

ELIZABETH TOWNSHIP BOARD OF SUPERVISORS

December 8, 2014

The Supervisors' Meeting was called to order on December 8, 2014 by Chairman, Brian W. Wiker, at 7:00 p.m., at the Township Building. Also present were Vice-Chairman, Jeff Burkholder, and Secretary-Treasurer, Rodney D. May.

The Pledge of Allegiance to the Flag was recited.

VISITORS

Lt. Jeremy Richard, of the Lancaster Barracks of the Pennsylvania State Police, attended the meeting. Lt. Richard provided the Board with a summary of state police activity that occurred in Elizabeth Township from January 1 through November 30, 2014. He noted that there were 353 incidents in the Township during the stated period of time, although his summary report highlighted only significant incidents. During the same period of time in 2013 there were 370 incidents, showing a 5% reduction in 2014 to date. Four Township citizen complaints were received and the troopers followed up on those complaints. There was a 6% increase in citations issued in 2014 as compared to 2013 to date. Supervisor May had a general question about trash that is placed at the end of driveways for trash haulers. His question was if someone other than the designated trash hauler takes an item, is it considered theft. Generally it would not be considered theft was the response of Lt. Richard.

PUBLIC PARTICIPATION

There was no public participation prior to conducting meeting business.

APPROVE MINUTES

There was a motion by Jeff Burkholder, seconded by Rodney D. May, to approve the minutes of the November 10, 2014 meeting as presented. Motion carried.

TREASURER'S REPORT

The Board of Supervisors received the Treasurer's Report, List No. 12, dated December 8, 2014, for the month of November 2014, showing receipts of \$36,634.11 in the General Account. There were no receipts in the State Account or Park and Recreation Account. Expenses in the General Account were \$31,132.96. There were no expenses in the State Account. Expenses in the Park and Recreation Account were \$680.00.

PLGIT Account Balances as of November 30, 2014 are as follows:

General Account:	\$120,648.20
State Account:	\$ 97,778.51
Equipment Fund:	\$ 30,110.91
Park and Recreation Account	\$ 19,960.59
PLGIT Plus:	\$250,080.84

Certificates of Deposit

Ephrata National Bank	\$131,515.78
Jonestown Bank & Trust	\$227,071.35
State Farm	\$143,452.18
Susquehanna Bank	\$111,779.86
Susquehanna Bank	\$100,000.00
Graystone Bank	\$150,000.00

PAY BILLS

There was a motion by Jeff Burkholder, seconded by Brian R. Wiker, to pay the bills on List No. 12, dated December 8, 2014, in the amount of \$23,885.15, as well as to retroactively approve payment of all expenses in all accounts in November 2014, amounting to \$31,812.96, a total of \$55,698.11. Motion carried.

ZONING REPORT

The Zoning Officer reported for the month of November 2014 that five zoning permits were issued at a total valuation of \$69,280.00.

Barry Wagner also processed two storm water management exemptions in November 2014.

SEWAGE REPORT

The Sewage Enforcement Officer reported for the month of November 2014 that two designs were approved and two sewage permits were issued for repairs. There were five inspections. The Sewage Enforcement Officer's report showed that he performed no soils analysis tests and no percolation tests. Holding tank inspections are being conducted.

STORM WATER MANAGEMENT REPORT

A report was submitted by Bob Lynn of Hanover Engineering Associates showing the following activities in November 2014: Conducted miscellaneous telephone conversations with developers, residents and builders regarding storm water management matters; discussed various ordinance and interpretation issues with the zoning officer and Township staff; issued letters to residents impacted by proposed FEMA Flood Insurance Rate Maps and responded to residents' inquiries; prepared developer invoices; prepared monthly report.

Storm Water Management Plans were reviewed for revisions to drainage on the Martin property at 9 Keener Road and the cell tower project at the Merv Miller site.

There were inspections at the Vincent Burkholder property and Donald McCartney property.

INTERN'S REPORT

Billy Clauser, Intern for Warwick Township, Lititz Borough and Elizabeth Township, provided Project Lists for October and November 2014. His projects in Elizabeth Township involved MS4 field work and stormwater permit data entry.

