

ELIZABETH TOWNSHIP BOARD OF SUPERVISORS

January 5, 2015

The Supervisors' Meeting was called to order on January 5, 2015, by 2014 Chairman, Brian R. Wiker, at 7:02 p.m., at the Township Building. Also present were 2014 Vice-Chairman, Jeff Burkholder, and 2014 Secretary-Treasurer, Rodney D. May.

The Pledge of Allegiance to the Flag was recited.

REORGANIZATION

A motion was made by Rodney D. May, seconded by Jeff Burkholder, to keep all 2014 officers the same in 2015. Motion carried. Therefore, Brian R. Wiker will continue to serve as Chairman of the Board of Supervisors in 2015, Jeff Burkholder will continue to serve as Vice-Chairman of the Board of Supervisors in 2015 and Rodney D. May will continue to serve as Secretary-Treasurer of the Board of Supervisors in 2015.

Following reorganization, Chairman Wiker conducted the meeting.

PUBLIC PARTICIPATION

Resident, Barry Lieberman, expressed appreciation to the road crew for crack sealing on Hickory Drive.

APPROVE MINUTES

There was a motion by Rodney D. May, seconded by Jeff Burkholder, to approve the minutes of the December 8, 2014 meeting as presented. Motion carried.

TREASURER'S REPORT

The Board received the Treasurer's Report, List No. 1, dated January 5, 2015, for the month of December 2014, showing receipts of \$99,599.62 in the General Account. There were no receipts in the State Account. There were no receipts in the Park and Recreation Account. Expenses in the General Account were \$46,051.58. Expenses in the Park and Recreation Account were \$1,550.00. There were no expenses in the State Account.

PLGIT Account Balances as of December 31, 2014 are as follows:

General Account:	\$172,758.71
State Account:	\$ 97,780.31
Equipment Fund:	\$ 30,111.19
Park and Recreation Account	\$ 18,410.78
PLGIT Plus:	\$250,080.84

Certificates of Deposit

Ephrata National Bank	\$131,515.78
Jonestown Bank & Trust	\$227,071.35
State Farm	\$143,452.18
Susquehanna Bank	\$111,779.86
Susquehanna Bank	\$100,000.00
Graystone Bank	\$150,000.00

PAY BILLS

There was a motion by Jeff Burkholder, seconded by Brian R. Wiker, to pay the bills on List No. 1, dated January 5, 2015, in the amount of \$26,734.93, as well as to retroactively approve payment of all expenses in all accounts in December 2014, amounting to \$47,601.58, a total of \$74,336.51. Motion carried.

ZONING REPORT

The Zoning Officer reported that four zoning permits were issued for the month of December 2014 with a valuation of \$263,528.00.

The 2014 Composite Zoning Report shows a total of 64 zoning permit applications being received with 59 permits having been approved and issued at a total valuation of \$2,742,562.00. The report was broken down in number by various categories of permits.

Mr. Wagner processed two stormwater exemption applications.

SEWAGE REPORT

No Sewage Report was submitted.

STORM WATER MANAGEMENT REPORT

Bob Lynn submitted a report outlining the following storm water management engineering activities in December, 2014: Conducted miscellaneous telephone consultations regarding storm water management issues and activities; discussed various ordinance enforcement and interpretation issues with the Zoning Officer and Township staff; participated at the Cocalico Creek Watershed/MS4 meeting; prepared developer invoices for ongoing projects; prepared engineer's monthly report.

There was an inspection at the McCartney property.

There were no Plan reviews.

BURNING ORDINANCE

No incidents reported.

PARK BOARD

No report or minutes were submitted.

BRICKERVILLE FIRE COMPANY

The Brickerville Fire Company report showed six incidents in December 2014. The ambulance responded to 44 dispatches in December 2014 and the fire police responded to seven incidents in December 2014.

WESC

Duane Ober, WESC Administrator, provided the Board with a report outlining his activities during the month of December 2014 for each of the member organizations of WESC. Brian Wiker will be Chairman of the WESC organization during 2015.

