

ELIZABETH TOWNSHIP BOARD OF SUPERVISORS

February 10, 2014

The Supervisors' Meeting was called to order on February 10, 2014, by Chairman, Brian R. Wiker, at 7:00 p.m., at the Township Building. Also present were Vice-Chairman, Jeff Burkholder, and Secretary-Treasurer, Rodney D. May.

The Pledge of Allegiance to the Flag was recited.

VISITORS

Craig Lehman,
Lanc. County
Commissioner

Lancaster County Commissioner, **Craig Lehman**, attended the meeting, to provide the Board with an update of County activities and to address any questions and concerns of the Board. Mr. Lehman is attempting to visit all Lancaster County municipalities. A notable accomplishment has been the approval of the Farmland Preservation Program funding. Also the new public safety radio system will become operational in the near future. Mr. Lehman commented that the Commissioners were pleased with the results of the 2014 Budget and hope to keep spending well under control in the coming year. In response to a question by Supervisor May, there are no changes planned for the County Park partially located in Elizabeth Township and the County was not contacted with regard to any easement at Speedwell Forge Lake. Supervisor Burkholder expressed appreciation to Mr. Lehman and all the County Commissioners for their efforts on behalf of Lancaster County residents. The Board thanked Commissioner Lehman for attending the meeting.

Jeff Strauss
BVFC

Chief of the Brickerville Fire Company, **Jeff Strauss**, attended the meeting. **Matt Sherk** was introduced by the chief as the newly appointed Deputy Chief, replacing Nevin May. The 2013 year-end report shows that the fire company responded to 157 calls. Chief Strauss noted that Brickerville Fire Company has a good working relationship with Penryn and Durlach-Mt. Airy Fire Companies and would like to do more training with those companies as well as with WESA members. Some large equipment purchases are anticipated in 2014, such as air packs at a cost of approximately \$50,000.00. The Chief expressed his appreciation to the Board of Supervisors for its continuing support and to the road crew and residents for assistance when needed. The Board, in turn, expressed appreciation to the chief and fire company members for assistance when needed by the Township. Chief Strauss noted that the fire company decided to silence the fire alarm from 11 p.m. to 6 a.m.

Shannon Martin
Penryn Fire Co.

Shannon Martin, Chief of Penryn Fire Company, along with **Mike Martin**, newly appointed Deputy Chief, attended the meeting. The Board of Supervisors was provided with a copy of the fire company's financial statement for 2013 and a report outlining 2013 fire company activity. Appreciation was expressed for the Township's ongoing financial support. Chief Martin also outlined some of the fire company's 2013 highlights and accomplishments, noting there was a 38% return on their fund drive. Events planned by Penryn Fire Company in the coming months include the Mud Sale on March 15th. The fire company continues to explore options to increase station capacity. The Board of Supervisors thanked Chief Martin for the support and dedication of Penryn Fire Company's volunteers.

PUBLIC PARTICIPATION

There was no public participation prior to conducting the meeting business.

APPROVE MINUTES

There was a motion by Jeff Burkholder, seconded by Rodney D. May, to approve the minutes of the January 6, 2014 meeting as presented. Motion carried.

TREASURER'S REPORT

The Board of Supervisors received the Treasurer's Report, List No. 2, dated February 10, 2014, for the month of January 2014, showing receipts of \$8,713.23 in the General Account. There were no receipts in the State Account or Park and Recreation Account. Expenses in the General Account were \$83,008.65. There were no expenses in the State Account. There were no expenses in the State Account or Park and Recreation Account.

PLGIT Account Balances as of January 31, 2014 are as follows:

General Account:	\$143,304.47
State Account:	\$ 44,195.47
Equipment Fund:	\$ 30,106.26
Park and Recreation Account:	\$ 16,762.90
PLGIT Plus:	\$250,038.58

Certificates of Deposit

Ephrata National Bank	\$131,515.78
Jonestown Bank & Trust	\$227,071.35
State Farm	\$141,844.79
Susquehanna Bank	\$111,779.86
Susquehanna Bank	\$100,000.00
Graystone Bank	\$150,000.00

PAY BILLS

There was a motion by Jeff Burkholder, seconded by Rodney D. May, to pay the bills on List No. 2, dated February 10, 2014, in the amount of \$20,043.56, as well as to retroactively approve payment of all expenses in all accounts in January 2014, amounting to \$83,008.65, a total of \$103,052.21. Motion carried.