WESC ADMINISTRATOR REPORT

Duane Ober submitted a report outlining his activities during the month of November 2014 for each of the member organizations of WESC.

BURNING ORDINANCE

A Burning Ordinance was given to one property owner.

PARK BOARD

No minutes or reports were submitted.

BRICKERVILLE FIRE COMPANY

A report from the Brickerville Fire Company showed nine fire calls in November 2014. The Ambulance Association responded to 30 dispatches in November 2014. The fire police were involved in four incidents in November 2014.

ROAD SUPERINTENDENT REPORT

Road Superintendent, Glenn L. Martin, submitted his monthly report. Work activities in November 2014 included: Worked on dirt and gravel roads; graded and spread stone on the dirt and gravel roads; did sign replacement and put up delineators throughout the Township; shoulder mowing; improved the Game Commission driveway entrance on Fox Road by adding about five loads of material to raise it and widen it for a snow plow and school bus turnaround; snow and ice control as needed; equipment maintenance as needed. Glenn expressed appreciation to Tim and the Supervisors for assisting in snow and ice control in his absence.

Tim aerated at the Township Community Park.

Tim also began painting the block portion of the shop.

A few of the topics discussed at a recent WRRC meeting were possible earlier Sunday start times and the use of fields in the spring by Lititz Christian School and the Little League.

Traffic signal upgrade

A quote was received from C. M. High to upgrade the traffic signal sensors at Route 501 and Route 322. The quote was \$38,775.00 for a radar system, which would be the upgrade recommended by C. M. High, Inc. Engineer, Bob Lynn indicated to Supervisor May that the Township would need to redo its permit and rebid the project. There would be engineering and advertising costs. It was decided to possibly consider the project at a later time.

CORRESPONDENCE

Information was received regarding Lancaster County’s Fiscal Year 2015 Community Development Block Grant Programs in various areas. No projects were suggested.

The Lititz Public Library provided its December 2014 schedule of events and activities.

The Township received the most recent issue of The PSATS News Bulletin containing information on legislation and news of interest to Townships.

UNFINISHED BUSINESS

The request for Bond reduction for the Estates at Pinecrest was tabled generally on a motion by Rodney D. May, seconded by Jeff Burkholder. Motion carried.

NEW BUSINESS

Chairman Wiker noted that the minutes should reflect that the Board of Supervisors held Executive Sessions on November 12, 2014 from 7:30 p.m. to 8:00 p.m. and also on November 18, 2014 from 6:30 a.m. to 7:00 a.m.to discuss personnel matters.

A motion was made by Jeff Burkholder, seconded by Rodney D. May, to adopt the 2015 General Account budget, 2015 State Account budget and 2015 Park and Recreation Account budget as prepared and revised. Motion carried.

Table Pinecrest Bond Reduction

11-12-14 & 11-18-14 Exec. Sessions

Adopt 2015 Budget

Adams Lot Add-on Robert Gabriel, of Robert Gabriel and Associates, Inc., representing Dale Adams, presented the Adams Lot Add-on Plan to the Board. Dale Adams also was present at the meeting. The property is located on the west side of Keener Road. 10.6473 acres are being added to the Adams property from two parcels owned by James and Faye Myer. The Adams property will total 11.47 acres. The parcels are in the Rural Zoning District. Mr. Adams proposes no new construction, other than a barn in the future. County Planner, Gwen Newell, noted at the ETPC meeting that a proposed new well should be located on the Plan which has been done. Any future subdivision of the Adams tract could require a Variance based on comments received from the zoning officer on the Zoning Officer Notification Letter. Based on review of the Plan and the recommendation of ETPC, a motion was made by Rodney D. May, seconded by Brian R. Wiker, to recommend LCPC approval of the Adams Lot Add-on Plan, subject to Applicant meeting all contingencies placed on the Plan by LCPC, as well as to sign the Final Plan when presented to the Township. Motion carried.