ROAD SUPERINTENDENT REPORT

Road Superintendent, Glenn L. Martin, submitted his report outlining work activities in December 2014. Activities included the following: Trimmed trees and brush; sign work plus Tim cleaned signs around the Township; worked on dirt and gravel roads; did some grading and spreading stone; snow and ice control as needed; equipment maintenance as needed; crack sealed some sub-division streets with some streets that still need to be done. The trucks will be inspected in January.

Glenn has researched a battery tending system for the grader. A motion was made by Brian R. Wiker, seconded by Rodney D. May, to authorize the purchase of a battery tending system at an approximate cost of \$392.40. Motion carried.

CORRESPONDENCE

A 2015 Hourly Billing Schedule with a Reimbursement Rate Schedule was provided to the Board from the ELA Group, Inc.

The PSATS News Bulletin was received containing information on legislation and news of interest to Townships.

The Lititz Public Library provided the Township with its January 2015 schedule of activities.

Email correspondence was also received from Susan Tennant of the Lititz Public Library indicating that monthly Storytime on the second Friday of each month at the Township Building will be discontinued. Attendance was very limited most months. The Library will plan some special events throughout the year.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

G. Martin
Road supt.
2.5%

A motion was made by Brian R. Wiker, seconded by Jeff Burkholder, to reappoint Glenn L. Martin as superintendent of the Elizabeth Township road system in 2015 with a wage increase of 2.5%. Motion carried.

T. Shreiner
Road 2.5%

A motion was made by Jeff Burkholder, seconded by Rodney D. May, to rehire Timothy R. Shreiner as road laborer for 2015 with a wage increase of 2.5%. Motion carried.

R. Snavelly 2.5%
Asst. sec-treas.

A motion was made by Brian R. Wiker, seconded by Rodney D. May, to rehire Rita A. Snavelly as assistant secretary-treasurer for 2015 with a wage increase of 2.5%. Motion carried.

L. Spencer
SEO

A motion was made by Rodney D. May, seconded by Jeff Burkholder, to appoint Leonard Spencer as sewage enforcement officer for the Township in 2015. Motion carried.

A. Miller Alt. SEO

A motion was made by Jeff Burkholder, seconded by Rodney D. May, to appoint Amos F. Miller II as the alternate Sewage Enforcement Officer for 2015. Motion carried.

B. Wagner
Zoning, Nuisance
& St.Wtr.

A motion was made by Rodney D. May, seconded by Jeff Burkholder, to reappoint Barry R. Wagner as Zoning Officer, Nuisance Ordinance Enforcement Officer and assistant to the engineer for processing Stormwater Management applications for the Township in 2015. Motion carried.

Shared Intern
\$15.00 per hour

A motion was made by Brian R. Wiker, seconded by Rodney D. May, to continue to share the services of Intern, William R. Clauser, with Warwick Township and Lititz Borough for four hours per week at an hourly rate of \$15.00 in 2015. Motion carried.

D. Snavely
Warwick Appeals Board

A motion was made by Jeff Burkholder, seconded by Rodney D. May, to reappoint David Snavely as primary representative of Elizabeth Township on the Warwick Area Appeals Board for the Uniform Construction Code. Motion carried.

K. Herzer
Warwick Appeals Board

A motion was made by Brian R. Wiker, seconded by Rodney D. May, to reappoint Kurt Herzer as alternate representative of Elizabeth Township on the Warwick Area Appeals Board for the Uniform Construction Code. Motion carried.

MHCK

A motion was made by Rodney D. May, seconded by Jeff Burkholder, to retain Morgan, Hallgren, Crosswell and Kane as Township Solicitor in 2015. Motion carried.

Nikolaus &
Hohenadel

A motion was made by Rodney D. May, seconded by Jeff Burkholder, to retain the law firm of Nickolaus and Hohenadel to represent the Zoning Hearing Board in 2015. Motion carried.

Hanover
Engineering

There was a motion by Brian R. Wiker, seconded by Rodney D. May, to reappoint the engineering firm of Hanover Engineering Associates, Inc. for storm water management matters in 2015. Motion carried.

Res. 1-2015
PLGIT

There was a motion by Rodney D. May, seconded by Jeff Burkholder, to approve Resolution 1-2015, designating the Pennsylvania Local Government Investment Trust, Valley Forge, PA and Susquehanna Bank, Lititz, PA as depositories for Township funds during 2015, with Certificate of Deposit investments to be placed in the financial institution offering the highest available interest rates. Motion carried.

