

ELIZABETH TOWNSHIP BOARD OF SUPERVISORS

December 14, 2015

The Supervisors' Meeting was called to order on December 14, 2015 by Chairman, Brian W. Wiker, at 7:00 p.m., at the Township Building. Also present were Vice-Chairman, Jeff Burkholder, and Secretary-Treasurer, Rodney D. May.

The Pledge of Allegiance to the Flag was recited.

PUBLIC PARTICIPATION

There was no public participation prior to conducting meeting business.

APPROVE MINUTES

There was a motion by Jeff Burkholder, seconded by Rodney D. May, to approve the minutes of the November 9, 2015 meeting as presented. Motion carried.

TREASURER'S REPORT

The Board of Supervisors received the Treasurer's Report, List No. 12, dated December 14, 2015, for the month of November 2015, showing receipts of \$104,846.91 in the General Account. There were no receipts in the State Account or Park and Recreation Account. Expenses in the General Account were \$65,657.12. There were no expenses in the State Account. Expenses in the Park and Recreation Account were \$1,540.00.

PLGIT Account Balances as of November 30, 2015 are as follows:

General Account:	\$178,245.26
State Account:	\$ 11,038.14
Equipment Fund:	\$ 30,118.34
Park and Recreation Account	\$ 23,500.38
PLGIT Plus:	\$250,161.96

Certificates of Deposit

Ephrata National Bank	\$135,536.49
Jonestown Bank & Trust - C.D.	\$232,459.59
Susquehanna Bank - C.D.	\$112,343.72
Susquehanna Bank - C.D.	\$101,001.96
Metro Bank - C.D.	\$169,745.14
State Farm - C.D.	\$143,740.16

PAY BILLS

There was a motion by Jeff Burkholder, seconded by Brian R. Wiker, to pay the bills on List No. 12, dated December 14, 2015, in the amount of \$26,372.09, as well as to retroactively approve payment of all expenses in all accounts in November 2015, amounting to \$67,197.12, a total of \$93,569.21. Motion carried.

ZONING REPORT

Zoning Officer, Barry R. Wagner, reported for the month of November 2015 that seven zoning permits were issued at a total valuation of \$47,020.00.

Barry Wagner also processed two stormwater management exemption applications and one small stormwater management project application in November 2015.

SEWAGE REPORT

The Sewage Enforcement Officer reported for the month of November 2015 that one application was received, two designs were approved and two sewage permits were issued for repairs. There were five inspections. The Sewage Enforcement Officer's report showed that he performed no soils analysis tests and no percolation tests. There are no new designs under review.

STORM WATER MANAGEMENT REPORT

A report was submitted by Bob Lynn of Hanover Engineering Associates showing the following activities in November 2015: Conducted miscellaneous telephone conversations with developers, residents and builders regarding storm water management matters; discussed various ordinance and interpretation issues with the zoning officer and Township staff; prepared developer invoices; participated in Planning Commission meeting; prepared monthly report.

A Storm Water Management Plan was reviewed for the Jacob Neuenschwander project. The ELCK Partners, LLC Exemption Application as well as the Martzall and King Small Project Agreements were reviewed.

There were inspections at the Dale Adams property to consider an escrow reduction request and also at the Jacob Neuenschwander project site.

WESC ADMINISTRATOR REPORT

Duane Ober submitted a report outlining his activities during the month of November 2015 for each of the member organizations of WESC.

BURNING ORDINANCE

One Ordinance was provided to a resident by Supervisor May on a Sunday evening.

PARK BOARD

No minutes or reports were submitted.

BRICKERVILLE FIRE COMPANY

A report from the Brickerville Fire Company showed seven fire calls in November 2015. There was no Ambulance Association report. The fire police were involved in six incidents in November 2015.

ROAD SUPERINTENDENT REPORT

Road Superintendent, Glenn L. Martin, submitted his monthly report. Work activities in November 2015 included: Did rubber crack sealing; installed a catch basin on Fox Road; graded and hauled stone on Pumping Station Road; swept intersections; did equipment maintenance as needed. The year-end Dirt and Gravel Report was completed.

Tim aerated at the Township Community Park. The Park bathrooms were closed for the season.

Glenn attended a training session on park water system procedures. Next year it will need to be tested every month.

CORRESPONDENCE

The Board members received an invitation to attend grand opening events at the Lititz Rec Center on several dates during the month of January 2016. RSVP's are required.

Information was received regarding Lancaster County's Fiscal Year 2016 Public Facilities and Infrastructures Improvements Grant Programs in various areas. No projects were suggested.

Northwest Emergency Medical Services provided the Board with reports showing that NWEMS responded to a total of one call in Elizabeth Township in October 2015 and two calls in November 2015, a total of 21 calls in 2015.

A new hourly billing schedule and reimbursement rates for 2016 was provided to the Board by ELA Group, Inc.

The Township received the most recent issue of The PSATS News Bulletin containing information on legislation and news of interest to Townships. Supervisor May noted that Act 57 was signed authorizing first responder organizations to solicit donations at intersections with a traffic control device provided the organization has proper insurance and permission from the municipality where the donations are being collected.

Richard Jones of Innovated Inspection Services provided the Board with a comprehensive proposal, requesting to be added to the list of third-party building code inspection services that the Township offers to those who apply for building permits. After discussion, it was agreed by the Board to continue with the two building code services that the Township has successfully been working with for the past several years, namely Code Administrators, Inc. and Associated Building Inspections. Mr. Jones will be informed that his proposal will be kept on file.

The Fall 2015 Newsletter from the Lancaster County Drug and Alcohol Commission was received by the Township.

