

ELIZABETH TOWNSHIP BOARD OF SUPERVISORS

February 9, 2015

The Supervisors' Meeting was called to order on February 9, 2015, by Vice-Chairman, Jeff Burkholder, at 7:00 p.m., at the Township Building. Also present was Secretary-Treasurer, Rodney D. May. Chairman, Brian R. Wiker, was excused.

The Pledge of Allegiance to the Flag was recited.

VISITORS

Lt. J. Richard

Lt. Jeremy Richard of the PA State Police, Lancaster Barracks, attended the meeting to address any questions and concerns of the Supervisors and citizens relating to the services of the state police in Elizabeth Township. Lt. Richard provided a summary of 42 incidents that occurred during the month of January 2015, specifically noting the significant incidents. In 2014, there were 30 incidents during the same period of time. Some comparison in involvement of the troopers in and around the Township during the months of January 2014 versus January 2015 was noted. Lt. Richard outlined some of the changes in procedures in working with the fire company volunteers on accident scenes. Brickerville Fire Chief, Jeff Strauss, commented that the new procedures are working very well and further stated that the fire company appreciates the cooperative efforts of the state police. Some winter travel recommendations were provided to the residents by Lt. Richard.

Jeff Strauss
BVFC

Chief of the Brickerville Fire Company, *Jeff Strauss*, attended the meeting. The 2014 year-end report shows that the fire company responded to 146 calls, with seven major incidents. Chief Strauss summarized the fire company activity with a dollar loss of \$600,000.00 in 2014. Some other statistics from the past year were also provided in Chief Strauss's report. Brickerville Fire Company is now part of a rehab unit to assist EMS. There is a good working relationship with WESC and its administrator, Duane Ober, with many training opportunities being offered through WESC. The Chief expressed his appreciation to the Board of Supervisors and staff for its continuing support. Supervisor May, on behalf of the Board and Township residents, expressed appreciation to the chief and all fire company members for the dedication of fire company volunteers. Both Chief Strauss and Supervisor May stressed the urgent need for more volunteers to serve in all areas of the fire company.

PUBLIC PARTICIPATION

There was no public participation prior to conducting the meeting business.

APPROVE MINUTES

There was a motion by Rodney D. May, seconded by Jeff Burkholder, to approve the minutes of the January 5, 2015 meeting as presented. Motion carried.

TREASURER'S REPORT

The Board of Supervisors received the Treasurer's Report, List No. 2, dated February 9, 2015, for the month of January 2015, showing receipts of \$31,701.11 in the General Account. There were no receipts in the State Account or Park and Recreation Account. Expenses in the General Account were \$61,720.12. There were no expenses in the State Account or Park and Recreation Account.

PLGIT Account Balances as of January 31, 2015 are as follows:

General Account:	\$148,543.06
State Account:	\$ 97,781.80
Equipment Fund:	\$ 30,111.46
Park and Recreation Account:	\$ 18,411.23
PLGIT Plus:	\$250,094.36

Certificates of Deposit

Ephrata National Bank	\$ 135,536.49
Jonestown Bank & Trust - C.D.	232,459.59
Susquehanna Bank - C.D.	112,343.72
Susquehanna Bank - C.D.	101,001.96
Graystone Bank - C.D.	165,088.67
State Farm - C.D.	143,740.16

PAY BILLS

There was a motion by Rodney D. May, seconded by Jeff Burkholder, to pay the bills on List No. 2, dated February 9, 2015, in the amount of \$19,099.55, as well as to retroactively approve payment of all expenses in all accounts in January 2015, amounting to \$61,720.12, a total of \$80,819.67. Motion carried.

ZONING REPORT

Zoning Officer, Barry Wagner, submitted a zoning activity report for the month of January 2015 showing that three zoning permits were issued at a total valuation of \$17,827.00. There were several meetings related to zoning matters noted in Mr. Wagner's report that occurred during the course of the month.

Mr. Wagner also processed and approved one stormwater exemption application.

SEWAGE REPORT

The Sewage Enforcement Officer, Leonard Spencer, submitted reports for the months of December 2014 and January 2015. In December 2014, one design was approved and one permit was issued. One permit application was received. There were three soils analysis tests and two percolation tests. In January 2015, no sewage permits were issued. Three soils analysis tests were completed. No percolation tests were conducted. One permit application was received.

STORM WATER MANAGEMENT REPORT

Bob Lynn submitted a report outlining the following storm water management engineering activities in January, 2015: Conducted miscellaneous telephone consultations regarding storm water management issues and activities; prepared developer invoices for ongoing projects; prepared engineer's monthly report; prepared a Stormwater Management article for the Township newsletter; researched grant funding opportunities from Farmland Trust for MS4 compliance.

There were no inspections.

There was a Plan review for the LAN Verizon project.

PARK BOARD

Minutes of the November 6, 2014 and January 8, 2015 meetings were provided to the Board.

BURNING ORDINANCE

There were no reported incidents.

