is concerned with the length of the agreement and the impact it could have on the budget of future Supervisors. Additionally, there is no withdrawal provision in the draft agreement. Some private fitness clubs have expressed the opinion that governments should not support this type of recreational facility. Brian Wiker stated he feels the Lititz Rec Center is not just a fitness facility but offers many opportunities to area residents. A motion was made by Rodney D. May, seconded by Brian R. Wiker, to support a four-year commitment of \$5,000.00. Motion carried.

Pole Building

The road superintendent obtained several prices for pole buildings that could be constructed at the community park for storage of tools and equipment. Prices are as follows: 24' x 24' structure from Boulder Hill, \$7,190.00; 24' x 20' structure from Shirk Pole Buildings, \$7,900.00; 24' x 24' structure from Fetterville Sales, \$9,190.00. There were also prices for smaller structures. All structures have metal roofing and siding. Glenn has an area staked off at the park for the structure. Supervisor Wiker would prefer to invest in a trailer for hauling of tools and equipment such as the mule. Supervisor May would also prefer a trailer. It could be used to help the fire company. The road superintendent agreed that a trailer could be beneficial for fire company use but would not necessarily be the most time or cost efficient method for the road workers to move and use equipment. Jeff Burkholder supported the construction of a pole building. A motion was made by Rodney D. May, seconded by Brian R. Wiker, to discontinue discussion on the construction of a pole building at the community park at this time. Motion carried. Jeff Burkholder was opposed. Mr. Burkholder noted he would like the stone pile at the park to disappear. Mr. May stated the stone and pipe are there for the drainage swale that needs to be installed

Richard Bergey
ETPC
resignation

A motion was made by Jeff Burkholder, seconded by Rodney D. May, to accept with reluctance the resignation of Richard Bergey as a member of Elizabeth Township Planning Commission. Motion carried. Appreciation was expressed for Mr. Bergey's many years of service and dedication to the township. He began serving on ETPC in 1987 and has served to the current time with only a two year hiatus. Mr. Bergey also represented the Township on the Board of the Lititz Rec Center and was a member of the Hammercreek Watershed Association and Park Board as the ETPC liaison. Supervisor May stated that Dick served the Township well and he will be missed.

PUBLIC PARTICIPATION

Theresa King questioned whether there are any regulations concerning mold. Rodney D. May offered to contact one of the Township code inspectors for any information that might be available.

Mrs. King stated she is attending the meeting to support the Township on behalf of her deceased husband.

OTHER BUSINESS

Rodney D. May received positive comments on the Oil and Chip application.

The next regular meeting of the Board of Supervisors will be held on Monday, August 11, 2014 at the Township Building, beginning at 7:00 p.m.

ADJOURN

There being no further business, a motion was made by Brian R. Wiker, seconded by Rodney D. May, to adjourn the meeting. Motion carried.

Meeting adjourned at 8:11 p.m.

Rodney D. May
Secretary-Treasurer