J. Martin
Clean - \$.50

A motion was made by Jeff Burkholder, seconded by Brian R. Wiker, to rehire Joy Martin to clean the Township offices and bathroom facilities at the community park in 2015 at an hourly rate increase of 50 cents. Motion carried.

PSATS
B. Wiker

A motion was made by Rodney D. May, seconded by Jeff Burkholder, to appoint Brian R. Wiker as the Elizabeth Township voting delegate at the PSATS Convention in April 2015.

Mileage rate –
57.5 cents

There was a motion by Jeff Burkholder, seconded by Rodney D. May, to set the 2015 mileage rate for use of personal vehicles to perform township business at 57.5 cents per mile. Motion carried. This is the mileage rate established by the Internal Revenue Service.

Recommend to
Auditors for
Supervisors \$16.00

There was a motion by Brian R. Wiker, seconded by Rodney D. May, to recommend to the Township auditors that the hourly rate to be paid to Supervisors in 2015 when working for the Township in a capacity other than as elected Supervisor be set at \$16.00 for road work and \$16.00 for office work. Motion carried.

Continue with
recycling

There was a motion by Rodney D. May, seconded by Brian R. Wiker, to continue the monthly drop-off recycling program using Lebanon Farms Disposal, Inc. Motion carried. Lebanon Farms Disposal, Inc. currently charges \$150.00 per month for its services. Volunteers are needed for several months in 2015.

Lancaster Co.
Co-op \$60.00

There was a motion by Rodney D. May, seconded by Jeff Burkholder, to continue membership with the Lancaster County Purchasing Co-op in 2015 at a cost of approximately \$60.00 for dues. Motion carried.

C.M. High
\$710.00

A motion was made by Brian R. Wiker, seconded by Rodney D. May, to enter into a Preventive Maintenance Agreement with C. M. High, Inc. for traffic signal maintenance in 2015 at a cost of \$710.00 for the two traffic signals in Elizabeth Township. Motion carried.

Brickerville Fire
Co. Fund Raising
2015

A motion was made by Jeff Burkholder, seconded by Rodney D. May, to acknowledge and authorize the Brickerville Volunteer Fire Company to hold fund raising activities in 2015. Motion carried.

Brickerville Fire
Co. Fire Police
Authorization for
2015 / Res. 2-15

A motion was made by Brian R. Wiker, seconded by Rodney D. May, to approve Resolution No. 2-2015 authorizing emergency and non-emergency Fire Police Activities during 2015. Motion carried.

Fire Company
Standards of
Response

A motion was made by Brian R. Wiker, seconded by Jeff Burkholder, to acknowledge and accept the Standards of Response established by Brickerville Fire Company Station 21. Motion carried. Chairman Wiker read a portion of the document for those attending the meeting. Rodney D. May stressed the need for fire company volunteers.

Ord. 2015-1
Lititz Rec
Intergovt.
Agreement

A motion was made by Jeff Burkholder, seconded by Rodney D. May, to approve and adopt Ordinance 2015-1, authorizing Elizabeth Township to join with Lititz Borough, Penn Township and Warwick Township and Lititz Community Center to provide for capital funding for the Lititz Rec Center. Motion carried. The action of the Township solicitor to advertise and schedule the proposed Ordinance is ratified and confirmed.

PUBLIC PARTICIPATION

Speedwell

The Speedwell Forge Dam project has started. It was noted that "Save Speedwell" was very instrumental in the success of moving the project forward. Warwick Township was also very helpful. The current project is slated to take ten months. The lake may reopen in 2016. A meeting is scheduled to be held on January 6th with emergency management officials.

OTHER BUSINESS

The 2015 Auditors reorganization meeting will be held on **Tuesday, January 6, 2015**, at the Township Building, beginning at 7:00 p.m.

The next regular meeting of the Board of Supervisors will be held on Monday, February 9, 2015, at the Township Building, beginning at 7:00 p.m.

ADJOURN

There being no further business, a motion was made by Brian R. Wiker, seconded by Rodney D. May, to adjourn the meeting. Motion carried.
Meeting adjourned at 7:37 p.m.

Rodney D. May
Secretary-Treasurer