BRICKERVILLE FIRE COMPANY

January 2015 Brickerville Fire Company activity included 17 fire calls and 11 fire police incidents. No ambulance report was available.

WESC

Duane Ober, WESC Administrator, provided the Board with a report outlining his activities during the month of January 2015 for each of the member organizations of WESC.

INTERN

Billy Clauser, intern shared by Warwick Township, Lititz Borough and Elizabeth Township, provided a report of projects accomplished in November and December 2014. His work in Elizabeth Township involves MS4 field work as well as data entry for zoning and storm water management permits.

ROAD SUPERINTENDENT REPORT

Road Superintendent, Glenn L. Martin, submitted his report outlining the following work activities that occurred in January 2015: Sign work; removing some low hanging branches along roads; taking down trees along the upper property line at the Township Community Park; equipment maintenance as needed; considerable snow and ice control as needed.

Glenn reported that he attended a Warwick Regional Recreation Commission meeting. A concern was raised with regard to field maintenance, mainly off season field maintenance.

The road superintendent attended a Dirt and Gravel meeting on low volume road maintenance projects.

CORRESPONDENCE

Lancaster County Conservation District provided the Board with a Summary of its 2014 activities in Elizabeth Township in accordance with MS4 requirements and the Township's Memorandum of Understanding with the LCCD. Supervisor May read the summary of activities

The January 2015 PSATS News Bulletin was received, containing information on legislation and news of interest to Townships.

The Lititz Public Library provided the Township with its February 2015 Program and Schedule of Events as well as a Fact Sheet with the 2014 Annual Report.

PA Department of Conservation and Natural Resources informed the Township of the open application period for DCNR recreation and conservation grants. Applications for park and conservation projects will be accepted from January 15, 2015 through April 16, 2015. No projects were suggested for a grant application.

A Summary Financial Statement from the Lititz Community Center for the Period Ending December, 2014 was provided to the Board of Supervisors.

Northwest Emergency Medical Services provided a report of its activity in Elizabeth Township. There were two calls in December 2014, a total of 16 calls in the municipality during the year 2014.

Correspondence was received from LCPC informing the Township that as of January 1, 2016, the county will discontinue its administration of the Subdivision and Land Development Ordinance for the 18 municipalities that do not have their own Ordinances, including Elizabeth Township. ETPC members have been working with County Planner, Gwen Newell, to develop a Township Subdivision and Land Development Ordinance and agreed at their meeting on February 4th to continue working on the Ordinance with the intention of completing it by the end of 2015.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

Penryn Fire Co.
Mud Sale - fire
police 3-20 &
3-21

A motion was made by Jeff Burkholder, seconded by Rodney D. May, to authorize the Brickerville Fire Company Special Fire Police to perform traffic control for the Penryn Fire Company Mud Sale on Friday, March 20, 2015 and Saturday, March 21, 2015 as requested. Motion carried.

Recycling
volunteers
needed

Recycling volunteers continue to be needed for May, June, July, September, November and December of 2015. Any and all help will be appreciated. Anyone interested in volunteering may call the Township office.

Road Insp.

Supervisors May and Burkholder are available for road inspection on February 28th and March 21st. Those dates will be presented to Supervisor Wiker and the road superintendent to schedule spring road inspection.

Field Usage at
Township
Community
Park

Maria Tivoli provided the Board with a 2015 schedule of dates when the Lititz Christian School plans to use the fields at the Township Community Park. A certificate of insurance was also provided by Lititz Christian School. Little League and Soccer have not yet provided schedules.

Community
Park Yard Sale
3-21-15

Steve Garman, representing the Elizabeth Township Park Board, attended to meeting and reviewed with the Supervisors the Park Board's plans for a Yard Sale at the Community Park to be held on March 21st in conjunction with yard/garage sales held by the residents of Keener Road on the same date. The time would be from 7:00 a.m. until noon, rain or shine, with a charge of \$10.00 per space in the parking lot or \$10.00 for a table in the pavilion, all on a first come, first served basis. Vendors using spaces in the parking lot will need to bring their own tables. Only cash payment will be accepted. Vendors may set up at 6:00 a.m. Some other details were discussed and some details still remain to be resolved.

PUBLIC PARTICIPATION

Brickerville Fire Chief Strauss gave a brief update on the response times contained within the fire company's Standard of Procedures document.

OTHER BUSINESS

The Assistant Secretary-Treasurer reported that State Representative Mindy Fee will hold a Town Meeting at the Township Building on Thursday April 9th beginning at 6:30 p.m.

The next meeting of the Board of Supervisors will be held on Monday, March 9, 2015 at the Township Building, beginning at 7:00 p.m. Supervisor Burkholder will not be able to attend the meeting

ADJOURN

There being no further business, a motion was made by Jeff Burkholder, seconded by Rodney D. May, to adjourn the meeting. Motion carried.

Meeting adjourned at 7:40 p.m.

Rodney D. May
Secretary-Treasurer