

ELIZABETH TOWNSHIP BOARD OF SUPERVISORS

August 8, 2016

The Supervisors' Meeting was called to order on August 8, 2016 by Chairman, Brian R. Wiker, at 7:00 p.m., at the Township Building. Also present was Vice-Chairman, Jeff Burkholder, and Secretary-Treasurer, Rodney D. May.

The Pledge of Allegiance to the Flag was recited.

PUBLIC PARTICIPATION

There was no public participation prior to conducting regular meeting business.

APPROVE MINUTES

There was a motion by Jeff Burkholder, seconded by Rodney D. May, to approve the minutes of the July 11, 2016 meeting as presented. Motion carried.

TREASURER'S REPORT

The Board of Supervisors received the Treasurer's Report, List No. 8, dated August 8, 2016, for the month of July 2016, showing receipts of \$31,942.82 in the General Account. There were no receipts in the State Account or Park and Recreation Account. Expenses in the General Account were \$83,721.09. There were no expenses in the State Account. Expenses in the Park and Recreation Account were \$706.00.

PLGIT Account Balances as of July 31, 2016 are as follows:

General Account:	\$393,237.94
State Account:	\$175,637.59
Equipment Fund:	\$ 30,168.27
Park and Recreation Account	\$ 15,801.74
PLGIT Plus:	\$250,688.07

Certificates of Deposit

Ephrata National Bank – C.D.	\$137,361.83
Jonestown Bank & Trust – C.D.	\$236,590.90
Susquehanna Bank – C.D.	\$112,963.17
Susquehanna Bank – C.D.	\$102,108.39
State Farm – C.D.	\$144,605.19

PAY BILLS

There was a motion by Jeff Burkholder, seconded by Brian R. Wiker, to pay the bills on List No. 8, dated August 8, 2016, in the amount of \$241,692.36, as well as to retroactively approve payment of all expenses in all accounts in July 2016, amounting to \$84,427.09, a total of \$326,119.45. Motion carried.

ZONING REPORT

Barry R. Wagner, Zoning Officer, reported that for the month of July 2016 there were five zoning permits issued at a total valuation of \$24,185.00.

Mr. Wagner also provided a report of his Storm Water Management activity during July 2016. There were three exemption applications and approvals.

SEWAGE REPORT

The Sewage Enforcement Officer, Len Spencer, reported for the month of July 2016 that no sewage permits were issued. Three applications were received. There were no approved designs and there are no designs under review. Three inspections were conducted. The SEO performed eight soils analysis tests and five percolation tests.

STORM WATER MANAGEMENT REPORT

Bob Lynn of Hanover Engineering Associates, Inc. submitted a report outlining the following activity for the month of July 2016: Conducted miscellaneous telephone conversations and meetings related to storm water management issues, water supply permits and construction related issues; reviewed LCPC MOU; discussed aerial map of Township Park with Supervisor May; prepared developer invoices and engineer's report.

Plans were reviewed for Speedwell Heights Brethren in Christ Church; Elm Ridge-Smithton; William and Belinda Hess; Jeremy and Sherri Martin. Exemption requests were reviewed for Arlene Shaffer, Curvin Wenger, Richard Cosmore, Robert Navitski and Lester Horning.

There were no inspections.

PARK BOARD

No submittal.

BURNING REPORT

There were no reported incidents.

BRICKERVILLE FIRE COMPANY

The Brickerville Fire Company responded to six dispatches during the month of July 2016. The fire police responded to six incidents in June 2016 and three incidents in July 2016. Northwest EMS responded to 19 ambulance calls during June 2016.

WESC

Duane Ober, WESC Administrator, provided the Board with a report outlining his activities during the month of July 2016 for each of the member organizations of WESC.

ROAD SUPERINTENDENT REPORT

Road Superintendent, Glenn L. Martin, submitted his report outlining the following work activities in July 2016: Trimmed trees; mowed shoulders; sign work; did a good deal of shoulder or road edge work along roads paved this year; prepared dirt and gravel roads for dust oil; performed equipment maintenance as needed. Reifsnnyder Road was paved on July 22nd.

The wall air conditioners were removed in the Township Building and the holes in the wall were then repaired.

Glenn is applying for the 2017 Dirt and Gravel Road Grant Program Funds.

Glenn questioned the Board as to whether he should make arrangements to have white edge lines painted on the busier Township roads and on Fox Road and the lower end of Reifsnnyder Road. A motion was made by Rodney D. May, seconded by Brian R. Wiker, to authorize the line painting. Motion carried.

Line painting

CORRESPONDENCE

An August Calendar of Events was received from the Lititz Public Library.

Northwest Emergency Medical Services provided the Board with a report showing that NWEMS responded to a total of 19 calls in Elizabeth Township in June 2016, for a total of 39 calls in 2016. NWEMS will be holding a Public Open House at its new ambulance station at 60 West Colebrook Street, Manheim, on August 14th from 1:00 pm until 4:00 pm.

Lititz Rec Center provided a June 30, 2016 Balance Sheet and June 2016 Summary Financial Report.

The second quarter 2016 Lancaster County Drug Task Force activity report was provided to the Board of Supervisors. An investigation was noted in Elizabeth Township. A copy of the report was given to the Lititz Record Express correspondent.

The Township received the July-August 2016 PSATS News Bulletin containing recent information on legislation and news of interest to townships.

UNFINISHED BUSINESS

There was no unfinished business for discussion.

NEW BUSINESS

A motion was made by Rodney D. May, seconded by Brian R. Wiker, to approve the Earl B. and Brenda J. Zimmerman Small Project Stormwater Management Agreement and Declaration of Easement for improvements at 143 East 28th Division Highway. Motion carried.

Earl Zimmerman
St. Wtr.
Agreement

PUBLIC PARTICIPATION

No public participation.

OTHER BUSINESS

Insulation
\$1,065.00

There was a motion by Jeff Burkholder, seconded by Rodney D. May, to have R & R Pole Buildings provide the labor and insulation material to add eight more inches of insulation to the office and meeting room attic area at a cost of \$1,065.00. Motion carried.

MS4 Waiver
Proposal

It was agreed to have Hanover Engineering prepare a proposal for submittal of a MS4 Waiver Request to PA DEP and present that proposal at the September meeting of the Board of Supervisors.

A special thank you was expressed to Zoe Wiker, a student at John Beck Elementary School, for being willing to learn about local government and help Supervisor May take notes of tonight's meeting.

The next meeting of the Board of Supervisors will be held on Monday, September 12, 2016, at the Township Building, beginning at 7:00 p.m.

ADJOURN

There being no further business, a motion was made by Brian R. Wiker, seconded by Rodney D. May, to adjourn the meeting. Motion carried.

Meeting adjourned at 7:20 p.m.

Rodney D. May
Secretary-Treasurer