The 2015 third quarter activity report was received from Lancaster County Drug Task Force. No activity was noted in Elizabeth Township.

The Lititz Public Library provided its December 2015 schedule of events and activities.

UNFINISHED BUSINESS

There was no unfinished business for discussion.

NEW BUSINESS

2016 Budget

A motion was made by Jeff Burkholder, seconded by Rodney D. May, to adopt the 2016 General Account Budget, 2016 State Account Budget and 2016 Park and Recreation Account Budget as prepared. Motion carried.

Hurst App. 27
\$22,989.48

A motion was made by Brian R. Wiker, seconded by Jeff Burkholder, to sign a revised Appendix 27 for Hurst Trenching, a Notice of Acceptance Guarantee providing for financial security for stormwater improvements in the amount of \$22,989.48. Motion carried. The prior Appendix 27 provided for financial security in the amount of \$10,909.64. Revisions to the plan required increased financial security.

Sign Hurst Plan

A motion was made by Rodney D. May, seconded by Jeff Burkholder, to sign the Hurst Trenching Minor Land Development Plan. Motion carried.

- Hurst Holding Tank A motion was made by Jeff Burkholder, seconded by Rodney D. May, to enter into a Holding Tank Agreement with Leanna Eby of Hurst Trenching for the installation and maintenance of a holding tank at 1355 Furnace Hills Pike. Motion carried. Escrow in the amount of \$500.00 was provided to the Township as security for maintenance of the system.
- Tucci Small Project St. Wtr. Agreement A motion was made by Jeff Burkholder, seconded by Brian R. Wiker, to approve and accept the Robert and Bonnie Tucci Small Project Stormwater Management Agreement and Declaration of Easement for stormwater management improvements at 200 Fox Road. Motion carried.
- King Small Project St. Wtr. Agreement A motion was made by Brian R. Wiker, seconded by Rodney D. May, to approve and accept the Samuel S. and Sadie Mae King Small Project Stormwater Management Agreement and Declaration of Easement for stormwater management improvements at 524 Reifsnnyder Road. Motion carried.
- T. Diehm Vacancy Bd A motion was made by Brian R. Wiker, seconded by Rodney D. May, to reappoint Timothy Diehm to serve on the Vacancy Board, effective 1-2016. Motion carried.
- Res. 7-15 K. Weaver ZHB A motion was made by Jeff Burkholder, seconded by Rodney D. May, to adopt Resolution No. 7-2015, reappointing Kenneth L. Weaver to serve another three-year term on the Elizabeth Township Zoning Hearing Board, effective 1-2016. Motion carried.
- ZHB / \$45. & \$40 A motion was made by Rodney D. May, seconded by Brian R. Wiker, to keep the 2016 Zoning Hearing Board compensation at \$45.00 for the first hearing and \$40.00 for the second hearing held during each meeting of the Zoning Hearing Board. Motion carried.
- ETPC R. Navitski A motion was made by Jeff Burkholder, seconded by Rodney D. May, to reappoint Robert Navitski to serve a four-year term on Elizabeth Township Planning Commission, effective 1-2016. Motion carried.
- Park Board K. Fillo A motion was made by Brian R. Wiker, seconded by Rodney D. May, to reappoint Kenneth Fillo to serve a five-year term on Elizabeth Township Park Board, effective 1-2016. Motion carried.
- Park Board S. Garman A motion was made by Jeff Burkholder, seconded by Rodney D. May, to reappoint Steven Garman to serve a five-year term on Elizabeth Township Park Board, effective 1-2016. Motion carried.
- Dan Zimmerman LCTCB A motion was made by Rodney D. May, seconded by Jeff Burkholder, agreeing to the reappointment of Daniel Zimmerman as Warwick School District representative to the Lancaster County Tax Collection Bureau. Motion carried.
- A community representative is needed from Elizabeth Township to serve on the Board of WESC for the year 2016.
- 2016 Calendar The proposed 2016 Municipal Calendar was reviewed. A motion was made by Rodney D. May, seconded by Brian R. Wiker, to advertise the 2016 Municipal Calendar in the Lititz Record Express. Motion carried.
- Jan. recycling January recycling will be held on January 2, 2016 from 8:00 a.m. until 12:00 noon, at the Township property. In addition to regularly accepted recyclables, Christmas trees will be accepted. The road workers will have a Christmas tree drop-off area prepared. Recycling volunteers are needed for several months in 2016.

PUBLIC PARTICIPATION

There were no additional comments.

OTHER BUSINESS

It was noted by Supervisor Wiker that the Township is now on Facebook.

\$700. - Speed
bump at park

Glenn Martin stated that he obtained a price of \$700.00 to install a speed bump at the Keener Road access to the Township Community Park in the spring. Glenn suggested that the Supervisors drive the area to determine if it is actually worth the expense to install just one speed bump. For safety purposes, Glenn is of the opinion there should be more than one speed bump throughout the park or none at all.

The Board of Supervisors expressed appreciation to staff members and each other for all service and efforts put forth in the past year.

The 2016 Reorganization meeting of the Board of Supervisors will be held on Monday, **January 4, 2016** at the Township Building, beginning at 7:00 p.m.

The 2016 Auditors' Reorganization meeting will be held on Tuesday, **January 5, 2016**, at the Township Building, beginning at 7:00 p.m.

The Supervisors expressed happy holiday wishes to all in attendance.

ADJOURN

There being no further business, a motion was made by Brian R. Wiker, seconded by Rodney D. May, to adjourn the meeting. Motion carried.

Meeting adjourned at 7:29 p.m.

Rodney D. May
Secretary-Treasurer