ZONING REPORT

Zoning Officer, Barry Wagner, submitted a zoning activity report for the month of January 2014 showing that five zoning permits were issued at a total valuation of \$326,300.00.

SEWAGE REPORT

The Sewage Enforcement Officer, Leonard Spencer, reported for the month of January 2014 that no new sewage permits were issued. There were no probe readings and no percolation tests conducted.

STORM WATER MANAGEMENT REPORT

Bob Lynn submitted a report outlining the following storm water management engineering activities in January, 2014: Conducted miscellaneous telephone consultations regarding storm water management issues and activities; prepared developer invoices for ongoing projects; prepared engineer's monthly report; continued work on the Act 167 Stormwater Management Ordinance; prepared an MS4 Waiver Application based on discussions with PADEP; reviewed proposed floodplain map revisions and prepared comparison map for Township review.

There were no inspections.

Plan reviews were conducted for the Jason Garman project, James and Melissa Nolt project and Vincent Burkholder project.

PARK BOARD

No minutes or reports were submitted.

BURNING ORDINANCE

There were no reported incidents.

BRICKERVILLE FIRE COMPANY

January 2014 Brickerville Fire Company activity included nine fire calls, 34 ambulance calls and four fire police incidents. The 2013 Fire Police Year-end Report showed a total of 113 incidents.

ROAD SUPERINTENDENT REPORT

Road Superintendent, Glenn L. Martin, submitted his report outlining the following work activities that occurred in January 2014: Trimmed trees; dirt and gravel road work; considerable snow and ice control as needed; equipment maintenance as needed.

There has been a lot of time spent moving files and equipment for the office painting and carpet replacement project.

New WoGo fuel cards were obtained for the vehicles to be used in an emergency when Hess fuel is not available.

Prices for Motorola radios for the fire company are \$870.00 for XPR 4550 and \$695.00 for XPR 2500. Information was requested to be obtained on a portable mobile radio for the fire chief.

Rodney D. May and Glenn Martin attended an MS4 Training Workshop on January 27th and received some useful information. With all the emphasis on community involvement, Glenn suggested that the Park Board get involved with some of the projects such as stream clean up and catch basin markings.

The road superintendent expressed appreciation to Township residents and Brickerville Fire Company members for assistance during the February 5th ice event. The fire company helped with road closures and the residents, as well as the PA Fish and Boat Commission, assisted with clearing roads of downed tree limbs and branches.

The Supervisors expressed appreciation to the road crew employees for their time and dedication in keeping the Township roads clear in the ongoing snow events.

INTERN

Billy Clauser, intern shared by Warwick Township, Lititz Borough and Elizabeth Township, provided a report of projects accomplished from October 2013 through December 2013, as well as a Project List for January 2014.

CORRESPONDENCE

State Representative Mindy Fee provided the Board with a pending press release from Greg Penny of PADOT that will state that the PA Department of Transportation will remove the weight restriction signs for vehicles crossing the bridge on Route 501 over the Hammer Creek. The construction improvement project is scheduled to begin within the next two years.

Information was received on the Lancaster County Solid Waste Management Authority's Public Officials Update Meeting to be held on March 20, 2014.

The January 2014 PSATS News Bulletin was received, containing information on legislation and news of interest to Townships.

The Lititz Public Library provided the Township with its February 2014 Program and Schedule of Events as well as a Fact Sheet with the 2013 Annual Report.

The Township was provided with copies of letters from Lancaster County Conservation District regarding an approved Erosion and Sedimentation Control Plan for Speedwell Forge Lake Dam and the NPDES Permit. An update on the project was also provided from Milt Lauch, representing "Save Speedwell." Most of the sediment will be taken to the Wolf Sanctuary. Representative Fee indicated to Supervisor May that bids will occur in early spring, construction may begin as early as August and water could be in the lake again by spring of 2016.

PA Department of Conservation and Natural Resources informed the Township of the open application period for DCNR recreation and conservation grants. Applications for park projects will be accepted from January 15, 2014 through April 16, 2014. No projects were suggested for grant application.

Financial Statements from the Lititz Community Center for the Fiscal Year Ending June 30, 2013 were provided to the Board of Supervisors.