T. Diehm Vac. Board A motion was made by Brian R. Wiker, seconded by Rodney D. May, to reappoint Timothy Diehm to serve on the Vacancy Board, effective 1-2015. Motion carried.

Res. 9-2014 J. Pfautz ZHB A motion was made by Jeff Burkholder, seconded by Rodney D. May, to adopt Resolution No. 9-2014, reappointing Joe Pfautz, II to serve another three-year term on the Elizabeth Township Zoning Hearing Board, effective 1-2015. Motion carried.

ZHB \$45/\$40 A motion was made by Rodney D. May, seconded by Brian R. Wiker, to keep the 2015 Zoning Hearing Board compensation at \$45.00 for the first hearing and \$40.00 for the second hearing held during each meeting of the Zoning Hearing Board. Motion carried.

ETPC Todd Miller A motion was made by Rodney D. May, seconded by Jeff Burkholder, to reappoint Todd Miller to serve a four-year term on Elizabeth Township Planning Commission, effective 1-2015. Motion carried.

Park Board T. Moyer A motion was made by Brian R. Wiker, seconded by Rodney D. May, to reappoint A. Thomas Moyer to serve a five-year term on Elizabeth Township Park Board, effective 1-2015. Motion carried.

Park Board Reed Means A motion was made by Rodney D. May, seconded by Brian R. Wiker, to reappoint Reed Means to serve a five-year term on Elizabeth Township Park Board, effective 1-2015. Motion carried.

Park Board L. Rothermel A motion was made by Jeff Burkholder, seconded by Rodney D. May, to reappoint Lisa Rothermel to serve a five-year term on Elizabeth Township Park Board, effective 1-2015. Motion carried.

Audit 2014 Weinhold, Nickel & Co. accountant A motion was made by Rodney D. May, seconded by Jeff Burkholder, to appoint the firm of Weinhold, Nickel & Company, LLP, Certified Public Accountants and Consultants, to perform an audit of the Township's 2014 financial records. Motion carried.

2015 Calendar The proposed 2015 Municipal Calendar was reviewed. A motion was made by Rodney D. May, seconded by Brian R. Wiker, to advertise the 2015 Municipal Calendar in the Lititz Record Express. Motion carried.

Ord. 2014-2 PSATS UC Trust A motion was made by Jeff Burkholder, seconded by Rodney D. May, to adopt Ordinance 2014-2, reaffirming the Township's position in the PSATS UC Trust. Motion carried. The action of the Township solicitor to advertise and schedule the proposed Ordinance is ratified and confirmed. The Ordinance was duly advertised and posted.

Jan. 3, 2015 Recycling w/Xmas Trees January recycling will be held on January 3, 2015 from 8:00 a.m. until 12:00 noon, at the Township property. In addition to regularly accepted recyclables, Christmas trees will be accepted. The road workers will have a Christmas tree drop-off area prepared.

PUBLIC PARTICIPATION

There were no additional comments.

OTHER BUSINESS

The Township Secretary reported that email correspondence was received from Township resident, Jodi May, regarding the proposed 5K Run in the Park to benefit “A Tail to Tell.” Jodi indicated the date for the event has been changed to April 18th and she has been in communication with Maria at the Lititz Rec Center as well as the Township Park Board regarding the date change.

There was brief discussion regarding the Township’s status with WRRC for the next year. No changes were recommended at this time.

The Board of Supervisors expressed appreciation to staff members and each other for all service and efforts put forth in the past year.

The 2015 Reorganization meeting of the Board of Supervisors will be held on Monday, **January 5, 2015** at the Township Building, beginning at 7:00 p.m.

The 2015 Auditors’ Reorganization meeting will be held on Tuesday, **January 6, 2015**, at the Township Building, beginning at 7:00 p.m.

The Supervisors expressed happy holiday wishes to all in attendance.

ADJOURN

There being no further business, a motion was made by Brian R. Wiker, seconded by Rodney D. May, to adjourn the meeting. Motion carried.

Meeting adjourned at 7:43 p.m.

Rodney D. May
Secretary-Treasurer