A letter was received from Curtis Strasheim informing the Board of his resignation as Director of Warwick Regional Recreation Commission, effective February 14th.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

A motion was made by Jeff Burkholder, seconded by Brian R. Wiker, to approve the J. Richard Burkholder Stormwater Management Agreement and Declaration of Easement. Motion carried. A Minor Storm Water Management Permit was issued for the project and the Township was provided with improvement funds to be held in escrow.

Correspondence was received regarding the third Annual Rec Alliance Bike Ride to be held on Sunday, June 22, 2014. A motion was made by Brian R. Wiker, seconded by Rodney D. May, to approve the list of roads going through Elizabeth Township for the bike ride contingent upon a Certificate of Liability Insurance held by the Hempfield Area Recreation Commission and a copy of the Waiver of Liability form to be completed by participants in the Rec Alliance Bike Ride being provided to the Township. Motion carried.

A motion was made by Brian R. Wiker, seconded by Jeff Burkholder, to table discussion generally on continued participation in Warwick Regional Recreation Commission as well as the joint swimming pool funding project. Motion carried.

A motion was made by Brian R. Wiker, seconded by Jeff Burkholder, to hold Road Inspection on March 8, 2014, beginning at 7:30 a.m.

Lawn mowing and weed control at the Township Community Park were discussed. Mike Miller of Critter Catcher, Inc. provided rates comparable to that of 2013 mowing and weed control, with the additional suggestion of grub preventive control. A motion was made by Rodney D. May, seconded by Brian R. Wiker, to continue with the mowing and weed control services, including grub preventive control, as proposed by Critter Catcher, Inc. in 2014. Motion carried.

Schnupp's Pro Lawn Care provided the Township with a proposal to apply spring broadleaf weed control and crabgrass control at the Township property. The prepaid cost with fertilizer application is \$503.50. A proposal of \$400.00 for the same service was also received from Mike Miller of Critter Catcher, Inc. Critter Catcher, Inc. also agreed to provide lawn mowing care at the Township Building area at a cost of \$80.00 per mowing. A motion was made by Rodney D. May, seconded by Brian R. Wiker, to use the weed control services of Critter Catcher, Inc. at the Township Building area but to continue to use the mowing services of Richard Peters at \$90.00 per mowing. Motion carried.

Burkholder
St. Wtr.
Agreement

Alliance Bike
Ride 6-22-14

Table WRRC &
swimming pool
discussion

Road Insp.

Lawn mowing
& weed control
at community
park

Weed control
& mowing at
Twp. Bldg.
area
Crittter &
R. Peters

Community
Park
Field usage
requests

Curt Strasheim from the Lititz Rec Center, provided the Supervisors with tentative field usage requests received to date for the Township Park from Spring through Fall 2014. Proof of insurance either has been provided or will be provided. A motion was made by Jeff Burkholder, seconded by Brian R. Wiker, to approve the tentative schedule. Motion carried.

Waiver of
NPDES Permit

A motion was made by Brian R. Wiker, seconded by Jeff Burkholder, to sign a Request for Waiver of NPDES Permit Requirements for Small Municipal Separate Storm Sewer Systems known as MS4s. Motion carried. PADEP has indicated it is again accepting waiver applications. A waiver or exemption could save the Township a considerable amount of money. While in the application process, the Township would need to continue with some of the implementation requirements.

PUBLIC PARTICIPATION

Resident, Gordon Wagner, complimented the road crew on its snow removal efforts.

OTHER BUSINESS

Supervisor May publically and personally expressed appreciation to township employee, Tim Shreiner, who alerted Mr. May when Tim observed flames under a van at Mr. May's residence. The flames were extinguished, averting what could have turned into a serious fire situation.

Supervisor Wiker acknowledged the challenges encountered by the road crew as they perform snow and ice control and requested that residents be considerate of the road crew as well as considerate of neighbors by not throwing snow on the roads.

The next meeting of the Board of Supervisors will be held on Monday, March 10, 2014 at the Township Building, beginning at 7:00 p.m.

ADJOURN

There being no further business, a motion was made by Brian R. Wiker, seconded by Jeff Burkholder, to adjourn the meeting. Motion carried.

Meeting adjourned at 8:05 p.m.

Rodney D. May
Secretary-Treasurer